

CITY COUNCIL AGENDA

November 9, 2021

LOCATION:

City Administration Building
City Council Chambers
107 E. Main Street
Xenia, OH 45385

NOTE: Regular and Special Meetings are open to the public. Executive Sessions are closed to the public. Only Regular Meetings are live streamed on the City's government channel (via Spectrum/Channel 5) and YouTube channel (eXplore Xenia). There is an opportunity for Audience Comments during Regular Meetings only and during Public Hearings. Please see note under Audience Comments below.

SPECIAL MEETING

1. **CALL TO ORDER** 5:00 p.m.
2. **ROLL CALL** Vice President Levi Dean, Councilman Thomas Scrivens, Councilwoman Rebekah Dean, Councilman Cody Brannum, Councilman Will Urschel, Mayor Sarah Mays, and President Wesley Smith
3. **WORK SESSION** Demand on Information Technology Services
4. **ADJOURNMENT**

REGULAR MEETING

- **INVOCATION** (or moment of silence)
- A. **PLEDGE OF ALLEGIANCE** Councilman Will Urschel
- B. **CALL TO ORDER** 6:00 p.m.
- C. **ROLL CALL AND EXCUSAL OF ABSENCES** Vice President Levi Dean, Councilman Thomas Scrivens, Councilwoman Rebekah Dean, Councilman Cody Brannum, Councilman Will Urschel, Mayor Sarah Mays, and President Wesley Smith
- D. **APPROVAL OF MINUTES** October 28, 2021
- E. **SPECIAL PRESENTATION(S)** None.
- F. **AUDIENCE COMMENTS** The public may also submit comments and/or questions for Council consideration by emailing the City Clerk at mjohnson@ci.xenia.oh.us by 3 p.m. on 11/09/2021.
- G. **OLD BUSINESS**
 1. RESOLUTION 2021-SS
(Second Reading) **AUTHORIZING ACCEPTANCE OF THE FEDERAL VICTIMS OF CRIME ACT (VOCA) GRANT AND THE STATE VICTIMS' ASSISTANCE ACT (SVAA) GRANT FOR 2022**
introduced by Councilman Scrivens on 10/28/2021
- H. **PUBLIC HEARING(S)** None.

**XENIA CITY COUNCIL
MEETING MINUTES
OCTOBER 28, 2021
6:00 P.M.**

Pastor Dan Jordan, Xenia Grace Chapel, provided the Invocation before the Call to Order.

A. PLEDGE OF ALLEGIANCE: All present stood and recited the Pledge of Allegiance led by Mayor Sarah Mays.

B. CALL TO ORDER: President Smith called the Regular Meeting to order at 6:02 p.m.

C. ROLL CALL: Vice President Levi Dean, Councilman Thomas Scrivens, Councilwoman Rebekah Dean, Councilman Cody Brannum, Councilman Will Urschel, Mayor Sarah Mays, and President Wesley Smith.

D. APPROVAL OF MINUTES: Mayor Mays asked Law Director Donnette Fisher if she could vote on the minutes as one motion if she was not present at the Special Meeting but was present at the Regular Meeting. Ms. Fisher suggested that she abstain. President Smith said he would separate it into two motions.

Motion by Councilwoman Dean, seconded by Councilman Scrivens, to approve the October 14, 2021, minutes of the Special Meeting as written. President Smith entertained comments or questions. No discussion followed. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel
Abstain: Mays, Smith
Nays: None motion carried.

Motion by Councilman Urschel, seconded by Vice President Dean, to approve the October 14, 2021, minutes of the Regular Meeting as written. President Smith entertained comments or questions. No discussion followed. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Mays
Abstain: Smith
Nays: None motion carried.

E. SPECIAL PRESENTATION(S): None.

President Smith said there were no special presentations listed on the agenda; however, he acknowledged Mr. Jerry Ferrell in the audience and invited him to speak. Mr. Ferrell thanked President Smith and reminded those present that he presented the Council with a Purple Heart parking sign a few weeks ago. He thanked the City for installing that sign. On the day of his presentation to Council, 13 soldiers were killed in the line of duty in Afghanistan. He has since put together a 13-month calendar to honor the 13 soldiers killed on that day. He offered to leave some with the Council and staff. President Smith, Mayor Mays, and other Councilmembers graciously accepted the calendars and thanked him for his service and for the calendars.

F. AUDIENCE COMMENTS: President Smith explained the procedures for Audience Comments and invited those who wished to speak to come forward. No one came forward to speak.

G. OLD BUSINESS:

1. President Smith presented **RESOLUTION 2021-OO AUTHORIZING THE SALE OF THE CITY-OWNED PROPERTY AT 667 E. CINCINNATI AVENUE TO, AND APPROVING A LOAN AGREEMENT WITH, MEMORY PUZZLES, LLC**, introduced by Councilwoman Dean on 10/14/2021, and it was read for a second time.

Motion by Councilwoman Dean, seconded by Councilman Urschel, to pass Resolution 2021-OO as presented. President Smith entertained comments or questions. Mayor Mays said she would abstain from the vote on this item because the purchaser was an extended family member. She noted she did not participate in the Special Meeting/Executive Session on October 14th. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Smith

Abstain: Mays

Nays: None motion carried.

H. PUBLIC HEARING(S):

1. President Smith presented **RESOLUTION 2021-PP ADOPTING A FIVE-YEAR (2022-2026) CAPITAL IMPROVEMENT PLAN FOR THE CITY OF XENIA, OHIO**, introduced by Councilman Urschel on 10/14/2021, and it was read for a second time.

Motion by Councilman Urschel, seconded by Mayor Mays, to approve Resolution 2021-PP as presented. President Smith opened the public hearing 6:07 p.m. and invited those who wished to speak in favor of the Capital Improvement Plan to come forward to speak. No one came forward to speak. He then asked those who wished to speak against the Capital Improvement Plan to come forward to speak. No one came forward to speak. He closed the public hearing at 6:08 p.m. and entertained Council comments or questions. None were presented. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Mays, Smith

Nays: None motion carried.

I. NEW BUSINESS:

1. **RESOLUTION 2021-QQ AUTHORIZING THE 2022 EMPLOYEE INSURANCE PROGRAM, AND DECLARING AN EMERGENCY.** City Manager Brent Merriman said this item is an annual housekeeping item following the Insurance Committee's endorsement and recommendations. The Committee, comprised of administrative leadership staff, representatives from all collective bargaining units, and non-union staff, meets throughout the year to monitor claims costs, evaluate various health insurance plan designs and platforms, and analyze quotes for the annual renewal. The Committee then makes a recommendation by group consensus that aligns with the goal to maintain a competitive insurance benefit package at an affordable cost to the City and its employees. For several years, the Committee, as part of the annual renewal process, has

requested quotes for consortium options. This is the first year the Committee was presented with an attractive quote from a consortium. With that said, the Committee, with the concurrence of the appointed officials, recommends Council authorize the City Manager to sign a membership agreement with Jefferson Health Plan. The Jefferson Health Plan (JHP), established in 1985, covers over 24,000 employees and nearly 200 governmental agencies. The benefits of becoming a member of The JHP Consortium include retaining control of the plan design and benefits and remaining a self-funded platform, while blending the City's claims experience with the JHP pool experience to balance with renewal peaks and valleys and will lessen the financial strain on the City and its employees. He said JHP will allow the City to maintain its current design and arrangement with Custom Design Benefits, and staff will not see any changes in coverage and/or benefits. Actual premium costs will increase 7% over the current rates, which was much less than many other quotes they received. The Committee recommends keeping the same coverage for dental, vision, and life insurance, continuing with Teladoc telemedicine consultation services, and continuing with Enrollment Management Services (all described in the agenda report). He said the City was self-insured, and he recognized that insurance was a large expenditure. These recommendations provided the best coverage to staff while being fiscally responsible. Staff is requesting City Council pass Resolution 2021-QQ, as an emergency, for the following:

- Authorize the City Manager to sign a membership agreement with Jefferson Health Plan;
- Authorize yearly contribution rates for the HSAs to remain at \$1,500 for the single option and \$3,500 for all other tier options;
- Authorize current working dependent surcharge at current rates of \$200 per pay, and compensation in-lieu of benefits (opt-out) not to exceed \$10,000 for single or \$20,000 for family for integrated plans, and not to exceed \$4,500 for single or \$8,500 for family for non-integrated plans;
- Offer a Health Reimbursement Arrangement (HRA) for employees enrolled in the True Cost plan of \$2,000 (single) and \$4,000 (family);
- Offer a Health Reimbursement Arrangement (HRA) for employees who opt-out to cover claims cost in excess of \$2,000 (single) and \$4,000 (family) not to exceed \$6,650 (single) and \$13,300 (family);
- Authorize the City Manager to sign an agreement with Enrollment Management Services for administration of the opt-out program in the amount of \$60,000; and
- Authorize the City Manager to sign single case agreements negotiated by Custom Design Benefits on behalf of the City.

Mr. Merriman said staff has tried to keep Council informed on the structure of the insurance plans over the years, and while he just presented a lot of information, everything was remaining the same with the only change for 2022 being the City becoming part of the Jefferson Health Plan. He anticipated remaining with JHP in the next few years, at a minimum, based on the advantages that membership would bring. He said he, Finance Director Ryan Duke, Human Resources Director Jackie Potter, Assistant City Manager Jared Holloway, and Assistant Finance Director Jason Lake are all present to answer any questions Council may have.

President Smith entertained questions or comments for Mr. Merriman or staff.

Councilman Urschel asked how many employees are estimated to "opt out" of insurance coverage. Ms. Potter estimated 100 employees would opt out. Mr. Merriman said 100 employees was a significant number and this issue has resulted in a lot of debate. He and staff feel very strongly that what they are doing was the best they can do for City employees at an affordable cost. Councilman Urschel asked why staff would choose to opt out. Ms. Potter said the opt-out program has been in

place for several years, and there are many reasons for it. For example, Enrollment Management Services can provide expert advice on Medicaid coverage, which staff cannot do. It was less about moving the risk off of the City's insurance plans and more about providing the most cost effective and best options for employees and their families, which are unique for each employee based on their circumstances. Mr. Duke agreed; it helped to share insurance payment responsibilities with other employers. Prior to the opt-out program, only about 14 City employees were opting out of the City's insurance. Now insurance coverage was being customized for each employee and they are looking at all options, which benefited both the City and the employees. Even though the City pays money to those who opt out, the City saves about \$260,000 per year in premiums. Ms. Potter said insurance was confusing—many employees did not take the time to understand and compare the City's plan vs. their spouses' plans; EMS looks at all options to save the City and employees money.

President Smith asked if employees can choose either the HSA or the True Cost option. Ms. Potter said yes; employees can choose the plan that works best for them.

Councilman Brannum asked if the City had to pay a fee to join the Jefferson Health Plan. Ms. Potter said there was a Third Party Administrator (TPA) fee, which they used to pay to Sun Life. Mr. Duke said JHP was a Council of Governance, and the City of Xenia was just one of many members. JHP was not a for-profit organization and would simply help the City manage its risk and act as a stop loss carrier (instead of contracting separately for that coverage). The City would still be self-funded but would now be sharing that risk with other municipalities. JHP will help balance the peaks and valleys of claims. Ms. Potter agreed; it would also help stabilize rates from year to year.

President Smith entertained a motion to pass Resolution 2021-QQ as presented.

Motion by Councilman Scrivens, seconded by Vice President Dean, to pass Resolution 2021-QQ. Brief discussion followed. President Smith thanked everyone involved who worked to take care of the City's employees. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Mays, Smith
Nays: None motion carried.

2. RESOLUTION 2021-RR AWARDED THE BID TO TECHNOLOGY INTERNATIONAL, INC., FOR THE PURCHASE OF A TANKER TRAILER, AND DECLARING AN EMERGENCY. Mr. Merriman said the City's Wastewater Treatment Division uses a semi-truck with tanker trailer to haul sludge from the Gladly Run Wastewater Treatment Plant (WWTP) to the Ford Road WWTP. The sludge undergoes biosolids handling at the Ford Road WWTP prior to land application, and the hauling of sludge typically occurs 2-3 times a week. The Wastewater Treatment Division's current tanker trailer has accumulated over 13,000 hours of usage and is showing signs of increasing corrosion, particularly to the tank and trailer. The City's Equipment Mechanic and the WWTP Supervisor both believe that the replacement of the semi-trailer cab can wait a few more years, so the Public Service Department is only seeking to replace the tanker trailer this year. (The City's CIP includes the replacement of the semi-trailer cab in Year 2023.) The City advertised for bids for the purchase of a new tanker trailer to service the Wastewater Treatment Division's hauling needs for many years to come. Bids

were opened on Tuesday, October 12, 2021, and the City received one (1) bid from a qualified vendor. The bid price received from Technology International, Inc., is \$94,950 with an expected delivery in 9-11 months. Because of the need to order and secure the tanker-trailer so that it can be delivered without further delay, the Public Service Department has requested that City Council pass Resolution 2021-RR as an emergency.

President Smith entertained comments or questions. Councilman Scrivens asked about the expected useful life for the new trailer. City Engineer/Public Service Director Chris Berger said staff was unable to find this “vehicle” in the fleet management program, but they believed it was at least 20 years old. Councilman Scrivens asked if there was an aftermarket option for it. Mr. Berger said yes; they could either trade it in and the value deducted from the sale price of the new one or it could be sold in an online auction.

Motion by President Smith, seconded by Councilman Scrivens, to pass Resolution 2021-RR. No discussion followed. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Mays, Smith
Nays: None motion carried.

3. Introduction of Resolution 2021-SS Authorizing Acceptance of the Federal Victims of Crime Act (VOCA) Grant and the State Victims’ Assistance Act (SVAA) Grant for 2022. Ms. Fisher said in November 2017, Ohio voters passed Marsy’s Law, giving Ohio’s crime victims specific constitutional rights in the criminal justice process. The Victim Advocate Division provides these constitutionally mandated services to victims throughout the criminal justice process, from the arrest of the offender through the final sentencing in the case. The Federal VOCA and State SVAA grants supplement the Law Department’s budget as the Victim Advocate Division provides these required services. The Division also provides training to law enforcement, social service agencies and public groups. Division personnel are trained to respond to mass community crisis events through the National Organization of Victim Assistance and are qualified to assist the Ohio Crisis Response Team when requested. This resolution would authorize acceptance of the award of federal funding for the 2022 Victims of Crime Act (VOCA) grant. Since 1998, the Law Department’s Victim Advocate Division has applied for and received funding through VOCA. For 2022, they have been awarded funding in the amount of \$75,148, which would fund salaries and operating costs. She noted this was a reduction of \$39,758 from last year’s award due to the continued cutting of grant funds at the federal level. Since 2019, there have been severe cuts in grant funding – in 2020, they received \$169,931, in 2021, they received \$114,905, and 2022’s funding will go down to \$75,148. All victim advocate programs across the country are experiencing similar reductions in their grant funding. The VOCA grant requires a 20% local match, which is determined by dividing the federal award by 80% ($\$75,148 \div 80\% = \$93,935$), and then multiplying that number by 20% ($\$93,935 \times 20\% = \$18,787$). Thus, Xenia’s local match for 2022 would be \$18,787. If the grant continues to decrease, they may need to consider going back to some of the jurisdictions for some financial assistance to provide the Victim Advocate Services. This resolution also authorizes the acceptance of the award of funding for the 2022 State Victims Assistance Act (SVAA) grant. For 2022, Xenia was awarded \$4,145, which would be used for cell phone charges for after-hours calls, office supplies, printing, and a small emergency fund. There was no match required on the SVAA grant. She offered to answer any questions Council may have.

Councilman Urschel asked if the City was allowed under State law to recover costs from unincorporated municipalities. Ms. Fisher said no, but as current president of the Ohio Municipal Attorneys Association, she has started that conversation.

Councilman Scrivens asked if the City's budgetary impact was only \$18,787. Ms. Fisher said that amount was the local match amount for the grant, which was not the total amount the General Fund was covering for the program. The grant funding only subsidized the program. Councilman Scrivens noted the grant funding has gradually, but significantly, decreased over the years. He asked if she believed that trend would continue. Ms. Fisher said yes, and it was not just Ohio—there are cuts in grant funding for Victim Advocate services across the country. Councilman Scrivens asked who administers the federal grant funding. Ms. Fisher said the Ohio Attorney General's Office receives, administers, and oversees the grant funding.

Councilman Urschel asked if those needing Victim Advocate services outside of the Xenia Municipal Court's jurisdiction could use the City's advocates. Ms. Fisher said no; only the cases heard in Xenia Municipal Court can use the City's Victim Advocate services. She said the Greene County Prosecutor's Office and the City of Fairborn provide Victim Advocate services.

President Smith entertained introduction of Resolution 2021-SS as presented.

Councilman Scrivens presented RESOLUTION 2021-SS AUTHORIZING ACCEPTANCE OF THE FEDERAL VICTIMS OF CRIME ACT (VOCA) GRANT AND THE STATE VICTIMS' ASSISTANCE ACT (SVAA) GRANT FOR 2022, and it was read for the first time.

4. Administrative Motion Approving the 2021 Heritage Tree Nomination. President Smith said the Board for Recreation, Arts, and Cultural Activities' Tree Committee developed, and the City Council approved, the *Heritage Tree Program*, in 2011, to recognize, honor, and foster appreciation of trees on public or private property for their unique history, shape, size, beauty and specie that have cultural, historical, and aesthetic value. Since that time, 37 nominations for Heritage Trees have been approved. Plaques denoting pertinent information have been installed near each tree or grove of trees. For 2021, the Xenia Tree Committee nominated, and on October 5th BRACA endorsed, one nomination for the Heritage Tree Program as follows:

Scarlet Oak located at 933 Sutton Drive

DBH: 45"

Height: 60'

Canopy Spread: 70'

Approximate Age: 180 years



Property owners Michael and JoAnn DiCuirci have endorsed this nomination.

Motion by President Smith, seconded by Mayor Mays, to approve the 2021 Heritage Tree Nomination as noted above. He entertained comments or questions. None were presented. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Mays, Smith

Nays: None motion carried.

5. Administrative Motion Approving the Schedule of Bills in the amount of \$826,150.62.

Mr. Duke respectfully requested the payment of bills in the amount of \$826,150.62, noting about half of the amount was related to a debt service payment for facilities (\$403,000).

President Smith entertained questions or comments. Hearing none, he entertained a motion.

Motion by Vice President Dean, seconded by Councilman Brannum, to approve the schedule of bills in the amount of \$826,150.62. No discussion followed. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Mays, Smith

Nays: None motion carried.

J. APPOINTED OFFICIALS REPORTS

President Smith asked Mr. Duke for his comments. Mr. Duke said the Budget and Finance page on the City's website was recently updated and includes a comparison of local government costs, the schedules of bills, a link to the Ohio Checkbook, and a lot of other information. The comparison of local government costs for 24 villages and cities in Greene and Montgomery Counties ranked Xenia the second or fourth most affordable, depending on different variables (\$40,000 median income/\$100,000 housing value or \$100,000 median income/\$200,000 housing value), as the most affordable. Of all the municipalities in the survey of local governments, only the City of Dayton received fewer tax dollars per household for services. He believed the survey spoke to staff's ability to be good stewards of those dollars, the services provided by the City of Xenia with those dollars, and how affordable it was to live here.

President Smith asked Ms. Fisher for her comments. Ms. Fisher said both Council meetings in November will be held on the Tuesday before the regularly scheduled meetings due to the City's observance of the Veterans Day and Thanksgiving holidays, respectively.

President Smith asked Mr. Merriman for his comments. Mr. Merriman said City offices would be closed on Thursday, November 11th, in observance of Veterans Day. He thanked all those who volunteered, participated, or took part in the recent *Harvest on Main* event. Many of the food and craft vendors, as well as local businesses, provided great feedback on the event. They have also had good feedback on the *Xenia Oktoberfest* event. He anticipated bringing the conversation of 2022 community events to Council for further discussion to determine if they should replicate the 2021 events or head in a different direction. He thanked all local churches, organizations, and businesses, specifically FLOUR Bake Shop and Route 68 Vintage Toys and Collectibles. He said they ran out of free pumpkins for the pumpkin decorating event within the first 45 minutes, and the local Walmart manager happened to be there and had about 200 more pumpkins delivered. He reported that staff is working to finalize the Public Safety Report in November, noting they just reviewed it with the Public Safety Committee at the October 19th meeting.

Councilman Urschel asked Mr. Merriman his thoughts on the recent census results. Mr. Merriman said he believed there were incorrect and anticipates filing an appeal. The City of Xenia has not lost several dozen housing units—if anything, the City has gained hundreds since the last census in 2010.

K. REPORTS OF BOARDS AND COMMISSIONS:

1. Board for Recreation, Arts, and Cultural Activities: President Smith said BRACA met on October 5th and heard an update from the Tree Committee to include a report on their recent tree sale (99 trees and 46 shrubs were sold) and endorsing the 2021 Heritage Tree Nomination as approved above. He thanked BRACA and Tree Committee member Nelson King for all his work on this first sale. This year's Christmas event, now called *The Christmas Station*, will be held on Friday, December 3rd, at Xenia Station and downtown from 4 to 9 p.m. The event includes visits with Santa and horse-drawn carriage rides. Additional information would be published soon. They also discussed 2022 events, including the Easter Egg Hunt to be held at Shawnee Park on the Saturday before Easter. The next BRACA meeting was moved to Monday, November 8th, due to the regular meeting date falling on Election Day.

2. Finance and Budget Committee: President Smith said the Finance and Budget Committee met on October 11th. The Committee includes Vice President Dean and Councilman Brannum along with the City Manager, Assistant City Manager, Finance Director, and Assistant Finance Director. They received updates on Financial Projections including American Rescue Plan Act (ARPA) disbursement, they reviewed the Five-Year CIP and the 2022 budget, and they discussed the City's lease fleet program. He noted Council would take action on the annual budget later this year. Mr. Merriman confirmed Council would take action on the 2022 budget at the December 29th meeting.

3. Public Safety Committee: Councilman Urschel said the Public Safety Committee held its first meeting on October 19th. The Committee includes Councilwoman Dean and Councilman Scrivens along with the Police and Fire Chiefs, the Communications Director, and other staff. They discussed the upcoming Emergency Management Planning and the Public Safety Study. Part of that discussion included the buildout of subdivisions and the location (or relocation) of Fire Station 32 further west as well as a joint fire district with neighboring townships. They also had a lengthy discussion on call center volume, which was important as they negotiate a new contract with Greene County.

4. Board of Zoning Appeals: Mayor Mays said the October 25th meeting was canceled due to lack of agenda items.

L. COUNCIL COMMENTS:

Councilwoman Dean had nothing further to share.

Councilman Scrivens thanked Greene County Commissioners Dick Gould and Rick Perales, Greene County Engineer Stephanie Goff, Councilman Urschel, Mayor Mays, Mr. Merriman, Mr. Holloway, Mr. Berger, City Planner Brian Forschner, former Mayor Marsha Bayless, and many others who attended the dedication of the James T. Henry, Sr., Circle. Everyone in the community can be proud of this amenity. He thanked all who participated; it was a great day. He was glad to see that work was being done and completed, including the S. Columbus Street Bridge project. He commented on the issue of pedestrian safety on N. Columbus Avenue/U.S. 42, noting he spoke with County Engineer Goff on the need to improve the pedestrian walkway in that area. He said the high school football teams for Xenia, Greeneview, and Bellbrook are all going to the playoffs, and he wished

them luck. Four of his colleagues are on the ballot and running for office. He wished them and others on the ballot good luck. He reported the holiday lights at Shawnee Park are up and running (for Halloween), and he thanked Police Chief Randy Person for his dedication to that project—it was a community attraction that everyone can enjoy. He thanked Council Urschel for working with those who patronize Bridges of Hope and their efforts to pick up over 1,100 bags of trash in the City. He then asked Mr. Merriman about interments at the City’s cemetery. Mr. Merriman said one interment has been held to date, and he believed another would be scheduled in the near future. Councilman Scrivens reported that the Greene County Commissioners recently voted down a solar project, but he was certain the City of Xenia could accommodate it. He commented on the transfer of the Carnegie Library from Greene County to the City of Xenia. Xenia was beautiful, and they need to take care of it. Lastly, some people are saying the City was not in good financial shape, which was incorrect and they have an Auditor of State award to prove it. People should not believe everything they hear.

Councilman Brannum thanked Skyline Chili, who hosted a Halloween event at their Xenia restaurant. The event was very busy, and the employees and management staff did whatever was needed to accommodate the crowd. The kids in costume received a free kids’ meal, and it was a great family event. He also thanked Blair Davis and Montgomery Insurance who donated candy bars to the Xenia Police Division to hand out on Halloween.

Councilman Urschel said Mayor Henry’s son, who was 83 years old, attended the dedication of the Roundabout, and his speech was very moving and inspirational. He said his father—who was elected before desegregation—represented everyone. On the night before his election as Mayor, someone threw a brick through his window—Mayor Henry loved the City, but the City didn’t always love him. He noted his father was inspired and called to serve by a local Catholic priest. He attended the Mayor’s Prayer Breakfast on Friday, October 22nd, which was a wonderful event with a tremendous turnout. He attended the Xenia Community Schools’ (XCS) trunk-or-treat event this week, which was well attended. He appreciated City staff’s presence as well. Finally, he noted he was still attending the XCS Board of Education meetings, and he looks forward to hearing more about the design for the new middle school.

Vice President Dean had nothing further to share.

Mayor Mays thanked staff, specifically Community Development Coordinator Ryan Baker and Public Relations Coordinator Christina Schaefer, for the amount of work they put into the *Harvest on Main* event. She also thanked Xenia Walmart Manager Shane Barker, North Side Christian Church, Emmanuel Baptist Church, Rob and Danielle Eldridge with Route 68 Vintage Toys and Collectibles, and Becky and Russ Hawkes with FLOUR Bake Shop. She noted Walmart donated the pumpkin pies for the pie eating contest. It was impressive to see the coordination and effort of all who worked tirelessly on this event. On October 19th, she attended a meeting at Athletes in Action (AIA) regarding the Wooden Family Fieldhouse, which is now fully funded, and they anticipate breaking ground in 2022. She said AIA already brings into Xenia about 150,000 unique visitors every year, and they anticipate that increasing up to 450,000 in the next five years. On a personal note, her nephew was in Xenia from Illinois and was participating in a soccer tournament; his team played teams from New Jersey, Missouri, and Cincinnati, and those people are staying and eating locally. As Councilman Urschel stated, the Prayer Breakfast was held on October 22nd, noting the event was planned and organized by the Christian Men’s Fellowship every year. Pastor Greg

Delaney served as the keynote speaker this year, and he did a great job sharing his story. It was great for the community to come together and pray together at this event every year. She attended the dedication for the James T. Henry Sr. Circle that day as well. Several generations of Mayor Henry's family was present from Milwaukee, Wisconsin, and Raleigh, North Carolina, including James Henry Jr., James Henry III, and James Henry IV. She agreed Mr. Henry's (Jr.) speech was very inspirational. At the school's trunk-or-treat event, children were lined up for blocks, and she had an opportunity to speak with many parents. She thanked Xenia Fire and Police Division personnel, including the DARE truck and Officer Jackie Masur, for attending the event. Yesterday, the ROTC Marauder Battalion, comprised of students from Central State, Wilberforce, and Cedarville, was at the Colonel Young Home where they were conducting an exercise with two Black Hawk helicopters. It was amazing to witness their training. She extended condolences to the family of Mr. Aaron Kim from the Xenia China Inn, who cared very deeply for Xenia.

President Smith said Beggars Night in the City of Xenia would be held on Sunday, October 31st, from 6-8 p.m. He asked everyone to turn on their porch lights if they wished to participate, and watch out for kids—especially while driving around the City. He thanked XCS Kristy Creel for the trunk-or-treat event this past Tuesday. He participated with his business and gave away 1,000 containers of Play-Doh. He also expressed condolences to the family and staff of Mr. Aaron Kim and the congregation of North Side Christian Church on the passing of Pastor Carol DeMent. He noted North Side was his family's home church for 17 years. Finally, he encouraged everyone to exercise their right to vote on Election Day, November 2nd. The polls open at 6:30 a.m. and remain open until 7:30 p.m.

M. EXECUTIVE SESSION: None.

N. WORK SESSION: None.

O. ADJOURNMENT: Motion by Councilman Scrivens, seconded by Councilman Brannum, to adjourn the Regular Meeting at 7:15 p.m. No discussion followed. The Roll on this was the following:

Ayes: L. Dean, Scrivens, R. Dean, Brannum, Urschel, Mays, Smith

Nays: None motion carried.

Michelle D. Johnson
City Clerk

Wesley Smith
President, Xenia City Council

1st Reading: October 28, 2021
2nd Reading: November 9, 2021
Effective Date: November 9, 2021

Agenda Item: **Resolution 2021-SS**
AUTHORIZING ACCEPTANCE OF THE FEDERAL VICTIMS OF CRIME ACT (VOCA) GRANT AND THE STATE VICTIMS' ASSISTANCE ACT (SVAA) GRANT FOR 2022
Introduced by Councilman Scrivens on October 28, 2021

Submitted and Presented By: Donnette Fisher, Law Director

Scope/Description: In November 2017, Ohio voters passed Marsy's Law, giving Ohio's crime victims specific constitutional rights in the criminal justice process. The Victim Advocate Division provides these constitutionally mandated services to victims throughout the criminal justice process, from the arrest of the offender through the final sentencing in the case. The Federal VOCA and State SVAA grants supplement the Law Department's budget as the Victim Advocate Division provides these required services. The Division also provides training to law enforcement, social service agencies and public groups. Division personnel are trained to respond to mass community crisis events through the National Organization of Victim Assistance and are qualified to assist the Ohio Crisis Response Team when requested.

This resolution authorizes acceptance of the award of federal funding for the 2022 Victims of Crime Act (VOCA) grant. Since 1998, the Law Department's Victim Advocate Division has applied for and received funding through VOCA. For 2022, we have been awarded funding in the amount of \$75,148, which will fund salaries and operating costs. This is a reduction of \$39,758 from last year's award due to the continued cutting of grant funds at the federal level. Since 2019, we have seen severe cuts in grant funding – in 2020 we received \$169,931, in 2021 we received \$114,905, and 2022's funding is down to \$75,148. All victim advocate programs across the country are experiencing similar reductions in their grant funding.

The VOCA grant requires a 20% local match. The required match amount is determined by dividing the federal award by 80% ($\$75,148 \div 80\% = \$93,935$), and then multiplying that number by 20% ($\$93,935 \times 20\% = \$18,787$). Thus, our local match for 2022 is \$18,787.

This resolution also authorizes the acceptance of the award of funding for the 2022 State Victims Assistance Act (SVAA) grant. For 2022, we have been awarded \$4,145, which will be used for cell phone charges for after-hours calls, office supplies, printing, and a small emergency fund. There is no match required on the SVAA grant.

Budgetary Impact: The City will receive \$75,148 in VOCA funds (253-5345) and \$4,145 in SVAA funds (253-5335), with a local match of \$18,787, to support the Law Department's Victim Advocate Division.

Recommendation: It is recommended that Council pass this Resolution, authorizing the acceptance of the VOCA and SVAA Grants for 2022.

**CITY OF XENIA, OHIO
RESOLUTION 2021 – SS**

**AUTHORIZING ACCEPTANCE OF THE FEDERAL VICTIMS OF CRIME ACT (VOCA)
GRANT AND THE STATE VICTIMS' ASSISTANCE ACT (SVAA) GRANT FOR 2022**

WHEREAS, the Law Department's Victim Advocate Division has, on behalf of the City of Xenia, applied for and received an award from the State of Ohio's Attorney General Office of a Federal Victims of Crime Act (VOCA) grant and State Victims Assistance Act (SVAA) grant for the Fiscal Year 2022;

WHEREAS, the VOCA and SVAA are annual grants that help to support salary, benefits, and other administrative and operational costs of the Law Department's Victim Advocate Division, allowing it to provide constitutionally-mandated services to crime victims on cases prosecuted in the Xenia Municipal Court; and

WHEREAS, this Council finds and determines that it is in the best interest of the residents of the City of Xenia to accept the aforementioned grants, as the City has done since 1998,

NOW, THEREFORE, THE CITY OF XENIA HEREBY RESOLVES, at least four (4) members of the City Council concurring, that:

Section 1. The City Manager, Finance Director, and Law Director are hereby authorized to execute any documents necessary to accept the award of the 2022 VOCA grant from the Ohio Attorney General's Office in the amount of \$75,148, with a local cash match of \$18,787.

Section 2. The City Manager, Finance Director, and Law Director are hereby authorized to execute any documents necessary to accept the award of the 2022 SVAA grant from the Ohio Attorney General's Office in the amount of \$4,145, with no match required.

Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including ORC 121.22.

Section 4. This Resolution shall be effective immediately upon its passage.

Introduced: October 28, 2021
Passed: November 9, 2021

Attest:

Wesley E. Smith
President, Xenia City Council

Michelle D. Johnson
City Clerk



XENIA CITY COUNCIL
LEGISLATIVE COVER MEMO

1st Reading: November 9, 2021
2nd Reading & Vote: November 23, 2021
Effective Date: November 23, 2021

Agenda Item: **Resolution 2021-TT**
ADOPTING POLICY EBM-3.07, TITLED “COURT LEAVE,” AND
REPEALING AND REPLACING POLICY EBM-3.19, TITLED “MILITARY
LEAVE,” OF THE CITY OF XENIA EMPLOYEES’ BENEFITS MANUAL

Submitted By: Jackie Potter, Human Resources Director
Presented By: Brent Merriman, City Manager

Scope/Description: This resolution makes amendments to the Employees’ Benefits Manual, as authorized by Section 260.01(a) of the City’s Administration Code. The first amendment is the adoption of Policy EBM-3.07, titled “Court Leave.” This Policy addresses employees being called for jury duty or being subpoenaed to testify in cases related to their employment and establishes eligibility for compensation, proper notification, and what constitutes a violation of the Policy. The Administrative Steering Committee reviewed this Policy and recommends the adoption of Policy EBM-3.07, Court Leave.

The second amendment to the Employees’ Benefits Manual is to repeal the existing Policy EBM-3.19, titled “Military Leave,” and replace it by adopting a new Policy EBM-3.19. This Policy was originally approved by Xenia City Council on October 27, 2001. This policy establishes eligibility, proper notification, compensation and continuation of benefits, reemployment following leave, and violations. The new Policy EBM-3.19 was written to comply with the Uniformed Services Employment and Reemployment Rights Act (“USERRA”) and Ohio Revised Code Section 5923.05. The Administrative Steering Committee also reviewed this Policy and recommends repealing and replacing Policy EBM-3.19, Military Leave.

Cover Memo
Attachments: None

Budgetary Impact: Staff is not requesting an amendment to the budget related to this item.

Recommendation: It is the recommendation of the Administrative Steering Committee to pass Resolution 2021-TT to establish City of Xenia Employees’ Benefits Manual Policy EBM-3.07, titled “Court Leave,” and repeal and replace the City of Xenia Employees’ Benefits Manual Policy EBM-3.19, titled “Military Leave.”

**CITY OF XENIA, OHIO
RESOLUTION 2021 – TT**

**ADOPTING POLICY EBM-3.07, TITLED “COURT LEAVE,” AND REPEALING AND
REPLACING POLICY EBM-3.19, TITLED “MILITARY LEAVE,” OF
THE CITY OF XENIA EMPLOYEES’ BENEFITS MANUAL**

WHEREAS, Section 260.01(a) of the City’s Administration Code authorizes this Council to approve and to make amendments, by resolution, to the City of Xenia Employees’ Benefits Manual;

WHEREAS, the Administrative Steering Committee has recommended this Council adopt a Court Leave Policy (Policy EBM-3.07) to establish, for both the City and employees, expectations for leave eligibility, proper notification and compensation;

WHEREAS, the Xenia City Council desires to encourage employees to participate in jury service, as it is an important civic duty, by approving a policy for leave-related expectations and compensation;

WHEREAS, the Administrative Steering Committee has recommended this Council repeal and replace the existing Military Leave Policy (EBM-3.19) to assure such Policy complies with the Uniformed Services Employment and Reemployment Rights Act and Ohio Revised Code Section 5923.05; and

WHEREAS, the Xenia City Council desires to comply and Federal and State laws and recognize employees’ service in the armed forces,

NOW, THEREFORE, THE CITY OF XENIA HEREBY RESOLVES, at least four (4) members of the City Council concurring, that:

Section 1. In accordance with the authority granted this Council by Section 260.01(a) of the City’s Administration Code, the City of Xenia Employees’ Benefits Manual, Policy EBM-3.07, titled “Court Leave,” is hereby adopted, as shown in the attached Exhibit A.

Section 2. In accordance with the authority granted this Council by Section 260.01(a) of the City’s Administration Code, the City of Xenia Employees’ Benefits Manual, Policy EBM-3.19, titled “Court Leave,” is hereby adopted, as shown in the attached Exhibit B. Existing Policy EBM-3.19 is repealed in its entirety.

Section 3. It is hereby found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall become effective upon its passage.

Introduced: November 9, 2021

Passed:

Wesley E. Smith
President, Xenia City Council

Attest:

Michelle D. Johnson
City Clerk

**POLICY EBM-3.07
COURT LEAVE**

Applies to:.....All Classified and Unclassified Employees
Approved by Council:..... 11/23/2021
Revised:(n/a)

A. Eligibility.

- (1) If a full-time or part-time employee in active pay status is called for jury duty, or is subpoenaed to testify in a court of law for any matter that pertains to the employee's employment with the City during any portion of the employee's regular scheduled working day, that employee may choose to be compensated for such time in one of the manners set forth below:
 - (a) The employee may choose to receive his or her regular salary or wage in full for such time from the City. If the employee applies for jury or witness fees from the court, and all monies received as compensation for court service shall be turned over in full to the City Finance Department by the end of the pay period for which the fees were received.
 - (b) The employee may choose to retain all monies received as compensation for court service and waive his or her regular salary or wage in full for such time from the City.
- (2) Employees must notify their supervisor as soon as practicable, but no less than forty-eight (48) hours in advance, of their impending absence from duty to be excused and eligible for court leave.

B. Reporting to Work.

If the employee chooses to be compensated under A(1)(a), above, he/she will be expected to report to work following jury duty, if a reasonable amount of time remains during his/her scheduled workday.

C. Personal Matters.

Employees are not eligible for paid court leave when appearing in court in connection with their personal matters. Such absences shall be considered leave without pay, personal leave, compensatory leave, or vacation leave as scheduled in advance with the approval of the employee's supervisor.

D. Policy Violations.

Any employee who violates the City's Court Leave Policy by failing to meet the notification requirements, by failing to submit the required documentation, or by falsely submitting a request for court leave shall be subject to discipline, up to and including termination in accordance with the City's Disciplinary Policy.

E. Collective Bargaining Agreements.

In the event an employee is covered by a collective bargaining agreement and the terms of that agreement provide for different regulations on court leave, the terms of the agreement that conflict with the provisions of this policy shall control; provided, however, that the provisions of this policy shall control on any matter or items on which the collective bargaining agreement is silent.

**POLICY EBM-3.19
MILITARY LEAVE**

Applies to:.....All Classified and Unclassified Employees
Approved by Council:..... 10/27/2001
Revised: 11/23/2021

A. Policy.

The City is committed to protecting the job rights of employees absent on military leave. In accordance with federal and state law, it is the City's policy that no employee or prospective employee will be subjected to any form of discrimination on the basis of that person's membership in or obligation to perform service for any of the Uniformed Services of the United States. Specifically, no person will be denied employment, reemployment, promotion, or other benefit of employment on the basis of such membership. Furthermore, no person will be subjected to retaliation or adverse employment action because such person has exercised his or her rights under applicable law or this policy. If any employee believes that he/she has been subjected to discrimination in violation of this policy, the employee should immediately contact the Human Resources Director.

B. Eligibility.

Employees taking part in a variety of military duties are covered under this policy. Such military duties include leaves of absence taken by members of the uniformed services, including active duty, reserve or National Guard, for training, periods of active military service, and funeral honors duty, as well as time spent being examined to determine fitness to perform such service. Subject to certain exceptions under the law, these benefits are generally limited to five years of leave of absence.

C. Notification.

- (1) Unless military necessity prevents it, or is otherwise impossible or unreasonable, an employee should provide his or her supervisor with notice of the need for leave as far in advance as is reasonable under the circumstances. Written notice is preferred, but not required under the law or this policy.
- (2) The employee and/or supervisor shall notify the Finance Department of the dates of leave. Finance will make arrangements with the employee to collect any applicable insurance premiums.
- (3) When the employee intends to return to work, he or she must make application for reemployment to HR within the application period set forth below.
- (4) If the employee does not return to work, the supervisor must notify the Human Resources Director so proper separation of employment procedures are followed.

D. Compensation.

- (1) Employees who are members of the Ohio organized militia or members of other reserve components of the armed forces of the United States, including the Ohio national guard, are entitled to a leave of absence from their respective positions without loss of pay for the time

they are performing service in the uniformed services, for periods of up to twenty-two (22), eight (8) hour work days or one hundred seventy-six (176) hours, or for a firefighter, seventeen (17) twenty-four-hour (24) days or four hundred eight (408) hours, within one federal fiscal year (October thru September) in which they are performing service in the uniformed services.

- (2) An employee who is called or ordered to the uniformed services for longer than a month, for each federal fiscal year in which the employee performed service in the uniformed services, because of an executive order issued by the president of the United States, because of an act of congress, or because of an order to perform duty issued by the governor pursuant to ORC 5919.29 is entitled, during the period designated in the order or act, to a leave of absence and to be paid, during each monthly pay period of that leave of absence, the lesser of the following:
 - (a) The difference between the permanent public employee's gross monthly wage or salary as a permanent public employee and the sum of the permanent public employee's gross uniformed pay and allowances received that month; or
 - (b) Five hundred dollars (\$500).
- (3) An employee who is called or ordered to the uniformed services for longer than a month, for each federal fiscal year in which the employee performed service in the uniformed services, because of an executive order issued by the president of the United States, because of an act of congress, or because of an order to perform duty issued by the governor pursuant to ORC 5919.29 or 5923.21 is entitled, during the period designated in the order or act, to a leave of absence and to be paid, during each monthly pay period of that leave of absence, the difference between the employee's gross monthly wage or salary and the sum of the employee's gross uniformed pay and allowances received that month.

E. Benefits and Compensation.

- (1) If an employee is absent from work due to military service, benefits will continue as follows:
 - (a) An employee on extended military leave may elect to continue group health, dental and/or vision insurance coverages for the employee and covered dependents under the same terms and conditions for a period not to exceed thirty-one (31) days from the date the military leave of absence begins. The employee must pay, per pay period, the premium normally paid by the employee. After the initial 31-day period, the employee and covered dependents can continue group health, dental and/or vision insurance up to twenty-four (24) months at one hundred two percent (102%) of the overall (both employer and employee) premium rate. Election of coverage and required payments must be made by the deadlines set forth to continue coverage.
 - (b) The group term life/AD&D insurance provided by the City will terminate three (3) months from the day the employee begins extended military leave.
 - (c) An employee on extended military leave may elect to continue voluntary insurance coverage by either submitting pay, per pay period, the premium normally paid by the employee or the City can terminate the coverage and the employee will have the option to pay the carrier on a direct basis until such time the employee returns to work. An employee, who chooses to discontinue premium payments while on military leave, will be subject to a new pre-existing condition waiting period.
 - (d) Employees do not accrue vacation or sick leave while on military leave of absence status.
 - (e) Employees on temporary or extended military leave may, at their option, use any or all accrued paid vacation, compensatory time or personal leave during their absence.

- (2) With respect to the retirement plans, upon reemployment, employees using military leave will be credited for purposes of vesting with the time spent in military service and will be treated as not having incurred a break in service. Immediately upon reemployment, the employee may, at the employee's election, make any or all employee contributions that the employee would have been eligible to make had the employee's employment not been interrupted by military service. Such contributions must be made within a period that begins with the employee's reemployment and that is not greater in duration than three times the length of the employee's military service. Employees will receive all associated City match for such contributions.
- (3) Employees reemployed following military leave will receive seniority and other benefits determined by seniority that the employee had at the beginning of the military leave, plus any additional seniority and benefits the employee would have attained, with reasonable certainty, had the employee remained continuously employed.
- (4) An employee's time spent on active military duty will be counted toward his or her eligibility for FMLA leave once he or she returns to work.

E. **Reemployment.**

Upon an employee's prompt application for reemployment (as defined below); an employee will be reinstated to employment in the following manner depending upon the employee's period of military service:

- (1) *Less than 91 days of military service* – Reinstated to the same position or a position that the employee would have attained if employment had not been interrupted by military service.
- (2) *More than 90 days and less than 5 years of military service* – Reinstated to the same position or a position that the employee would have attained if employment had not been interrupted by military service or a position of like seniority, status and pay, the duties of which the employee is qualified to perform.
- (3) *Employee with a service-connected disability* – If after reasonable accommodation efforts by the City, an employee with a service-connected disability is not qualified for employment in the position he or she would have attained or in the position that he or she left, the employee will be employed in another position of similar seniority, status and pay for which the employee is qualified or could become qualified with reasonable efforts by the City; or, if no such position exists, in the nearest approximation consistent with the circumstances of the employee's situation.

F. **Application for Reemployment.**

An employee who has engaged in military service must, in order to be entitled to the reemployment rights set forth above, submit an application for reemployment to the Human Resources Department according to the following schedule:

- (1) *If service is less than 31 days* – The employee must report for work at the beginning of the first regularly scheduled workday following completion of service and after an eight (8) hour period for safe transportation back to the employee's residence.
- (2) *If service is for 31 days or more but less than 181 days* – The employee must submit an application for reemployment with HR no later than 14 days following the completion of service.
- (3) *If service is over 180 days* – The employee must submit an application for reemployment with the Human Resources Department no later than 90 days following the completion of service.

- (4) *If the employee is hospitalized or convalescing from a service-connected injury* – The employee must submit an application for reemployment with the Human Resources Department no later than two years following completion of service.

G. Exceptions to Reemployment.

In addition to the employee's failure to apply for reemployment in a timely manner, an employee is not entitled to reinstatement as described above if any of the following conditions exist:

- (1) The City's circumstances have so changed as to make reemployment impossible or unreasonable.
- (2) Reemployment would pose an undue hardship upon the City.
- (3) The employee's employment prior to the military service was merely for a brief, non-recurrent period and there was no reasonable expectation that the employment would have continued indefinitely or for a significant period.
- (4) The employee did not receive an honorable discharge from military service.

H. Documentation.

- (1) An employee who is entitled to leave shall submit to the Human Resources Department the published order authorizing the call or order to the uniformed services or a written statement from the appropriate military commander authorizing that service, prior to being credited with leave.
- (2) The Human Resources Department will, upon the employee's reapplication for employment, request the employee provide the City with military discharge documentation to establish the timeliness of the application for reemployment, the duration of the military service, and the honorable discharge from the military service, if applicable.

I. Policy Violations.

Any employee who violates the City's Military Leave Policy by failing to meet the notification requirements, by failing to submit the required documentation or falsely submitting a request for military leave shall be subject to discipline up to and including termination in accordance with the City's Disciplinary Policy.

J. Collective Bargaining Agreements.

In the event an employee is covered by a collective bargaining agreement and the terms of that agreement provide for different regulations on military leave, the terms of the agreement that conflict with the provisions of this policy shall control; provided, however, that the provisions of this policy shall control on any matter or items on which the collective bargaining agreement is silent.



1st Reading: November 9, 2021
2nd Reading and Vote: November 23, 2021
Effective Date: November 23, 2021

Agenda Item: **Resolution 2021-UU**
AWARDING THE CONTRACT FOR THE XENIA 2022-2024 BIOSOLIDS HAULING, DISPOSAL, AND APPLICATION SERVICES TO HINES FARMING, LLC

Submitted By: Chris Berger, Public Service Director/City Engineer
Presented By: Brent Merriman, City Manager

Scope/Description: Biosolids are processed at the Ford Road WWTP Biosolids Processing Facility on a daily basis and consist of the end-product of the City’s wastewater treatment process. Biosolids are made up of concentrated organic material with excellent nutrient value, which are extremely beneficial as soil conditioners and fertilizers for local farmers. Because the City of Xenia is not in the farming business, the distribution and application of this material is contracted out to certified haulers and distributors. The contractor is responsible for the final disposal and land application pursuant to the strict rules and regulations of the Ohio EPA.

On Tuesday, October 26, 2021, proposals were received from three (3) qualified contractors for a three (3) year agreement with the City of Xenia for biosolids handling. The unit price proposals were based upon an assumption of 4,000 wet tons annually. The results of the three (3) proposals are summarized below:

	2022	2023	2024
	Per Ton		
Hines Farming, LLC	\$15.85	\$15.85	\$15.85
Rauch Trucking Co.	\$20.00	\$20.50	\$21.00
Synagro Central, LLC	\$23.60	\$24.54	\$25.53

Hines Farming, LLC has been the City’s contractor for Biosolids Handling for the past six (6) years and has performed exceptionally well. City staff was also pleased that the new unit prices that were proposed included no escalators over the term of the agreement.

Cover Memo Attachments: Proposal Tabulation Form

Budgetary Impact: Account # 612-1331-53290 \$72,000 (2022 maximum)
Account # 612-1336-53290 + \$30,000 (2022 maximum)
\$102,000 (2022 maximum)

Recommendation: Staff is requesting City Council approve Resolution 2021-UU to award Hines Farming, LLC, the contract for the City’s 2022-2024 Biosolids Hauling, Disposal and Application.

**CITY OF XENIA, OHIO
RESOLUTION 2021 – UU**

**AWARDING THE CONTRACT FOR THE XENIA 2022-2024 BIOSOLIDS HAULING,
DISPOSAL, AND APPLICATION SERVICES TO HINES FARMING, LLC**

WHEREAS, the City’s Wastewater Treatment Plants routinely generate biosolids as a byproduct of their normal treatment processes and, in order to properly dispose of said biosolids, it is necessary to contract with a qualified firm that provide biosolids hauling, disposal, and application services pursuant to the requirements of the Ohio EPA and other regulatory authorities;

WHEREAS, the City advertised a Request for Proposals (RFP) seeking qualified firms to provide biosolids hauling, disposal, and application services for a three-year term, beginning in 2022;

WHEREAS, Hines Farming, LLC, submitted the lowest and best proposal and has satisfactorily provided biosolids hauling, disposal, and application services to the City over the last six (6) years,

NOW, THEREFORE, THE CITY OF XENIA HEREBY RESOLVES, at least four (4) members of the City Council concurring, that:

Section 1. The contract for biosolids hauling, disposal, and application services for 2022-2024 is hereby awarded to Hines Farming, LLC, at an annual price of \$15.85 per wet ton, in accordance with the Specifications, General Conditions, and other Requirements of the Xenia 2022-2024 Biosolids Hauling, Disposal, and Application RFP.

Section 2. The City Manager is hereby directed to execute the contract with Hines Farming, LLC, for the provision of biosolids hauling, disposal, and application services for 2022-2024. The costs of the contract shall be paid out of funds appropriated for it in the City’s operating budget.

Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall become effective immediately upon its passage.

Introduced: November 9, 2021

Passed:

Attest:

Wesley E. Smith
President, Xenia City Council

Michelle D. Johnson
City Clerk

RFP TABULATION FORM

Project Name: RFP – 2022-2024 Biosolids Hauling, Disposal and Application

Proposal Deadline: October 26, 2021, at 5:00 p.m.

Vendor	Required Documents	Total Estimated Annual Cost Per Year (based on estimated 4,000 wet tons per year)
Rauch Trucking Co., Inc. Dayton, Ohio	<input checked="" type="checkbox"/> Campaign Contributions Affidavit <input checked="" type="checkbox"/> Non-Collusion Affidavit	<u>2022:</u> \$20.00/wet ton or \$80,000/year <u>2023:</u> \$20.50/wet ton or \$82,000/year <u>2024:</u> \$21.00/wet ton or \$84,000/year
Hines Farming, LLC Jamestown, Ohio	<input checked="" type="checkbox"/> Campaign Contributions Affidavit <input checked="" type="checkbox"/> Non-Collusion Affidavit	<u>2022:</u> \$15.85/wet ton or \$63,400/year <u>2023:</u> \$15.85/wet ton or \$63,400/year <u>2024:</u> \$15.85/wet ton or \$63,400/year
Quasar Energy Group Cleveland, Ohio	<input type="checkbox"/> Campaign Contributions Affidavit <input type="checkbox"/> Non-Collusion Affidavit	NO BID; PLEASE KEEP ON LIST FOR FUTURE OPPORTUNITIES
Synagro Central, LLC Baltimore, MD	<input checked="" type="checkbox"/> Campaign Contributions Affidavit <input checked="" type="checkbox"/> Non-Collusion Affidavit	<u>2022:</u> \$23.60/wet ton or \$94,400/year <u>2023:</u> \$24.54/wet ton or \$98,160/year <u>2024:</u> \$25.53/wet ton or \$102,120/year

City of Xenia

Schedule of Bills

11/9/2021

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
AIM MEDIA MIDWEST OPERATING LLC	2021-07-01	70242782	AD-FIREWORKS	\$225.00	101-1013-53290
			Total for Vendor	\$225.00	
APCO INTERNATIONAL INC	2021-10-29	825613	2022 MEMBERSHIP-M LANE	\$96.00	270-1222-52110
			Total for Vendor	\$96.00	
AGILE NETWORK BUILDERS LLC	2021-10-01	628954	4TH QTR ETHERNET LEASE	\$1,860.00	270-1222-53290
	2021-10-01	628955	4TH QTR ETHERNET LEASE	\$1,188.00	270-1222-53290
			Total for Vendor	\$3,048.00	
AIRGAS USA LLC	2021-09-30	9982730341	CYLINDER RENTAL STA 2	\$65.27	270-1225-54299
			Total for Vendor	\$65.27	
ALL-N-ONE MAINTENANCE	2021-10-15	67475	HOSES V1498	\$124.20	709-1446-54505
			Total for Vendor	\$124.20	
ALLOWAY	2021-10-21	149088	LAB TESTING	\$330.30	612-1336-53241
	2021-10-21	149088	LAB TESTING	\$770.70	612-1331-53241
			Total for Vendor	\$1,101.00	
ALPHABET EMBROIDERY STUDIOS	2021-10-19	40346	PERSONALIZATION-BIKE SHIRTS	\$141.00	270-1221-54201
			Total for Vendor	\$141.00	
AMERICAN PROBATION & PAROLE ASSN	2021-10-25	197147	MEMBERSHIP-A SCOTT	\$25.00	214-1201-52110
	2021-10-25	197149	MEMBERSHIP-S SMITH	\$25.00	214-1201-52110
	2021-10-25	197151	MEMBERSHIP-C FERGUSON	\$25.00	214-1201-52110
	2021-10-25	197148	MEMBERSHIP-K DOTSON	\$25.00	214-1201-52110
	2021-10-25	197150	MEMBERSHIP-J PARSONS	\$25.00	214-1201-52110
	2021-10-25	197152	MEMBERSHIP-C VELLIA	\$25.00	214-1201-52110
			Total for Vendor	\$150.00	
AMERICAN SAFETY & HEALTH INSTITUTE	2021-10-22	1467348	INSTRUCTOR MEMBER FEE-ROBB	\$20.00	270-1225-54299
	2021-10-14	1463569	CPR/AED CERT CARDS	\$325.00	270-1225-54299
	2021-10-12	1461964	INSTRUCTOR MEMBER FEE-BUNDY	\$20.00	270-1225-54299
			Total for Vendor	\$365.00	
ATLANTIC EMERGENCY SOLUTIONS	2021-10-12	5358EW	GAS MONITOR SENSORS	\$108.35	270-1225-54505
			Total for Vendor	\$108.35	
CHRISTOPHER BERGER	2021-10-28	21-54	REIMB 320M/MEALS-TRANSP CONF	\$392.88	101-1555-52110
			Total for Vendor	\$392.88	
BEST ONE TIRE & SVC OF MID AMERICA	2021-10-21	3074742	2 TIRES V1215	\$850.00	709-1446-54505
	2021-10-21	3074789	VALVE STEMS V3078	\$10.00	709-1446-54505
	2021-10-21	3074742	STATE TIRE FEE	\$2.00	709-1446-53740
	2021-10-21	3074789	SERVICE CALL V3078	\$282.50	709-1446-53740
			Total for Vendor	\$1,144.50	
BOBCAT OF DAYTON-DIVISION OF DEHAAI	2021-10-19	R12187	EXCAVATOR RENTAL-918 CATHERINE	\$1,650.00	101-1553-53208
			Total for Vendor	\$1,650.00	
BOUND TREE MEDICAL LLC	2021-10-25	84261886	SUCCINYLGCHOLINE	\$81.94	270-1225-54299
	2021-10-25	84261885	SUCTION CUPS-CPR MANIKIN	\$132.60	270-1225-54299
			Total for Vendor	\$214.54	
BRENNAMAN PEST SOLUTIONS LLC					

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	2021-10-20	10/20	PEST CONTROL STA 1/2	\$80.00	270-1225-53290
	2021-09-30	9/30	PEST CONTROL-1550 WIGWAM	\$100.00	101-1553-53290
	2021-10-14	10/14	PEST CONTROL-1550 WIGWAM	\$100.00	101-1553-53290
			Total for Vendor	\$280.00	
CRAWFORD MURPHY & TILLY					
	2021-10-20	217624	ASSISTNC-ODOT SFTY GRANT APP	\$9,192.00	101-1555-53290
	2021-10-20	217624	ASSISTNC-ODOT SFTY GRANT APP	\$4,000.00	101-1552-53290
			Total for Vendor	\$13,192.00	
CARASOFT TECHNOLOGY CORP					
	2021-10-25	IN1052901	11/24-11/23 WTRGMS SFTWR MAINT	\$4,362.00	611-1334-53792
			Total for Vendor	\$4,362.00	
CARMEUSE LIME INC					
	2021-10-11	94401108	23.5TN LIME	\$4,298.40	612-1331-54299
	2021-08-19	94358519	12.2TN LIME	\$2,235.03	612-1331-54299
	2021-08-19	94358519	11.9TN LIME	\$2,176.59	612-1331-54299
			Total for Vendor	\$8,710.02	
CINTAS CORPORATION LOC G62					
	2021-10-20	4099301152	UNIFORM SVC-MAINT	\$9.10	613-1333-53290
	2021-10-27	4099915779	UNIFORM SVC-MAINT	\$4.04	613-1333-53290
	2021-10-27	4099915743	UNIFORM SVC-2 EMPLOYEES	\$9.02	709-1446-53290
	2021-10-27	4099915779	UNIFORM SVC-MAINT	\$16.18	221-1441-53290
	2021-10-20	4099301152	UNIFORM SVC-MAINT	\$36.40	221-1441-53290
	2021-10-20	4099300878	UNIFORM SVC-2 EMPLOYEES	\$9.02	709-1446-53290
	2021-10-18	4098949240	MAT SERVICE	\$88.90	101-1018-53290
	2021-10-25	4099607404	MAT SERVICE	\$88.90	101-1018-53290
	2021-10-27	4099915779	UNIFORM SVC-MAINT	\$4.04	101-1442-53290
	2021-10-20	4099301152	UNIFORM SVC-MAINT	\$9.10	101-1442-53290
	2021-10-25	4099607378	MAT SERVICE	\$46.45	101-1009-53290
	2021-10-18	4098949218	MAT SERVICE	\$48.75	101-1009-53290
	2021-10-20	4099301815	MATS/UNIFORM SVC-2 EMPLOYEES	\$12.99	612-1336-53290
	2021-10-27	4099915917	MATS/UNIFORM SVC-2 EMPLOYEES	\$12.99	612-1336-53290
	2021-10-26	4099774572	MAT SERVICE	\$7.50	101-1557-53290
	2021-10-19	4099096625	MAT SERVICE	\$7.50	101-1557-53290
	2021-10-20	4099300870	MATS/UNIFORM SVC-6 EMPLOYEES	\$29.90	612-1331-53290
	2021-10-27	4099915738	MATS/UNIFORM SVC-6 EMPLOYEES	\$29.90	612-1331-53290
	2021-10-27	4099915779	UNIFORM SVC-MAINT	\$24.26	612-1332-53290
	2021-10-20	4099301152	UNIFORM SVC-MAINT	\$54.59	612-1332-53290
	2021-10-19	4099096580	MAT SERVICE	\$25.00	709-1447-53290
	2021-10-26	4099774534	MAT SERVICE	\$25.00	709-1447-53290
	2021-10-27	4099913410	UNIFORM SVC-7 EMPLOYEES	\$23.30	611-1337-53290
	2021-10-20	4099292239	UNIFORM SVC-7 EMPLOYEES	\$23.30	611-1337-53290
	2021-10-20	4099301152	UNIFORM SVC-MAINT	\$18.20	614-1340-53290
	2021-10-27	4099915779	UNIFORM SVC-MAINT	\$8.10	614-1340-53290
	2021-10-27	4099915779	UNIFORM SVC-MAINT	\$24.26	611-1338-53290
	2021-10-20	4099301152	UNIFORM SVC-MAINT	\$54.59	611-1338-53290
			Total for Vendor	\$751.28	
CITRAN OCCUPATIONAL HEALTH LLC					
	2021-10-14	13454	AFTER HOURS DRUG SCREEN	\$232.00	270-1221-53290
			Total for Vendor	\$232.00	
CITY ELECTRIC SUPPLY #426					
	2021-10-07	BEC/095713	BALLAST-2ND ST LIGHTS	\$80.42	221-1441-54299
	2021-10-06	BEC/095660	BULBS-2ND ST LIGHTS	\$97.02	221-1441-54299
	2021-10-05	bec/095632	FUSES	\$24.98	101-1018-54299
	2021-10-06	BEC/095659	STEEL FITTINGS	\$5.32	101-1018-54299
	2021-10-18	BEC/095906	FLUORESCENT LIGHT BALLASTS	\$151.96	270-1221-54299
			Total for Vendor	\$359.70	
COLONIAL OIL INDUSTRIES INC					
	2021-10-25	IN-481718	7989GAL UNLEADED GASOLINE	\$22,182.92	709-1446-54401
			Total for Vendor	\$22,182.92	
CORE AND MAIN					
	2021-10-19	P799078	CURB STOPS	\$512.15	612-1332-54299
	2021-10-19	P799078	CURB STOPS	\$512.15	664-1338-54299

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			Total for Vendor	\$1,024.30	
SHAWN CRALL	2021-10-28	PC21-36	REIMB OHIO EPA LICENSE	\$35.00	611-1338-52110
			Total for Vendor	\$35.00	
CUSTOM CABS & TRAILERS INC	2021-10-25	511859	SHACKLE BOLTS/EQUALIZER V1419	\$86.80	709-1446-54505
			Total for Vendor	\$86.80	
D AND D PROPERTY MAINTENANCE	2021-10-21	780134	REMV VEGETATION-641 E THIRD	\$500.00	101-1553-53290
	2021-10-22	780133	REMV BOX SPRNGS-1457 O'SHGHNSY	\$50.00	101-1553-53290
	2021-10-21	780131	REMV VEGETATION-136 HIGH ST	\$100.00	101-1553-53290
	2021-10-18	780130	REMV VEGETATION-913 BOYLAN	\$100.00	101-1553-53290
	2021-10-21	780132	REMV VEGETATION-275 S WEST	\$150.00	101-1553-53290
			Total for Vendor	\$900.00	
D&M AUTO PARTS	2021-10-22	24602	HYD FITTINGS	\$52.90	709-1446-54505
			Total for Vendor	\$52.90	
D & S AUTO PARTS INC	2021-10-26	104926	CORE RETURNS	-\$54.00	709-1446-54505
	2021-10-25	104798	OIL FILTERS	\$12.21	709-1446-54505
	2021-10-08	103718	AXLE V1425	\$194.45	709-1446-54505
	2021-10-15	104224	OIL/FUEL FILTERS/SPARK PLUGS	\$96.07	709-1446-54505
	2021-10-21	104657	CORE RETURNS	-\$18.00	709-1446-54505
	2021-10-19	104391	2 BATTERIES	\$126.36	709-1446-54505
	2021-10-25	104871	2 BATTERIES/CORES	\$317.42	709-1446-54505
	2021-10-18	104303	CONTROL ARMS V1003	\$321.92	709-1446-54505
	2021-10-21	104589	FUEL/OIL FILTERS	\$29.38	709-1446-54505
	2021-10-06	103461	COMPRESSOR RETURN	-\$178.97	709-1446-54505
	2021-10-21	104659	FUEL/OIL FILTER RETURNS	-\$103.95	709-1446-54505
			Total for Vendor	\$742.89	
DAYTON DOOR SALES INC	2021-10-15	37156100	ADJ DOOR SOLENOIDS STA 1	\$190.00	270-1225-53290
			Total for Vendor	\$190.00	
DELL MARKETING LP	2021-09-07	10516640150	LAPTOP-PUB SVC	\$1,970.31	710-1010-55305
			Total for Vendor	\$1,970.31	
DETROIT TIRE SALES	2021-10-21	650119453	4 TIRES/VALVE STEMS V3078	\$1,407.90	709-1446-54505
	2021-10-20	650119534	2 TIRES V1425	\$134.74	709-1446-54505
	2021-10-21	650119566	VALVE STEMS V1215	\$15.90	709-1446-54505
	2021-10-20	650119520	4 TIRES V1199	\$592.28	709-1446-54505
	2021-10-15	650119405	BALANCE/MOUNT TIRE V1106	\$25.00	709-1446-53740
	2021-10-20	650119534	BALANCE/MOUNT TIRES V1425	\$116.95	709-1446-53740
	2021-10-19	650119481	BALANCE/MOUNT TIRES V1110	\$159.95	709-1446-53740
	2021-10-21	650119453	WHEEL BALANCE V3078	\$183.00	709-1446-53740
	2021-10-21	650119566	BALANCE/MOUNT TIRES V1215	\$120.00	709-1446-53740
			Total for Vendor	\$2,755.72	
ENVIROSCIENCE INC	2021-10-11	4856-6	LAB TESTING	\$1,568.75	612-1336-53241
	2021-10-11	4856-6	LAB TESTING	\$1,568.75	612-1331-53241
			Total for Vendor	\$3,137.50	
ESRI	2021-10-26	704385	ONLINE TRG-ZALEWSKI	\$1,500.00	101-1555-52110
			Total for Vendor	\$1,500.00	
ERTH SYSTEMS SHREDDING INC	2021-10-21	14136	DOCUMENT SHREDDING	\$60.00	101-1018-53290
	2021-10-21	14136	DOCUMENT SHREDDING	\$50.00	270-1221-53290
	2021-10-21	14136	DOCUMENT SHREDDING	\$4.95	101-1006-53290
	2021-10-21	14136	DOCUMENT SHREDDING	\$25.00	709-1447-53290
	2021-10-21	14136	DOCUMENT SHREDDING	\$25.00	611-1337-53290
	2021-10-21	14136	DOCUMENT SHREDDING	\$10.00	270-1222-53290

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	2021-10-21	14136	DOCUMENT SHREDDING	\$65.00	101-1002-53290
	2021-10-21	14136	DOCUMENT SHREDDING	\$25.00	101-1003-53290
			Total for Vendor	\$264.95	
G.C.R.A.F.I.S					
	2021-10-16	21-24	TRAINING-BLAKESLY/NORRIS	\$190.00	270-1225-52110
			Total for Vendor	\$190.00	
GERMAIN AUTOMOTIVE PARTNERSHIP					
	2021-10-13	115585F	RETAINER/WASHER V1425	\$21.36	709-1446-54505
	2021-10-25	115890F	FILTER ASSY	\$126.72	709-1446-54505
			Total for Vendor	\$148.08	
GLICKLER FUNERAL HOME					
	2021-10-28	MCKEE	INDIGENT BURIAL-K MCKEE	\$300.00	101-1050-53290
	2021-09-08	CAMPBELL	INDIGENT BURIAL-CAMPBELL	\$750.00	101-1050-53290
	2021-09-01	SCOTT	INDIGENT BURIAL-SCOTT	\$750.00	101-1050-53290
			Total for Vendor	\$1,800.00	
GREENE COUNTY ACE TASK FORCE					
	2021-10-26	10262021	2022 ACE GRANT MATCH	\$10,000.00	270-1221-53607
	2021-10-26	10262021	2022 ACE GRANT MATCH	\$10,000.00	251-1221-53607
			Total for Vendor	\$20,000.00	
GREENE COUNTY DEPT OF DEVELOPMENT					
	2021-10-25	43476	CHIP HOME REPAIRS-182 N DET	\$1,300.00	603-5401-53607
			Total for Vendor	\$1,300.00	
GREENE COUNTY FAMILY VIOLENCE					
	2021-10-04	M121	OCT-DEC SUBSTATION RENTAL	\$450.00	270-1221-53521
	2021-07-06	606	JUL-SEP SUBSTATION RENTAL	\$450.00	270-1221-53521
			Total for Vendor	\$900.00	
HACH COMPANY					
	2021-10-25	12710875	TITRAVER EDTA CARTRIDGES	\$76.77	611-1337-54299
			Total for Vendor	\$76.77	
HANDYMAN ACE HARDWARE					
	2021-10-21	116072	4PK MOUSE TRAPS	\$3.99	270-1225-54299
	2021-10-28	116155	SAW BLADES	\$32.98	270-1225-54505
	2021-10-26	116121	FASTENERS	\$1.69	709-1446-54505
	2021-10-26	116123	WASHERS/FASTENERS	\$38.48	611-1337-54299
	2021-10-26	116122	D BATTERIES	\$13.99	611-1338-54299
			Total for Vendor	\$91.13	
HEIL BROTHERS LAWN & GARDEN EQUIP					
	2021-10-21	85816	REPAIR CUTOFF SAW	\$87.28	270-1225-53740
			Total for Vendor	\$87.28	
JAMIE'S TIRE & SERVICE					
	2021-10-18	202787	ALIGNMENT V1003	\$89.95	709-1446-53740
			Total for Vendor	\$89.95	
JOHNSON CONTROLS INC					
	2021-10-27	I-108025462995	EMERGENCY CHILLER REPAIR	\$7,411.06	101-1009-53290
			Total for Vendor	\$7,411.06	
KEY CHRYSLER JEEP DODGE					
	2021-10-25	20785	CLIPS V1913	\$2.78	709-1446-54505
			Total for Vendor	\$2.78	
KIESLER'S POLICE SUPPLY INC					
	2021-10-22	IN176068	DUTY AMMO	\$2,048.00	270-1221-54299
			Total for Vendor	\$2,048.00	
LANDS' END BUSINESS OUTFITTERS					
	2021-10-18	SIN9568139	SWEATER-K RIGGSBY	\$19.26	611-1013-54299
	2021-10-18	SIN9568139	POLO SHIRT-K RIGGSBY	\$11.48	611-1013-54299
	2021-10-18	SIN9568139	POLO SHIRT-K RIGGSBY	\$11.48	101-1013-54299
	2021-10-18	SIN9568139	SWEATER-K RIGGSBY	\$48.64	101-1013-54299
	2021-10-18	SIN9568139	SWEATER-K RIGGSBY	\$19.25	612-1013-54299
	2021-10-18	SIN9568139	POLO SHIRT-K RIGGSBY	\$11.49	612-1013-54299
			Total for Vendor	\$121.60	
LAWSON PRODUCTS INC					
	2021-10-25	9308940965	SANDING DISCS	\$76.50	709-1446-54505

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				Total for Vendor	\$76.50	
LAYH & ASSOCIATES INC						
	2021-10-21	111008398	PRE EMPL PSYCH EVAL-POINTER		\$770.00	270-1221-53290
	2021-10-21	111008103	PRE EMPL PSYCH EVAL-SMEAD		\$770.00	270-1221-53290
				Total for Vendor	\$1,540.00	
LOWE'S COMPANIES INC						
	2021-10-19	01035	120 CAP BLOCKS		\$181.20	614-1340-54299
	2021-10-11	09458	20A 125V CONNECTOR-STA 2		\$18.20	270-1225-54299
	2021-10-06	14411	HEX TAP BOLTS/LOCK NUTS		\$13.69	270-1225-54299
	2021-09-27	10288	ZINC PLATED U-BOLT		\$4.36	270-1225-54299
	2021-10-08	02545	2BAGS QUICKRETE		\$11.36	612-1332-54299
	2021-09-30	02782	SAWBLADES		\$18.99	270-1225-54505
	2021-10-11	15110	SNOW FENCE RETURN		-\$136.72	233-1441-54299
	2021-10-07	53102	SNOW FENCE		\$136.72	233-1441-54299
	2021-10-05	01162	HEX BOLTS/SCREWS		\$35.12	221-1441-54299
	2021-10-04	11720	DRILL BIT		\$28.49	612-1331-54299
	2021-10-08	02456	BOARDS/PLYWOOD		\$389.34	612-1331-54299
	2021-10-11	02088	SCREWS		\$12.91	612-1331-54299
	2021-10-05	09989	ANCHORS/DUCT TAPE		\$41.09	612-1331-54299
	2021-10-01	02962	TREATED BOARDS/POST BASES		\$338.31	612-1331-54299
	2012-10-06	10612	DRYER SHEETS/NAILS		\$31.22	612-1331-54299
	2021-10-14	01345	ROOF FELT/DRIP EDGE/NAILS		\$42.10	612-1331-54299
	2021-10-11	02013	SCREWS/RAFTER TIES		\$46.70	612-1331-54299
	2021-10-21	02605	SHINGLES/SHOP VAC/DOWNSPOUT		\$565.24	612-1331-54299
	2021-10-21	10185	ROLLER COVER-SANTA HOUSE		\$6.07	101-1442-54299
	2021-10-21	11365	WOOD STAIN-SANTA HOUSE		\$183.45	101-1442-54299
	2021-09-26	02699	HASP		\$12.62	101-1442-54299
	2021-10-18	12285	WOOD SEALER-SANTA HOUSE		\$44.64	101-1442-54299
	2021-09-30	09457	SPOTLIGHT		\$53.19	612-1332-54505
	2021-10-12	11422	PICK		\$25.64	612-1332-54505
	2021-10-15	09818	RECEPTACLE		\$19.35	611-1338-54299
	2021-10-15	10721	STAPLES/CONNECTORS		\$12.35	611-1338-54299
	2021-10-05	11864	FEMALE ADAPTERS		\$3.24	611-1337-54299
	2021-10-01	10002	PHOTOCELL BULBS		\$26.57	101-1557-54299
				Total for Vendor	\$2,165.44	
MKD TECHNICAL SVCS LTD						
	2021-10-27	21-1027-01-XW	INSTALL MONITORING EQUIPMENT		\$1,900.00	664-6602-53290
				Total for Vendor	\$1,900.00	
MARTIN MARIETTA MATERIALS						
	2021-10-08	33501775	59.7TN ASPHALT		\$875.05	612-1332-54299
	2021-10-07	33486715	6.94TN ASPHALT		\$101.60	612-1332-54299
	2021-10-07	33486715	6.94TN STONE		\$101.60	611-1338-54299
	2021-10-08	33501775	59.7TN STONE		\$875.04	611-1338-54299
				Total for Vendor	\$1,953.29	
DOMINIC MILLER						
	2021-10-28	21-55	REIMB 212M/MEALS/PKG-CONF		\$328.72	101-1555-52110
				Total for Vendor	\$328.72	
CRAIG MILLS						
	2021-10-19	21-56	REIMB 66.4M/WIII LICENSE		\$93.22	611-1337-52110
				Total for Vendor	\$93.22	
MONROE SYSTEMS FOR BUSINESS						
	2021-10-22	IN224228	CALCULATOR RIBBONS		\$63.41	708-1008-54299
				Total for Vendor	\$63.41	
MOTOROLA SOLUTIONS INC						
	2021-08-26	1187060341	EMERGENCY CALLWORKS 911 SYSTEM		\$336,782.86	250-1226-55305
				Total for Vendor	\$336,782.86	
M TECH COMPANY						
	2021-10-27	IN214950	OXYGEN SENSORS		\$644.97	612-1332-54299
				Total for Vendor	\$644.97	
NAPA AUTO PARTS						
	2021-10-26	379782	4 BATTERIES		\$516.20	709-1446-54505

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			Total for Vendor	\$516.20	
NOVOPRINT USA INC					
	2021-10-25	I-517363	AD-CHMBR COMERC GUIDE E-Z BOOK	\$1,595.00	101-1550-53290
			Total for Vendor	\$1,595.00	
OHIO CAT					
	2021-10-22	WO280023134	PREV MAINT-GENERATOR	\$2,430.50	611-1337-53792
	2021-10-24	WO280023135	BOOSTER STA GENERATOR MAINT	\$1,540.50	611-1337-53792
			Total for Vendor	\$3,971.00	
OHIO PEACE OFFICER TRAIN ACAD					
	2021-10-26	2021-2498	EVIDENCE TECH SCHOOL-A JONES	\$1,600.00	270-1221-53183
			Total for Vendor	\$1,600.00	
OHIO TACTICAL OFFICERS ASSOCIATION					
	2021-10-17	21TRNG-0992	SWAT TRNG-LINNELL	\$580.00	270-1221-53183
	2021-10-17	21TRNG-0974	SWAT TRNG-JONES	\$580.00	270-1221-53183
			Total for Vendor	\$1,160.00	
PACE ANALYTICAL SERVICES INC					
	2021-10-22	215249091	LAB TESTING	\$522.43	611-1337-53241
			Total for Vendor	\$522.43	
PHILLIPS COMPANIES					
	2021-10-26	72592	1.5CY CONCRETE	\$220.49	612-1332-54299
	2021-10-19	72189	2CY CONCRETE	\$288.16	614-1340-54299
	2021-10-26	72593	8.9TN GRAVEL-331 TAYLOR	\$96.32	101-1553-53290
			Total for Vendor	\$604.97	
PHOENIX SAFETY OUTFITTERS					
	2021-10-25	SI-119369	RESPONDER PARKA-D WALTER	\$269.70	270-1225-54201
			Total for Vendor	\$269.70	
PITNEY BOWES GLOBAL FINANCIAL SVC LLC					
	2021-08-28	3314132192	9/30-12/30 POSTAGE METER RENT	\$23.10	270-1221-53521
	2021-08-28	3314132192	9/30-12/30 POSTAGE METER RENT	\$23.10	270-1222-53521
	2021-08-28	3314132192	9/30-12/30 POSTAGE METER RENT	\$23.10	615-1223-53930
			Total for Vendor	\$69.30	
PITNEY BOWES RESERVE ACCOUNT					
	2021-10-26	29879962	METER POSTAGE	\$300.00	611-1337-53930
	2021-10-26	29879962	METER POSTAGE	\$782.00	101-1005-53930
	2021-10-26	29879962	METER POSTAGE	\$400.00	101-1552-53930
	2021-10-26	29879962	METER POSTAGE	\$352.00	101-1004-53930
	2021-10-26	29879962	METER POSTAGE	\$1,408.00	708-1008-53930
	2021-10-26	29879962	METER POSTAGE	\$400.00	101-1553-53930
	2021-10-26	29879962	METER POSTAGE	\$100.00	270-1225-53930
	2021-10-26	29879962	METER POSTAGE	\$250.00	101-1550-53930
	2021-10-26	29879962	METER POSTAGE	\$1,500.00	101-1011-53930
	2021-10-26	29879962	METER POSTAGE	\$170.00	615-1223-53930
	2021-10-26	29879962	METER POSTAGE	\$750.00	101-1013-53930
	2021-10-26	29879962	METER POSTAGE	\$164.00	101-1001-53930
	2021-10-26	29879962	METER POSTAGE	\$3,378.00	101-1006-53930
	2021-10-26	29879962	METER POSTAGE	\$400.00	101-1551-53930
			Total for Vendor	\$10,354.00	
PITNEY BOWES INC					
	2021-10-26	1019294588	INK CARTRIDGES	\$319.17	101-1011-54299
			Total for Vendor	\$319.17	
PRECISION LASER & INSTRUMENT INC					
	2021-10-13	15241	STATION CALIBRATION	\$814.00	361-1555-55305
			Total for Vendor	\$814.00	
RAINBOW ENVIRONMENTAL SERVICES INC					
	2021-10-22	2101160	ASBESTOS INSP-960 CATHERINE	\$500.00	101-1553-53208
			Total for Vendor	\$500.00	
SEITER SERVICES LLC					
	2021-10-21	67910102121	FURNACE REPAIR	\$275.00	612-1336-53290
			Total for Vendor	\$275.00	
SMART BILL LTD					
	2021-10-25	52933-S	OCT UTILITY BILL PRINTING	\$855.89	708-1008-53290

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2021-10-25	52933-S	OCT SVC FEE-ONLINE VIEW	\$61.04	710-1008-53290
	2021-10-25	52933-S	OCT POSTAGE-UTILITY BILLS	\$4,775.72	708-1008-53930
			Total for Vendor	\$5,692.65	
STAPLES BUSINESS ADVANTAGE					
	2021-10-09	3489683434	MASKS	\$19.99	101-1003-54299
	2021-10-09	3489683432	TONER CARTRIDGE/COPY PAPER	\$107.77	101-1003-54299
	2021-10-09	3489683433	MASKS	\$19.99	101-1003-54299
	2021-10-09	3489683435	LEGAL PADS	\$7.15	708-1008-54299
	2021-10-09	3486694136	MESSAGE BOOKS/DUSTER SPRAY	\$39.73	101-1555-54299
			Total for Vendor	\$194.63	
STOOPS FREIGHTLINER INC					
	2021-10-27	X305300250:01	DEF	\$244.50	709-1446-54505
			Total for Vendor	\$244.50	
STRYKER MEDICAL					
	2021-10-15	3551314M	POWER COT PREV MAINT	\$7,764.00	270-1225-53792
			Total for Vendor	\$7,764.00	
TELEFLEX LLC					
	2021-10-15	9504585167	EZ-IO NEEDLES	\$1,115.50	270-1225-54299
			Total for Vendor	\$1,115.50	
TOWING MANAGEMENT GROUP LLC					
	2021-06-01	108269M	TOWING-TOYOTA MATRIX-STOLEN	\$129.00	270-1221-53290
			Total for Vendor	\$129.00	
TOWING MANAGEMENT GROUP					
	2021-10-22	118948	TOWING-CHEROKEE-ABANDONED	\$197.00	270-1221-53290
			Total for Vendor	\$197.00	
TREASURER STATE OF OHIO					
	2021-10-19	1443876	2021 STORMWATER FEE	\$1,237.00	614-1340-53607
			Total for Vendor	\$1,237.00	
TRIAD GOVERNMENTAL SYSTEMS INC					
	2021-10-26	121-190980	VINYL LABELS	\$67.50	709-1447-54299
			Total for Vendor	\$67.50	
TRUBLU H2O LLC					
	2021-10-18	042701	DRINKING/DISTILLED WATER	\$56.55	612-1331-54299
			Total for Vendor	\$56.55	
RICHARD TURNER					
	2021-10-22	21-57	REIMB WWLLL LICENSE RENEWAL	\$56.04	612-1331-52110
			Total for Vendor	\$56.04	
USA BLUEBOOK 924577					
	2021-10-05	748725	INCUBATOR	\$697.30	612-1331-54299
	2021-10-21	766427	16 ROLLS BARRICADE TAPE	\$291.68	611-1338-54299
			Total for Vendor	\$988.98	
VALLEY ASPHALT CORPORATION					
	2021-10-22	55252	.48TN ASPHALT	\$38.40	221-1441-54299
	2021-10-22	55253	.53TN ASPHALT	\$42.40	221-1441-54299
	2021-10-22	55254	.65TN ASPHALT	\$52.00	221-1441-54299
			Total for Vendor	\$132.80	
VANCE'S LAW ENFORCEMENT					
	2021-10-15	3799278-IN	11 DUTY HANDGUNS	\$4,689.30	364-1221-55304
			Total for Vendor	\$4,689.30	
VERNON DELL TRACTOR					
	2021-10-21	WG00059	ECU/CORE V1914	\$540.75	709-1446-54505
	2021-10-21	WG00059	TRACTOR REPAIR V1914	\$680.00	709-1446-53740
			Total for Vendor	\$1,220.75	
WALMART CAPITAL ONE					
	2021-10-18	3054	SCRUBBERS/OVEN MIT/KITCHEN SETS	\$18.76	270-1225-54299
	2021-10-18	5645	32G USB 3-PK	\$19.98	270-1225-54299
			Total for Vendor	\$38.74	
WOOD ENVIRONMENT & INFRASTRUCTURE SOLUT					
	2021-10-11	N26102923	CORRECTIVE MEASURES PLAN	\$1,986.06	666-6905-53290
	2021-10-11	N26102925	PASSIVE VENT INSTALLATION	\$1,780.50	666-6905-53290
	2021-10-14	N26102970	TIME OF TRAVEL MAPS	\$711.59	664-6602-53290

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>Account Number</u>
	2021-10-11	N26102923	GROUNDWATER ASSESSMENT	\$122.66	613-6905-53241
			Total for Vendor	\$4,600.81	
XENIA DAILY GAZETTE	2021-10-21	0880709	1YR SUBSCRIPTION	\$138.00	101-1004-54299
			Total for Vendor	\$138.00	
				\$502,505.61	