

**XENIA CITY COUNCIL
MEETING MINUTES
MAY 14, 2020
6:00 P.M.**

1. CALL TO ORDER: President Smith called the May 14, 2020, Regular Meeting to order at 6:00 p.m. in the City Council Chambers, City Administration Building. Due to COVID-19 and group gathering restrictions, the meeting was closed to the public and live streamed on the City's government channel (Spectrum/Ch 5 or ATT U-Verse/Ch 99) and YouTube channel (eXplore Xenia).

2. INVOCATION: The Council observed a moment of silence.

3. PLEDGE OF ALLEGIANCE: Mayor Mays led those present in the Pledge of Allegiance.

4. ROLL CALL: Vice President Edgar Wallace, Councilman Thomas Scrivens, Councilwoman Rebekah Dean, Councilman Cody Brannum, Councilman Levi Dean, Mayor Sarah Mays, and President Wesley Smith were present.

5. APPROVAL OF MINUTES: Motion by Vice President Wallace, seconded by Mayor Mays, to approve the minutes from the April 23, 2020, Regular Meeting as written. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

6. SPECIAL PRESENTATION(S): None.

7. AUDIENCE COMMENTS: President Smith said the meeting was closed to the public and per the agenda, the public was given the opportunity to present comments or questions via email before 3 p.m. today. No correspondence was received.

8. OLD BUSINESS:

A. President Smith presented **ORDINANCE 2020-11 DETERMINING TO PROCEED WITH THE IMPROVEMENT OF CITY STREETS AND PUBLIC WAYS BY THE LIGHTING THEREOF WITHIN STREET LIGHTING DISTRICT #4 FOR THE YEARS 2021-2022**, originally introduced by Councilman Dean, and it was read for a second time.

Motion by Councilman Dean, seconded by Councilman Scrivens, to approve Ordinance 2020-11 as presented. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

9. PUBLIC HEARING(S):

Introduction of Resolution 2020-L Authorizing the Submission of Applications and the acceptance of Funds for the PY 2020 Community Development Block Grant (CDBG) Allocation Program and CDBG FY 2020 Critical Infrastructure Grant for the CDBG E. Market Street Project. City Manager Brent Merriman said in compliance with federal

requirements for public participation in the Community Development Block Grant Program, he requested that Council conduct the second CDBG public hearing, this being the project-specific hearing. Staff is recommending that the program year 2020 CDBG allocation be combined with various other funds as part of an application for Critical Infrastructure Grant funding collectively aimed at rehabbing infrastructure along E. Market Street from N. Detroit Street to Collier Street. Failing storm sewer and poor pavement conditions in this area has led to increased safety concerns for the general public. With the presence of the Xenia Branch of the Greene County Public Library, various County offices and courts, and the City's Justice Center, among other interests located in this area, significant pedestrian and vehicular traffic traverse this area daily. If awarded the Critical Infrastructure Grant and by combining the City's bi-annual allocation funding with other resources, the City could pursue redesign and replacement of the street pavement and storm drainage system on E. Market Street. This work will include new storm catch basins; new storm sewer lines; new curbs where required; new ADA sidewalk ramps where applicable; selective widening of the street; and the addition and alteration of on-street parking spaces with the intent of creating additional parking for public use. The project total is estimated at \$562,000, with \$385,800 projected from Critical Infrastructure, \$120,000 which is the allocation funding amount for this cycle, and additional funding of \$23,000 from the ED Revolving Loan Fund and \$33,200 from the Miscellaneous Special Use or 233 Fund. Staff has coordinated this project concept with the Greene County officials to include some preliminary understandings regarding additional work the County could add to the effort to further enhance County property adjacent to Market Street creating more activity space and some additional public parking. However, given the current economic slowing due to COVID-19, it is not known whether the County is able to move forward with the full scope of their work as originally planned. Staff feels this is a productive use of the CDBG resources and the City is strongly positioned for the competitive Critical Infrastructure Grant; however, if the City is unsuccessful in receiving the Critical Infrastructure grant, the E. Market Street project would be delayed and they would shift the PY 2020 allocation monies toward curb and sidewalk replacement in eligible census tracts as they have done in past years. Staff recommends that Council conduct Public Hearing #2 and introduce Resolution 2020-L to authorize the application for 2020 CDBG Funds for the E. Market Street Project and accept those funds if the City's application is approved. Due to the ongoing COVID-19 situation, staff has worked very hard to delay legislation that requires a public hearing. Unfortunately, they have to move forward with this item due to federal and state deadlines.

President Smith opened the public hearing and said due to the group gathering restrictions, the public hearing notice advised that those interested in commenting on this item should submit emails to City Clerk Michelle Johnson by 3 p.m. today. No emails were received neither for nor against the application for 2020 CDBG Funds for the E. Market Street Project. He then closed the public hearing and entertained Council comments.

President Smith entertained introduction of the Resolution as presented.

Vice President Wallace presented RESOLUTION 2020-L AUTHORIZING THE SUBMISSION OF APPLICATIONS AND THE ACCEPTANCE OF FUNDS FOR THE PY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATION PROGRAM AND CDBG FY 2020 CRITICAL INFRASTRUCTURE GRANT FOR THE CDBG E. MARKET STREET PROJECT, and it was read for the first time.

10. NEW BUSINESS:

A. ORDINANCE 2020-12 AMENDING ORDINANCE 2020-09 TO PROVIDE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF XENIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY. Finance Director Ryan Duke said the Probation Department was awarded an additional \$7,750 in its 2020 Remote Technology Grant from the Supreme Court of Ohio, bringing the total grant award amount to \$31,050. The purpose of the grant is to provide funding to purchase software and equipment to better allow Probation staff to interact with their clients without face-to-face interactions. An additional appropriation is in regard to 2019 financial audit fees, which have been increased by Plattenburg & Associates, Inc. because the City is required to have a Single Audit performed this year due to the amount of Federal grant funds that were received during 2019. The Single Audit was not in the scope of the original contract with Plattenburg and, in addition to the Single Audit, further audit requirements have been implemented that require additional time by the auditors. The Ohio State Auditor has deemed Plattenburg's request to increase its fees for 2020 to be reasonable. The total increase will be \$5,257, which is spread across various funds.

President Smith entertained passage of Ordinance 2020-12 as presented.

Motion by Councilman Scrivens, seconded by Mayor Mays, to adopt Ordinance 2020-12 as presented. Brief discussion followed. Councilman Scrivens asked the amount of the original contract. Mr. Duke said he believed it was \$30,000, which is based on an hourly rate and an estimated number of hours to complete the audit based on rules and procedures. As additional standards are implemented, additional auditing hours are required. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

B. RESOLUTION 2020-I AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT WITH U.S. BANK FOR THE PURPOSE OF FINANCING A NEW METER READING SYSTEM AND THE REPLACEMENT OF WATER METERS CITYWIDE, AND DECLARING AN EMERGENCY. Mr. Duke said on April 23, 2020, City Council awarded the bid and authorized the City Manager to execute a contract with Neptune Equipment Company for a new Meter Reading System and the Replacement of Water Meters Citywide. The Finance Department recommends that this project, totaling \$4,000,000, be financed via a capital lease. The Finance Department solicited quotes from various institutions who were encouraged to provide the best debt service option they had available. Only two institutions responded: US Bank at a 2.106% interest rate and Public Sector Capital at a 2.520% interest rate, both over a 10-year period. He respectfully requested emergency passage of Resolution 2020-I authorizing the City Manager to enter into a capital lease agreement with US Bank to finance the capital project over a ten-year period at a rate of 2.106%. Estimated debt payments will be \$447,779.37 annually. The annual principal and interest payments will be split between the budgets of the Water Fund (611) and Sewer Fund (612).

President Smith entertained passage of Resolution 2020-I as presented.

Motion by Vice President Wallace, seconded by Councilman Dean, to adopt Resolution 2020-I as presented. Brief discussion followed. Councilman Scrivens asked if every meter in the City would

be replaced. Mr. Duke said yes, and there is a very aggressive timeline. The majority of the project should be complete by the end of August. However, the inside meters may provide a challenge because people may not want them in their homes due to COVID-19. Most meters will be replaced with a compound meter, which is similar to the existing meters, and all 1” and larger meters will be replaced with ultrasonic meters. The new meters will have a greater capacity and provide real time data regarding usage. The ultrasonic meters should enhance revenue because they are more accurate. Councilman Scrivens asked if City workers would still need to drive around to obtain the meter readings. Mr. Duke said no; the meter’s receiver will transmit the information to the main server, and they can request information every 15 minutes if desired. They obviously will not request the information every 15 minutes because that would shorten the life of the battery. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith
Nays: None motion carried.

C. RESOLUTION 2020-J APPROVING THE PRELIMINARY CONSENT LEGISLATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE TYPE A ANCHOR ASSEMBLY GUARDRAIL PROJECT, AND DECLARING AN EMERGENCY. Mr. Merriman said staff respectfully recommends that Council introduce and adopt preliminary legislation to authorize ODOT to replace select sections of guardrail within the City’s corporate limits. The guardrail replacement project would focus on sections of U.S. 42 in Xenia. This project will be administered by ODOT, and no City of Xenia funds will be expended to complete this work. ODOT has requested that the standard authorization legislation be adopted as quickly as possible so that the aggressive design and administration schedule that it has slated for this project can be maintained. As a result, staff requests that the presented Resolution 2020-J be adopted on an emergency basis.

President Smith entertained passage of Resolution 2020-J as presented.

Motion by Councilman Brannum, seconded by Councilman Scrivens, to adopt Resolution 2020-J as presented. Brief discussion followed. Councilman Scrivens asked exactly where this project would take place. Mr. Merriman said he did not know for certain, but it would be along U.S. 42. President Smith asked the anticipated start date. Mr. Merriman believed the project would be started within the next few months. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith
Nays: None motion carried.

D. Introduction of Ordinance 2020-13 Enacting Section 260.04, titled “Holidays,” of the City’s Administration Code as contained in Part Two of the Codified Ordinances of the City of Xenia, Ohio. Mr. Merriman said Council will recall discussions with the appointed officials concerning scheduling inconsistencies among the Municipal Court, Law Department, and other administrative offices with respect to holidays. This problem is longstanding and annually creates issues. Staff was instructed to evaluate the situation and return to Council with recommendations to rectify the matter. On behalf of the Administrative Steering Committee, he recommended Council consider an ordinance to set a formal City holiday schedule in the codified ordinances and make adjustments to the number and type of holiday dates recognized to standardize the Court and City schedules while also ensuring the City is competitive with other governmental employers

regarding this benefit. The agenda report details the changes and includes information on how Xenia currently compares with other municipalities and the effect of these changes. Staff recommends introduction of the ordinance.

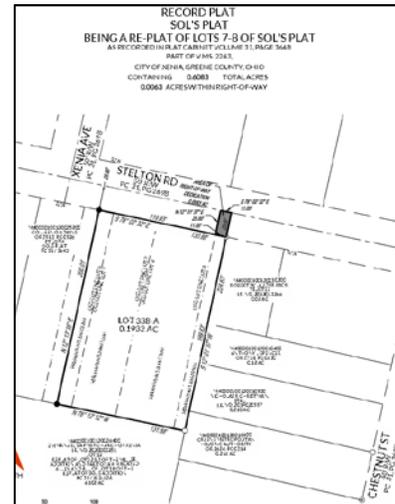
Vice President Wallace asked if this was done in cooperation and collaboration with Xenia Municipal Court. Ms. Fisher said yes. Mr. Merriman said the Administrative Steering Committee had lengthy discussion on how to approach the issue of bringing the calendar more in line with the Xenia Municipal Court while also seeking to make the City more competitive among municipal employers. The City currently operates under multiple calendars regarding recognized holiday dates. The specific problem relative to this recommendation is that the Xenia Municipal Court maintains a calendar of operations that is set by the Judge, as an elected official, distinct from the City's calendar of operations, which is set by City Council. Judge Lewis has carried over the calendar from the prior court administration, which includes holiday dates that are not recognized by City Council for non-union staff. This presents a particular problem for employees of the Law Department, who are officers of the court, but who do not follow the Court's schedule. This inconsistency has existed for many years and with it annual problems. The appointed officials worked closely with court leadership through the Administrative Steering Committee process seeking a resolution to this persistent conflict. The second factor weighing heavily on this recommendation is the fact that the City of Xenia continues to present a compensation and benefits package that is increasingly less competitive. As has been thoroughly discussed with City Council over the past couple of years, Xenia has become a victim of our own success – in our commitment to be austere and accountable, the City has positioned itself to pay less, offer less competitive healthcare benefits, and provide fewer holidays and leave benefits than most all of our local comparables. As noted in the chart included in the agenda report, Xenia offers nine holidays and 2 personal days versus the average of 10.45 holidays and 3.8 personal days, which has substantially and adversely impacted recruitment and retention efforts in recent years. The adoption of this new section would memorialize in the Administration Code an official holiday calendar to include all currently recognized (by City Council) holidays and would add Presidents' Day (the third Monday in February), Christmas Eve (1/2 day), New Year's Eve (1/2 day) and eight (8) hours of flex holiday time for non-union employees. Under this proposal, the flex holiday time could be used at the discretion of the individual Appointing Authorities and the Municipal Court but must be scheduled and published by January 15th of each year for the planning benefit of the public. Ostensibly, the flex holiday time would be used to provide additional holiday time on dates such as the entire day for Christmas Eve – holiday time off that the City Council has consistency given to employees over the past decade such as when Christmas Eve falls on a Monday. It doesn't make sense to bring employees in for four hours on Monday and then have the remainder of the day and the next day off. This flex time approach would allow the Appointing Authorities and the Municipal Court to offer this additional holiday time off in a manner that can be customized annually to provide for the best operational outcome. This proposal would impact only non-union employees at this time. There is no direct financial cost associated with this recommended change; there is only an opportunity cost connected to the minimal loss of productivity. Of course, Judge Lewis still retains the right to amend his calendar.

President Smith entertained introduction of Ordinance 2020-13 as presented.

Vice President Wallace presented ORDINANCE 2020-13 ENACTING SECTION 260.04, TITLED "HOLIDAYS," OF THE CITY'S ADMINISTRATION CODE AS CONTAINED IN

PART TWO OF THE CODIFIED ORDINANCES OF THE CITY OF XENIA, OHIO, and it was read for the first time.

E. Introduction of Ordinance 2020-14 Accepting the Dedication of a 0.0063-Acre Tract of Public Street Right-of-Way on Stelton Road. Mr. Merriman said as noted in the agenda report, the owner of four lots located at 123 Stelton Road wishes to replat these lots and consolidate them into one single lot. Three of the lots are located within a platted subdivision known as the Sols Subdivision, and the remaining lot is a 12' wide unplatted parcel with its front lot line located in the centerline of Stelton Road. In order to legally consolidate the lots, the 12' wide section of the unplatted right-of-way in Stelton Road must be dedicated by plat as the roadway. Ohio statute prescribes the series of steps necessary for creating public streets which is essentially what would need to be done to ultimately accomplish the lot consolidation as requested. The replat (shown here as Exhibit A of the Ordinance) accomplishes the first step of the statutory procedure, and upon City Council acceptance of the right-of-way dedication, this Ordinance will be recorded and this sliver of Stelton Road will be formally dedicated and accepted via this Ordinance. This sliver of Stelton Road is already used and maintained as a public street, so this action merely corrects the record with respect to this 12' wide unplatted parcel. Staff recommends introduction of Ordinance 2020-14 to make all this happen.



President Smith entertained introduction of Ordinance 2020-14 as presented.

Councilman Dean presented ORDINANCE 2020-14 ACCEPTING THE DEDICATION OF A 0.0063-ACRE TRACT OF PUBLIC STREET RIGHT-OF-WAY ON STELTON ROAD, and it was read for the first time.

F. Introduction of Resolution 2020-K Authorizing the Sale of City-Owned Property Located at Sierra Trail (Beverly Hills Park) to Judith A. Lewis & Shirley J. Stepp; David R. & Cheryl S. Maxson; Bobbie J. & Donna J. Murphy; Jack L. Poe; Thomas M. & Rikki A. Eavers; and Robert C. & Rebecca A. Shelek. Mr. Merriman said staff is recommending introduction and consideration of Resolution 2020-K to sell a small portion of unused land which is part of the Beverly Hills Park to adjacent homeowners. Staff was contacted by several resident homeowners along Harris Lane looking to purchase this property. Staff entertained the feasibility of this and finds it to be in the best interest of the City to divest this property and put it back into private ownership. Similarly, last fall Council authorized the sale of a portion of the Beverly Hills Park land to two residents on El Camino Drive via Resolution 2019-AA. The sale and disposal of the remainder of this excess property will relieve the City from the ongoing maintenance, mowing, and liability costs of park land that has historically not been used for neighborhood recreation. Staff explored the practicality of these sales, and evaluated the portion of property the homeowners are interested in. The property has very minimal value to the City for use as park space and the land has had no investment or improvements since the park's establishment. As the property proposed for sale is of little value to anyone else given that it is landlocked by surrounding properties and is not being utilized as park land, staff recommends Council authorize the sale of this excess property to the various homeowners as noted below:

1. Judith A. Lewis & Shirley J. Stepp	0.08 acres	\$380
2. David R. & Cheryl S. Maxson	0.20 acres	\$950
3. Bobbie J. & Donna J. Murphy	0.10 acres	\$475
4. Jack L. Poe	0.10 acres	\$475
5. Thomas M. & Rikki A. Eavers	0.28 acres	\$1,333
6. Robert C. & Rebecca J. Shelek	0.31 acres	\$1,472



President Smith entertained introduction of Resolution 2020-K as presented.

Mayor Mays presented RESOLUTION 2020-K AUTHORIZING THE SALE OF CITY-OWNED PROPERTY LOCATED AT SIERRA TRAIL (BEVERLY HILLS PARK) TO JUDITH A. LEWIS & SHIRLEY J. STEPP; DAVID R. & CHERYL S. MAXSON; BOBBIE J. & DONNA J. MURPHY; JACK L. POE; THOMAS M. & RIKKI A. EAVERS; AND ROBERT C. & REBECCA A. SHELEK, and it was read for the first time.

G. Administrative Motion Authorizing the City Manager to Execute an Agreement with J & A Construction, Inc., to Crack Seal City Streets Through the Ohio Department of Transportation Cooperative Purchasing Program. Mr. Merriman said as previously discussed with Council, enhanced maintenance of viable roadway in this community to extend its life has been identified as a capital priority. The most cost effective approach to such maintenance is crack sealing, which seeks to limit water infiltration into roadway surfaces. Water in roadway cracks during the freeze/thaw cycle can force pavement surfaces to break apart and deteriorate. Below is a preliminary list of roads slated for crack sealing:

To be Completed in Year 2020

U.S. 68 (from Washington St. to S. Monroe St.)
 Sheelin Rd. (from Reid Ave. to Dayton Ave.)
 Poe Ln. (from Dayton Ave. to Reid Ave.)
 Salem Ln. (from Bedford Ave. to Amsterdam Dr.)

Monroe Dr. (from Frederick Dr. to Office Park Dr.)
 Ackerman Pl. (from Omard Dr. to Parnell Dr.)
 Monroe St. (from Second St. to Third St.)
 Thornhill St. (from S. Detroit St. to Ormsby Dr.)

Smith Dr. (from Weaver St. to Sutton Dr.)
Bowman Dr. (from Kylemore Dr. to Ridgebury Dr.)
Gayhart Dr. (from Atkinson Dr. to Commonwealth Dr.)
Gayhart Dr. (from Nebraska Dr. to cul-de-sac)
E. Church St. (from Columbus Ave. to Patton St.)
S. West St. (from W. Second St. to W. Main St.)
Lucas Dr. (from Weaver St. to Smith Dr.)
Rockwell Dr. (from W. Second St. to Buckskin Trl.)
Tennessee Dr. (from Colorado Dr. to New Mexico Dr.)
Joyce Dr. (from Country Club Dr. to Wilson Dr.)
Glover Dr. (from Omard Dr. to E. Richard Dr.)
New Mexico Dr. (from plat line to cul-de-sac)
Bellbrook Ave. (from Colorado Dr. to Maumee Dr.)

Saxony Dr. (from Hamlet Dr. to cul-de-sac)
Bowman Dr. (from Ridgebury Dr. to Kylemore Dr.)
Gayhart Dr. (from Commonwealth Dr. to Nebraska Dr.)
Hamlet Dr. (from Marshall Dr. to Doral Dr.)
Ledbetter Rd. (from U.S. 42 to Mt. Vernon Dr.)
Whiteman St. (from E. Second St. to E. Main St.)
Weaver St. (from Detroit Blvd. to Sutton Dr.)
Portsmouth Ave. (from Salem Ln. to Amsterdam Dr.)
Alley from Lexington Ave. to N. Patton St.
Monroe Ct. (from Monroe Dr. to cul-de-sac)
Orient Ave. (from S. Monroe St. to S. Columbus St.)
Dundee Dr. (from plat line to New Mexico Dr.)
Progress Dr. (from W. Second St. to W. Main St.)

Given that crack sealing pricing is based upon cost per pound applied, it is difficult to be certain of the total number of streets that will receive a crack seal in Year 2020. As a result, staff has identified a second set of street segments that will also be targeted as funds permit this year as follows:

Tentative Streets to be Completed in Year 2020

Galloway St. (from Gordon St. to W. Church St.)
Detroit St. (from Church St. to Miami Ave.)
Allison Ave. (from Dayton Ave. to Bellbrook Ave.)
Church St. (from N. Columbus St. to Corwin Ave.)
Montana Dr. (from Wyoming Dr. to Nebraska Dr.)
W. Second St. (from corp. limit [bridge at 35] to S. Church St.)

Union Rd. (from corp. limit to corp. limit)
Colorado Dr. (from Lower Bellbrook to Alabama Dr.)
W. Second St. (from S. Detroit St. to S. West St.)
Dayton Ave. (from Poe Ln. to Hillcrest Ave.)
Wilson Dr. (from Morningside Dr. to Meadow Ln.)

In following through on this maintenance priority of crack sealing, staff is recommending Council authorize the execution of a contract for crack sealing city streets for 2020 to J & A Construction, Inc., at a not-to-exceed cost of \$100,000, through the Ohio Department of Transportation Cooperative Purchasing Program. No competitive bidding is required when purchases are made through this Program.

President Smith entertained a motion.

Motion by Councilman Scrivens, seconded by Vice President Wallace, to authorize the City Manager to execute a contract for crack sealing city streets for 2020 to J & A Construction, Inc., at a not-to-exceed cost of \$100,000, through the Ohio Department of Transportation Cooperative Purchasing Program. Brief discussion followed. Councilman Brannum suggested that City staff visit the roadways to be crack sealed and prep them prior to the contractor beginning their work. He explained that if City staff saw cut portions of roadway that are significantly damaged, it would be easier for the contractor to seal around the square saw cut patch versus sealing multiple “spiderweb” cracks. Councilman Scrivens said crack sealing is an effort to save existing pavement before it fails altogether—the streets that have already failed altogether cannot be saved with crack sealing, which is why some streets are not listed above. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith
Nays: None motion carried.

H. Administrative Motion Approving the Schedule of Bills in the amount of \$801,079.55.
Mr. Duke respectfully requested the payment of bills in the amount of \$801,079.55, noting the

large amount is due to several large payments for the following: two bonds (\$101,550 and \$115,800), the Innovation Drive water installation project (\$131,984.12), general and liability insurance for the year (\$225,468), and a March refuse collection (\$128,130.63).

President Smith entertained a motion.

Motion by Mayor Mays, seconded by Vice President Wallace, to approve the schedule of bills in the amount of \$801,079.55. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

11. APPOINTED OFFICIALS REPORTS AND COUNCIL COMMENTS:

A. City Manager, Finance Director, and Law Director:

Mr. Merriman shared the following:

- The City of Xenia is subject to the Governor's orders with regard to public gatherings, and unfortunately, many events have already been cancelled. However, he felt it was too early to cancel the Fireworks Festival on July 3rd and will wait until the last possible moment to make that decision. If at all possible, he wants the event to occur because it was important for this community.
- He was excited to finally see businesses reopen, even though there are some conditions and limitations. Staff is working with local businesses and want to make it as easy as possible for them to reopen by providing flexibility on the sign ordinance, allowing temporary tents for expanded outdoor capacity, etc.
- He announced the planning of a Senior Parade to be held on Friday, May 29th at 6 p.m. The parade will run from the high school to Detroit to Main and terminate at Church Street.

Mr. Duke said the City Administration Building opened to the public this week. He was pleased that customers are now able to come in to pay their bills in person and file their taxes. Even though social distancing measures have been put in place, he encouraged those needing to file their City income tax to come in sooner than later to avoid long lines.

Ms. Fisher said she continues to work from home to provide some redundancy in her office. She explained that if the prosecutor gets sick, she would need to step in for him. The Victim Advocates are taking turns coming into the office and working from home.

B. Mayor and City Council:

Councilwoman Dean said she was excited for everything to re-open; she felt it was time. She encouraged everyone to keep washing their hands regardless of COVID-19!

Councilman Scrivens said he was excited for the new businesses in Xenia including Casey's, a Dollar General on E. Main Street, and a new Aldi store. He is excited to learn about the parade to celebrate this community's senior class. He reported that the roundabout project is almost complete.

Councilman Brannum said a parade was a great idea to celebrate this year's senior class. He hopes the City's fire trucks, etc., can participate. The bigger the parade, the better! He fully supports having the Fireworks Festival; he said some communities have already cancelled their July 4th

events. When the roundabout officially opens, he suggested the City's Public Relations person ride along with a semi driver and film them successfully negotiating the intersection.

Councilman Dean said he was glad to be meeting in person once again.

Vice President Wallace also congratulated this year's senior class; he thanked whoever thought of the idea to host a parade for them. It is a great way to honor them given the limitations due to COVID-19. He appreciates their accomplishments and wished them well. He complimented Governor Mike DeWine and thanked him for keeping them all informed during the pandemic.

Mayor Mays commented on an email that many City staff received that appeared to be from her but it was not. She did NOT ask them for money or gift cards. Per the IT Director Keith Pagett, phishing emails are rampant, and she cautioned everyone to be very careful. As things reopen, she encouraged everyone to support local businesses. She congratulated all graduating seniors from Xenia High School, Legacy Christian Academy, the Greene County Career Center, and those who are home schooled.

President Smith thanked his colleagues for being present at the meeting. He thanked the Appointed Officials and staff for doing a great job during this pandemic. The coronavirus has really changed the way they operate and do business. He said it's easy to be mad and post negative things on social media, but he encouraged everyone to lend a prayer and provide support instead of criticism noting the decisions being made are in their best interest. He extended condolences to this year's senior class; he understands their frustration about not have a graduation. He feels the parade will help lift their spirits. As they get back to normal life, those who are still scared should stay home and they should reach out to others for assistance; if businesses require a mask for you to enter, then that is their prerogative. He thanked everyone for their cooperation. He then entertained a motion to go into Executive Session, noting they would only reconvene the Regular Meeting to adjourn the meeting and would not be going back on air for live streaming.

12. EXECUTIVE SESSION: Motion by Mayor Mays, seconded by Vice President Wallace to go into Executive Session at 6:59 p.m. to discuss the Purchase or Sale of Property per XCO §206.04(a)(2) and ORC §121.22(G)(2) and Collective Bargaining Matters per XCO §206.04(a)(4) and ORC §121.22(G)(4). No discussion followed. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

At 8:13 p.m., the Council reconvened the Regular Meeting with the same members present.

13. ADJOURNMENT: Motion by Mayor Mays, seconded by Councilman Scrivens, to adjourn the Regular Meeting at 8:15 p.m. No discussion followed. The Roll on this was the following:

Ayes: Wallace, Scrivens, R. Dean, Brannum, L. Dean, Mays, Smith

Nays: None motion carried.

Michelle D. Johnson
City Clerk

Wesley E. Smith
President, Xenia City Council