

**XENIA CITY COUNCIL
MEETING MINUTES
JANUARY 23, 2020
6:00 P.M.**

1. CALL TO ORDER: Vice President Wallace called the January 23, 2020, Regular Meeting to order at 6:00 p.m. in the City Council Chambers, City Administration Building.

2. INVOCATION: Brent McNelly, Gideons International, provided the Invocation.

3. PLEDGE OF ALLEGIANCE: Mayor Sarah Mays led those present in the Pledge of Allegiance.

4. ROLL CALL: Vice President Edgar Wallace, Councilman Thomas Scrivens, Councilwoman Rebekah Dean, Councilman Cody Brannum, Councilman Levi Dean, and Mayor Sarah Mays. President Wesley Smith was absent. Vice President Wallace entertained a motion to excuse President Smith.

Motion by Mayor Mays, seconded by Councilman Scrivens, to excuse President Smith from the meeting. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace

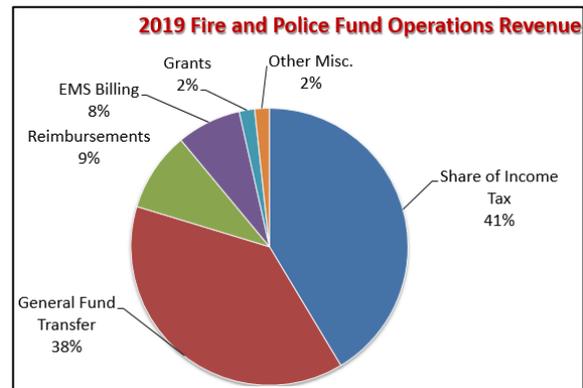
Nays: None motion carried.

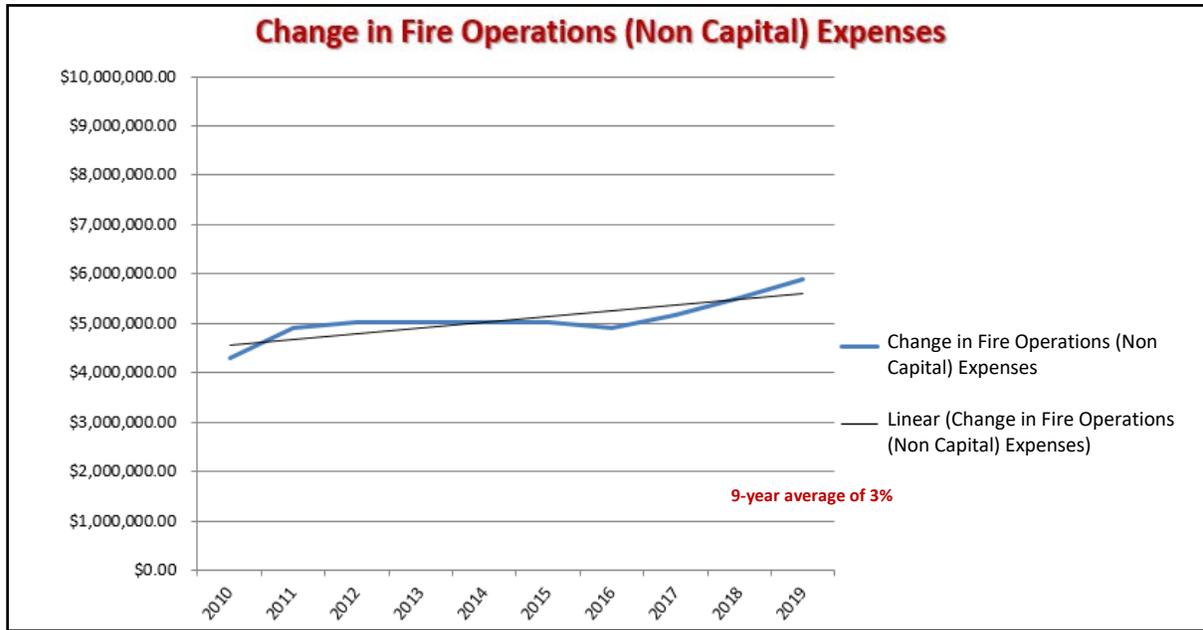
5. APPROVAL OF MINUTES: Motion by Councilman Scrivens, seconded by Mayor Mays, to approve the minutes from the January 9, 2020, Regular Meeting as written. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace

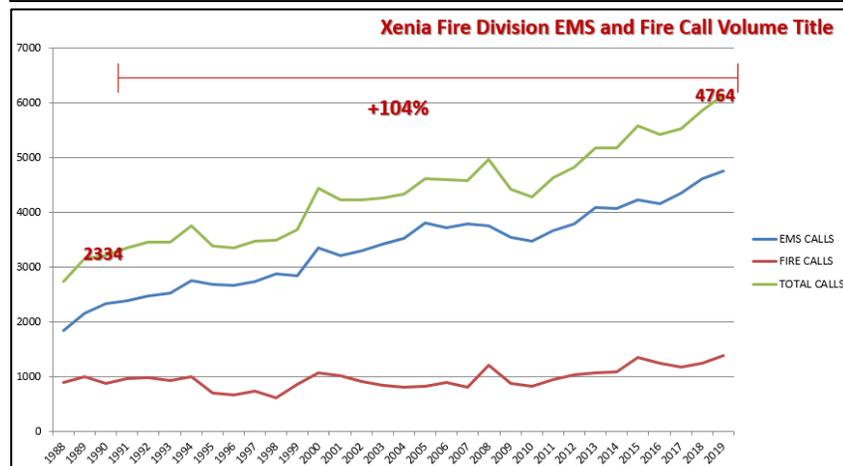
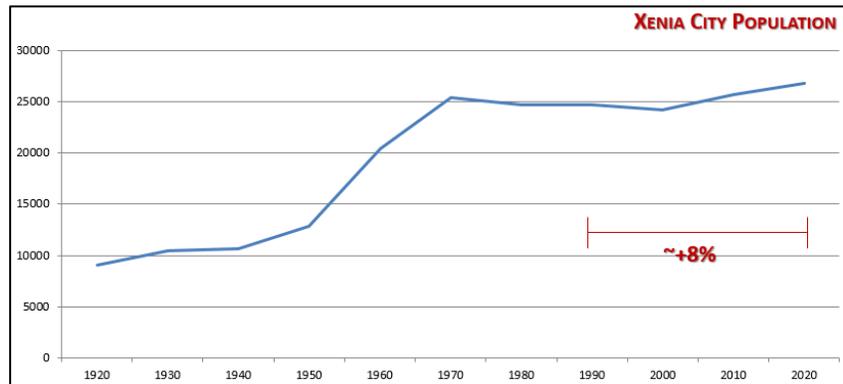
Nays: None motion carried.

6. SPECIAL PRESENTATION(S): Vice President Wallace asked City Manager Brent Merriman to discuss EMS Billing. Mr. Merriman said he appreciated the opportunity to discuss with Council and present to the public information about this very important issue. He was pleased that there has already been some community engagement about emergency medical services, which is directly related to core service delivery and public safety. Public safety is a very costly service that impacts the quality of life of the entire community. This presentation relates to policy decisions that Council made late last year, the implementation phase of some of those changes as it relates to emergency medical services and EMS billing, and the future of emergency medical services in this community. He shared several charts that depicted revenues and expenses for the public safety fund as it compared to the City's population and fire/EMS call volume, noting that 41% of the revenue into the Police and Fire Fund comes directly from income tax, which doesn't even come close to covering the expense of those services. A General Fund transfer of between 35-40% per year is required to cover the total expenditures.

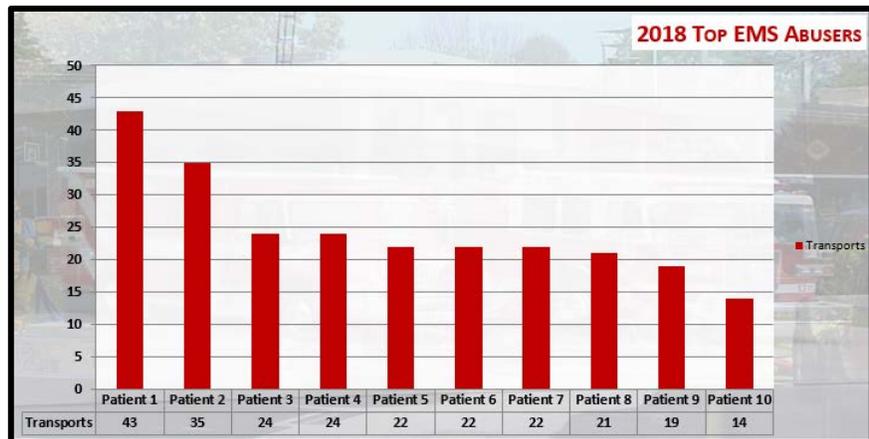




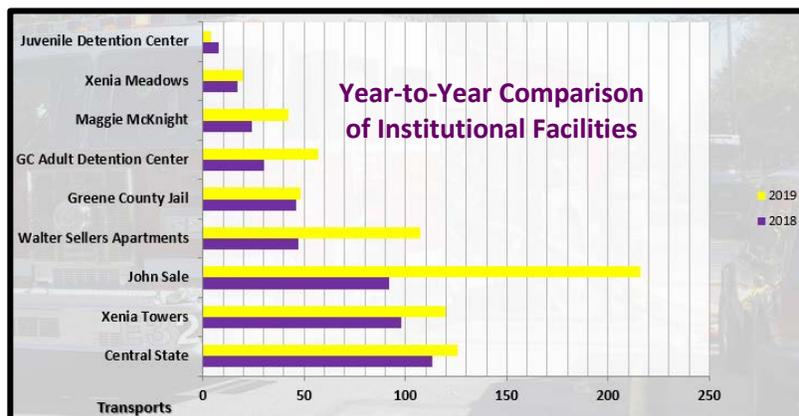
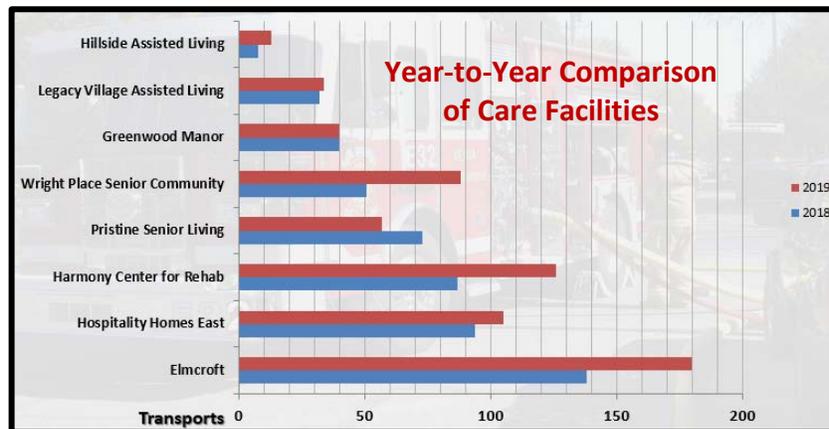
Mr. Merriman said the significant jumps in the blue line above indicates an increase in personnel through the SAFER grant program. With regard to the population vs. call volume, there has only been an 8% increase in population compared to a 104% increase in call volume in the last 30 years. So even though the population has not grown much, the call volume has more than doubled, which was a huge problem given the fact that the number of staffing has remained the same. They asked themselves what has changed to drive those numbers and found the median age of residents has increased from 31.5 to 39.1 (people who live longer need more medical care) and the poverty rate has increased from 11.6 to 22.8 (well above the state national average) in addition to the national narrative on healthcare, which has changed quite a bit over the last 10 years. Poverty affects a person's ability to get preventative care and other core health care. Further, society in general has come to expect that access to health care and emergency medical services are core rights, and there is more of an entitlement factor than ever before. All of those factors have impacted the misuse and abuse of emergency medical services, and there was not one single policy change that can fix



the problem. They felt the best they can do at this point is focus on curbing and plateauing the trend of ongoing increases to accomplish sustainable service delivery. The bottom line is the current service delivery dynamic is not financially or operationally sustainable. They cannot continue to absorb the increase in service demand year after year without service delivery changes. They are looking at a proactive and diversified approach and a variety of measures intended to delay or prevent the need for a tax increase, which includes shifting additional expenses back to those using the services, provide alternative services to lessen the demand, have a community conversation about health and preventative care, etc. He shared the following charts that depicted top EMS abusers and year-to-year comparisons of care facilities and institutional facilities in Xenia. He noted there is a difference between misuse and abuse, and staff has launched a public education campaign to explain when it would be appropriate to call 9-1-1 for a true emergency medical need vs. what can be handled at an urgent care, etc. The first chart below shows that only 10 residents are responsible for almost 250 EMS transports in a one-year period, and most of those calls were not classified as an emergency medical need and are related to substance abuse, lack of preventative care, social issues, etc.



Mr. Merriman said Pristine Senior Living is now Xenia Health and Rehab, and there has been a decrease in their transports, which staff felt was due to their partnership with Kettering Health that includes an on-site doctor. Many (abuse) calls are due to the need to transport patients to doctor's appointments or patients who have fallen and they are passing the liability of the fall. If a private transport service is not available, they call 9-1-1. Regarding subsidized housing or special service (institutional) facilities, residents may not have access to care due to poverty issues or may not be making preventative care a priority (especially. John Sale Manor and Xenia Towers).



Mr. Merriman said there are several key points to consider, noting they are taking a two-pronged, diversified approach that includes what could be considered punitive approach as well as a proactive approach:

- Core EMS transport fee is not changing; service users essentially pay a co-pay noting that per federal rules, everyone must have some type of insurance provided by either a third party insurer or some type of public assistance insurance, which all provide some type of coverage for emergency medical transport. If someone calls 9-1-1 today and needs a transport, that person is more than likely paying only a co-pay—similar to paying a co-pay at a doctor’s office visit. Those on Medicare are probably not paying anything at all.
- Additional fee structure is intended to hold individual 911/EMS abusers more accountable to curb increasing system abuse.
- New efforts intended to combat institutional abuse of 911/EMS.
- Working directly with nursing homes and care facilities.
- Partnering with Kettering Health Network and other local agencies on solutions:
 - Working more directly with at-risk populations
 - New programming to provide proactive service

They recognized that the nature of the Fire Division has changed. They really have an emergency medical service that happens to put out fires, and the demographics of this community are changing how that service is provided. They cannot afford to just add more staff to meet the growing demand. Incidental users of emergency medical services will not see any specific changes; however, the high users and abusers of the service will be impacted. He said the City is writing off up to two-thirds of EMS billing each year, which is about \$1.5-\$1.8 million dollars in unpaid EMS bills per year. It is not fair to penalize those who are responsible and paying their bills. Everyone will be required to pay their portion (co-pay) of the transport that they are responsible for that previously would have been written off. He then shared a 15-minute video that narrates how the Xenia Fire Division responds to a critical life or death call to help answer some questions about why a number of EMS workers and vehicles respond to those calls. He said a document was prepared to answer some frequently asked questions that staff has received recently, which will be shared over the City’s social media platforms.

Council thanked Mr. Merriman and his staff for the excellent presentation. Vice President Wallace asked Fire Chief Ken Riggsby to pass along to his staff their sincere appreciation for the informative video and for their service.

7. AUDIENCE COMMENTS: Vice President Wallace explained the procedures for audience comments and invited anyone who wished to speak to come forward.

Steve Merry, 628 Montana Drive, thanked Council and staff for paving his street last year. He then presented an issue with regard to on-street parking. He lives near the corner of Montana and Nebraska, and one neighbor parks no less than six vehicles (three trucks, a car, a trailer, and a snow plow) on the street. In the evenings, there are at least two more vehicles on the street and two in his driveway. Further, at times he has so many vehicles that he has to park them on Wisconsin, Montana, and Commonwealth. Bus drivers, trash truck drivers, etc., have difficulty getting through, and most of the time, it is a one-lane road. He has spoken with the City’s code enforcement worker as well as other cities that have ordinances that limit the number of vehicles that are allowed to park on public property to only two or three per household. He asked if something could be done, such as pass a similar law, to alleviate the situation.

8. OLD BUSINESS: None.

9. PUBLIC HEARINGS:

A. ORDINANCE 2020-01 PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF XENIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY (2020 Final Budget and Annual Appropriations). Mr. Merriman said as required by Xenia City Charter §9.05(C), the City must annually authorize a final budget to set forth funding resources and appropriations for all services and operations for the ensuing fiscal year. This step is the final action in a series of activities dating back to February 2019 when the initial budget priorities for FY 2020 were developed. All state, county, and local requirements for preparation, public notice and public hearing have been met. Ordinance 2020-01 authorizes the appropriations necessary to provide all core services for the City in 2020. While comprehensive, this funding plan is conservative, and as such, there may arise needs throughout the coming year that will require supplemental appropriations in order to meet operational resource deficiencies. The budget includes additional funds for one full-time police officer to be assigned to the Ace Drug Task Force and funding for a part-time fire inspector, as well as the 27th pay for all employees that occurs in 2020. This Ordinance is presented as an emergency in order to finalize all funding and appropriation amounts at the earliest possible date to allow the City's Departments and Divisions to initiate bid procedures and other related activities for capital projects as soon as possible, thereby improving the likelihood of project completion during this fiscal year. He thanked his staff, especially Assistant City Manager Jared Holloway, and the Finance Department for all the time and effort they put into developing and finalizing the 2020 budget.

Vice President Wallace opened the Public Hearing and asked those speaking in favor of the ordinance and the 2020 final budget to come forward. Nobody came forward to speak. He then asked those speaking against the ordinance and the 2020 final budget to come forward. Nobody came forward to speak. He then entertained comments from Councilmembers. Councilman Scrivens said at some point, he would like to sit down with the Finance Director and talk about the 601, 603, and 711 funds. Mr. Duke agreed. Vice President Wallace closed the public hearing and entertained a motion to adopt Ordinance 2020-01 as presented.

Motion by Mayor Mays, seconded by Councilman Dean, to adopt Ordinance 2020-01 as presented. Brief discussion followed. Mr. Merriman said 2019 year-end numbers demonstrated an increase in income tax revenue, and he felt the City was in a good position for the 2020 budget. He assured staff would continue to be very conservative with regard to spending. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace

Nays: None motion carried.

10. NEW BUSINESS:

A. Introduction of Ordinance 2020-02 Vacating a Five-Foot Section of a Thirty-Foot Drainage Easement on Lot 222 in the Arrowhead Acres Subdivision, Section Six Plat, Within the Corporate Limits of the City of Xenia, Ohio. Mr. Merriman said Mr. Tony Rieker, the property owner at 1384 Bellbrook Avenue, approached City staff asking for consideration of

vacating a five-foot (5') wide section of an existing thirty-foot (30') drainage easement that encompasses his lot. Mr. Rieker is proposing to "flatten" the side slope nearest to his home in order to facilitate mowing and maintenance of his lawn. He is proposing to construct an earth-bearing retaining wall on the vacated five-foot (5') section and flatten the slope on the inside of the drainage channel. Because the City of Xenia does not allow structures to be erected within utility and/or drainage easements, a vacation of a portion of the easement is necessary to facilitate this request. The City Engineering staff has no objections to the proposal and supports the partial vacation of the drainage easement as presented. He respectfully recommended introduction this evening and eventual passage of the Ordinance 2020-02 as presented.

Vice President Wallace entertained an introduction of Ordinance 2020-02 as presented.

Councilman Dean presented ORDINANCE 2020-02 VACATING A FIVE-FOOT SECTION OF A THIRTY-FOOT DRAINAGE EASEMENT ON LOT 222 IN THE ARROWHEAD ACRES SUBDIVISION, SECTION SIX PLAT, WITHIN THE CORPORATE LIMITS OF THE CITY OF XENIA, OHIO, and it was read for the first time.

B. Administrative Motion Appointing a Volunteer to the Board of Zoning Appeals.

Mayor Mays said a member recently resigned resulting in a vacancy on the Board of Zoning Appeals. Mr. Michael Engle, former City Council member and past Council President, expressed his interest in extending his public service to the City and serving on the Board of Zoning Appeals. She respectfully recommended his appointment.

Vice President Wallace entertained a motion.

Motion by Mayor Mays, seconded by Councilman Scrivens, to appoint Mr. Michael Engle to the Board of Zoning Appeals with a term expiration date of April 11, 2021. Brief discussion followed. Councilman Scrivens reiterated that people being appointed should be present at the meeting and he was reluctant to endorse their appointment if they were not present; however, given Mr. Engle's past service, he would vote for his appointment. Vice President Wallace asked the City Clerk if those being appointed are invited to attend the Council meetings. City Clerk Michelle Johnson said she lets them know when their appointments are scheduled for Council consideration but has told them that their attendance at the meeting was not required. In the future, she will encourage them to attend. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace

Nays: None motion carried.

C. Administrative Motion Appointing a Representative to the Greene County Combined Health District's Board of Health.

Mr. Merriman said the term of Ms. Elaine Hughes (the current appointee) to the Greene County Combined Health District's Board of Health is coming to an end. Ms. Hughes has expressed interest in continuing to represent the City on the Board; however, during her term, she has moved from the City into a neighboring township. At Council's discretion, it may reappoint Ms. Hughes, but Council's standing direction to staff has been to position local residents for appointment as City representatives for such bodies. The City posted for volunteers for this important position and through this solicitation received a letter of interest from Mr. David Thompson. Mr. Thompson is a City resident and has many years of demonstrated professional and volunteer experience in the community and the Miami Valley region. His credentials demonstrate a high degree of qualification to represent the City on the Board of Health. Very late this afternoon,

his staff discovered an email sent on behalf of Ms. Marylee Holmes, which was caught in the email server's SPAM filter. He provided a hard copy to Council. He said Council could certainly make a decision this evening or hold off given the new information.

Vice President Wallace entertained comments. Councilman Scrivens noted there were three qualified applicants and suggested they table the motion until the next regular meeting to give them time to read the information. Councilwoman Dean felt the person appointed should live in the City of Xenia. Councilman Brannum said if only City residents should be considered, then there are only two qualified applicants. Mr. Merriman noted there is a unique dynamic with the Board of Health and two other City appointees for Fairborn and Beavercreek live in Xenia. Further, Xenia's other appointee does not live in the City of Xenia. Council's policy has been to appoint local residents, and it is difficult to find qualified individuals who are willing to serve. When the other Xenia representative was appointed, nobody else had expressed an interest in serving at that time. Mayor Mays noted that Ms. Hughes owns property in the City of Xenia. Mr. Merriman concurred. In the Law Director's absence, Mr. Duke suggested there was no need to table the administration motion; it would be easier procedurally to forego taking any action at all. Vice President Wallace said he has served with Mr. Thompson on EDAB for several years. Council will consider the appointment at their next regular meeting on February 13th.

D. Administrative Motion Appointing Council Board, Commission, and Committee Assignments for 2020. Vice President Wallace said this item is usually presented by the Council President at the second meeting of the year, and in his absence, he would make the presentation and recommendation. However, he asked Mr. Merriman to explain the changes being made this year. Mr. Merriman said pursuant to prior conversations with Council, the Appointed Authorities are recommending some structural changes to the committee system and assignments. The Law Director, Finance Director, and he are in agreement that some of the existing committees' charges are too narrow rendering a system of many separate full committees inefficient. In other cases, there is some degree of overlap of duties or scopes of review that make committee purposes murky. In still other cases, major areas of municipal services have very little Council input on a regular basis leading to what the Appointed Authorities feel may be a lack of full engagement in these areas. Collectively, the Appointed Authorities feel that the addition of several larger standing committees with broader review charges would facilitate a more effective and interactive oversight system. Many of the small, one-issue committees could be consolidated within these larger standing committees. With this in mind, the Appointed Authorities are recommending to the Council President that various minor committee assignments go unfilled at this time. Staff's intention is to return to City Council in February with recommended legislation that would consolidate various committees and create standing review bodies for areas including but not limited to transportation and utilities, public safety, and finance & budget.

Vice President Wallace said the Council President made the following assignments, which do not require Council approval:

- Finance & Budget Review Committee: Wesley Smith, Levi Dean, and Thomas Scrivens
- Greene County Career Center's Health Science Academy Advisory Board: Thomas Scrivens
- Miami Valley Regional Planning Commission: Rebekah Dean (Alternate Brent Merriman or designee)

Vice President Wallace entertained a motion to make the Board, Commission, and Committee assignments per President Smith's recommendations as noted in the agenda report.

Motion by Councilman Dean, seconded by Councilman Brannum, to make the following 2020 Board and Commission assignments as follows:

- Chair of the Board for Recreation, Arts & Cultural Activities: President Smith
- Chair of the Planning & Zoning Commission: Councilman Brannum
- Chair of the Traffic Commission: Councilman Dean
- Chair of the Economic Development Advisory Board: Vice President Wallace
- Xenia Representative to the JEDD-1 Board: Finance Director Ryan Duke (three-year appointment)

Brief discussion followed. Mr. Merriman said with the previously mentioned restructuring, additional assignments would be coming soon as they delve into utility issues, landfill issues, and public safety issues. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace

Nays: None motion carried.

E. Administrative Motion Approving the Schedule of Bills in the amount of \$1,068,743.52. Finance Director Ryan Duke requested the payment of bills in the amount of \$1,068,743.52. He noted the large amount was due in part to several debt service payments for meter reading (\$82,257.72), park improvements (\$58,092.50), sewer plant upgrade (\$362,671.40), and water tower painting (\$57,851.51).

Vice President Wallace entertained a motion.

Motion by Mayor Mays, seconded by Councilman Scrivens, to approve the schedule of bills in the amount of \$1,068,743.52. Brief discussion followed. Councilman Scrivens said he spoke with Mr. Holloway about the services provided by Advanced Wildlife Management and said there is a possum at his residence that needs to be picked up. He was glad to see that the water towers were painted; now, if they can get them labeled, they will be in great shape. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace

Nays: None motion carried.

11. APPOINTED OFFICIALS REPORTS AND COUNCIL COMMENTS:

A. City Manager, Finance Director, and Law Director:

Mr. Merriman and Mr. Duke did not have anything further to share. Vice President Wallace noted the Law Director was not present at the meeting.

B. Mayor and City Council: No members of Council had anything further to share.

12. WORK SESSION: Vice President Wallace said the Regular Meeting items are concluded and Council will take a five-minute recess before meeting in a Work Session to discuss Income Tax and Building Inspection Services. [The Council was in recess from 7:08 to 7:15 p.m.]

Income Tax Services: Mr. Duke said he sent an email that accompanied his monthly financial report a few weeks ago to present some details in preparation of this report. Back in 2006, the City upgraded many of its software platforms—most of which have not been upgraded since and are in need of replacement. In several instances, the products are no longer supported by the vendor,

including income tax collection software, utility billing software, automated meter reading software, asset management software, loans receivables, and cash receipts. He noted there is a Request for Proposals out now for meter reading as the existing platform will not be supported beyond June 2020. Utility billing and income tax are under the same vendor, and the vendor has invested in their utility billing software but not their income tax software, which is not atypical of software companies in that industry who are very reluctant to invest in those software platforms due to the State's attempted consolidation of income tax collections rendering their product useless. The City's current vendor has stated they will no longer support the income tax component, and the vendor is not willing to incorporate functions the City has requested over the years.

In exploring replacement options for the income tax software, Mr. Duke said he found there are only a few vendors in the State who are supporting it, and it is very expensive. The best software option he found would cost more than \$120,000 up front and approximately \$14,000 annually, which is far more than they are currently paying. In addition to software issues, the City's most tenured and knowledgeable income tax employee Dennis Evans is scheduled to retire this month. The combination of these things led to exploring alternatives including RITA (Regional Income Tax Authority), which is a council of governance that provides tax collections services to many local governments throughout the State including Fairborn and Cedarville. He noted they have looked at RITA several times in the past but this time, they looked at them in a greater detail while also considering how it would impact current employees, and with Mr. Evans retiring, one less employee would be impacted. That said, they explored the possibility and found that RITA provides electronic filing options, and the City does not and cannot provide electronic filing options, which in some cases has a distinct advantage in collection efforts. Their primary advantage is having access to federal tax filing information that the City cannot obtain. The downside to moving to RITA as a collector has typically been the lack of a physical presence of the service in this community. Xenia staff provide great service directly to City residents and an inability to obtain tax assistance locally seemed like a step backward. A recent development, however, has solved that particular issue. RITA is looking for office space in the Dayton area and visited Xenia in December. They loved the space and would like to enter into a lease agreement to work out of the City Administration Building. This is great news and solves two issues: 1) RITA would provide service directly to Xenia residents (and others in the County) from the City Administration Building at no cost to residents just as there are none today, and 2) RITA has agreed to give preference to City employees who may be displaced by outsourcing the service. In other words, Xenia employees could work for RITA out of the City Administration Building (which is what RITA prefers given the fact that there would be three remaining Income Tax employees and they are looking to fill five positions). This would limit potential negative impacts to those employees, and their retirement, wages, and benefits would not be impacted in a negative way. The City would reduce operating costs, gain some lease revenue, maintain a service presence in this community, improve electronic filing options, limit negative impacts to employees, and potentially enhance collections. Staff could either receive a layoff notice, or they could resign and apply to work for RITA and resign their City positions, just like they can apply for any other job and submit a letter of resignation. Staff has done a great deal of homework on this over the last several months and does not take this decision lightly. He believes, however, after much consideration and evaluation, that a move to RITA is in the best interest of the City. The earliest implementation would be October/November 2020, but there is no specific date in mind.

Vice President Wallace asked how much it would cost to use RITA. He also asked if any other existing employees are at a point where they could just retire. Mr. Duke said in addition to Mr. Evans who is already set to retire, one other employee who works in Utility Billing and is also an Accounts Receivable Clerk is eligible to retire. He cannot prohibit an employee from retiring from the City of Xenia and then applying to work for RITA. With regard to costs, he received two estimates of \$257,000 and \$284,000, which are based on projected revenues and percentage rates of collections at 1.94% (low estimate) and 2.14% (high estimate). When he talked to other municipalities who use RITA, several said they were provided the same percentage rate quotes, but theirs ended up being 1.75%. From a savings standpoint, it would be about \$60,000 over what they paid in 2019 for income tax collections (with regard to expenses that can be eliminated). They also would not have to invest over \$100,000 in software and maintenance expenses. They would have to work out other details in the lease, such as providing computer equipment and information technology support, office furniture, internet and phone services, janitorial services, etc. He said this conversation just recently came about after he received the software quotes and most of this conversation just developed over that last few months. In conclusion, Income Tax is a significant revenue source, and Income Tax Division employees have played a vital role for many years. He would bring back a more formal recommendation at some point in the future that would require significant code changes.

Councilman Scrivens asked specifically where RITA would be working in this building. Mr. Duke said on the ground floor in the existing Utility Billing and Income Tax Office. There are four service windows in the lobby, and two would be assigned to Utility Billing and two would be assigned to Income Tax. The existing rolling files would be removed and other modifications may be needed in that space. He noted RITA was very impressed with Xenia—not just the building but the bigger picture. RITA’s ultimate goal is to expand up to 20 employees in this community.

Building Inspection Services: Mr. Merriman said the last time they talked about Building Inspection Services, he was given the directive to begin to evaluate options for an RFP. Over the fourth quarter of 2019, he and staff (City Planner Brian Forschner and Fire Inspector Mike Blakesly) continued to work very closely with Greene County Chief Building Official Al Kuzma and his staff. Frankly, they have seen a precipitous decline in complaints which he attributed to some positive improvements including an increased pay point for inspectors, additional personnel for plans review capacity, and other things to improve service delivery. From staff’s perspective, he felt it was prudent to stick with the County arrangement through 2020 due to improved services. If Council agrees, they can reevaluate the services during the last quarter of this year. He noted he did not have a high degree of confidence for good vendors to reply to an RFP, and he respectfully asked to hold that request in abeyance and stick to the current arrangement. He gave the County a lot of credit for their efforts in recognizing the service deficiencies and working more closely with City staff to make those improvements. He entertained Council comments.

Mayor Mays concurred with Mr. Merriman’s comments based on past conversations over the last few months. If they now have a good working relationship with the County, then they should maintain it. Councilman Dean said things have been quiet so far, which is a good thing. Things seem to be better, and the high turnover with Inspectors seems to be waning. Mr. Merriman noted the County has finally implemented their digital process, which should in turn improve their turnaround time. Councilman Brannum said if the County is providing better service to its customers, then that’s a good thing. No other Council comments were presented. Mr. Merriman said he would address this subject at the end of the third quarter this year.

Motion by Mayor Mays, seconded by Councilman Dean, to maintain the status quo with regard to Greene County Building Inspection services through 2020 and hold in abeyance the request for the City Manager to prepare an RFP for Building Inspection Services. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace
Nays: None motion carried.

Vice President Wallace said as noted on the agenda, there is a need to go into Executive Session. Council would not be conducting any other business once they reconvene the Regular Meeting except to make a motion to adjourn. He then entertained a motion to go into Executive Session.

13. EXECUTIVE SESSION: Motion by Councilman Scrivens, seconded by Mayor Mays, to go into Executive Session to discuss the Purchase or Sale of Property per XCO §206.04(a)(2) and ORC §121.22(G)(2). No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace
Nays: None motion carried.

The Council convened in Executive Session at 7:46 p.m. in the Executive Conference Room with the same members present. At 8:24 p.m., the Council reconvened the Regular Meeting. Vice President Wallace entertained a motion to adjourn the Regular Meeting in the City Council Chambers.

14. ADJOURNMENT: Motion by Mayor Mays, seconded by Councilman Brannum, to adjourn the Regular Meeting at 8:25 p.m. No discussion followed. The Roll on this was the following:

Ayes: Scrivens, R. Dean, Brannum, L. Dean, Mays, Wallace
Nays: None motion carried.

Michelle D. Johnson
City Clerk

Dr. Edgar A. Wallace
Vice President, Xenia City Council