

Xenia Police Division 2010 Annual Report



Chief Donald R. Person



An Internationally Accredited Agency

"A Family of Professionals"

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Letter of Introduction To the Citizens of Xenia:

To the Citizens of Xenia:

It is once again with great pride that I present to you the Xenia Police Division's 2010 Annual Report. While this year has been the most challenging year I have ever had while at the Xenia Police Division, I have never been prouder of the way that the men and women in our organization conducted themselves and stepped up to the challenges despite the lack of funding and resources necessary for our operations.

Our authorized strength which had been at 45 sworn officers at the beginning of 2009, reduced from 48 Officers in 2003, was once again reduced through layoffs and attrition with the deepening recession to 39 sworn personnel. This was necessary even with all police unions agreeing to forgo raises in 2009 and 2010. Despite reduced manning, the police division has continued to provide the best service that manning would allow and responded to all emergency calls in a timely manner. Many of our normal service calls suffered in not being answered or answered more slowly than we would normally view as an acceptable response time. We also were forced to suspend both our DARE program and our School resource program and eliminate one of our general assignment detect slots. I am proud of our Officers and staff for persevering throughout the year and ensuring that all emergency calls were handled in a timely.

We are very thankful to the citizens of our community who came forward and supported our community and our public safety services by passing an income tax increase in November of 2010. As we go into 2011, we have brought back the three officer that were laid off, hired three new officers, bringing our manning back to our authorized strength of 45 officers, restored the DARE and School Resource Officer program and expect to fill the empty detective slot by summer 2011 when the new officers are fully trained.

One of our greatest accomplishments in 2010 was the reaccreditation award for the Xenia Police Division by the Commission on Accreditation for Law Enforcement Agencies (CALEA). This award followed our on-site review which is a three day assessment through CALEA. This three day assessment every three years assures the community that the Xenia Police Division has policies, procedures, and guidelines that follow nationally set standards for professional law enforcement services. During the award ceremony, not only did we receive the accreditation award, we were also recognized as a Meritorious Agency, having been continually accredited for more than fifteen years, and received the designation as a Flagship Agency for CALEA which recognizes the Xenia Police Division as the best of the best. Everyone at the Police Division works everyday to meet these national standards and we are proud to have received this recognition.

The Xenia Police Division has continued to join forces with other agencies over the years to better serve the community we live in. We have enjoyed a partnership with the Family Violence Prevention Center for many years. This partnership has been recognized nationally as a "best practice" to combat crime in a small community. Greene County Children Services Board has joined our team to help us in our efforts to prevent violence in the home. The consortium on Domestic Violence established by the Greene County Prosecutor's Office and Victim/Witness Division has enlisted not only the help of the police, but also of the courts, prosecutors, hospital and social agencies to provide comprehensive services in all jurisdictions of Greene County on issues involving violence in the home.

We continue our partnership with the Greene County Combined Health District through their program called "Safe Communities." Their health educator, Laurie Fox, provides training on child safety seats and coordinates safety checks. Laurie is our connection to many of Ohio's traffic safety events.

Another example of our partnerships would be our mutual aid agreement with all the law enforcement agencies in Greene County and our participation in the countywide drug enforcement unit. The Greene County Sheriff, County Prosecutor, Beavercreek Police, Fairborn Police and Xenia Police joined forces in the 80's to create the drug unit now known as The Agencies for Combined Enforcement (A.C.E.).

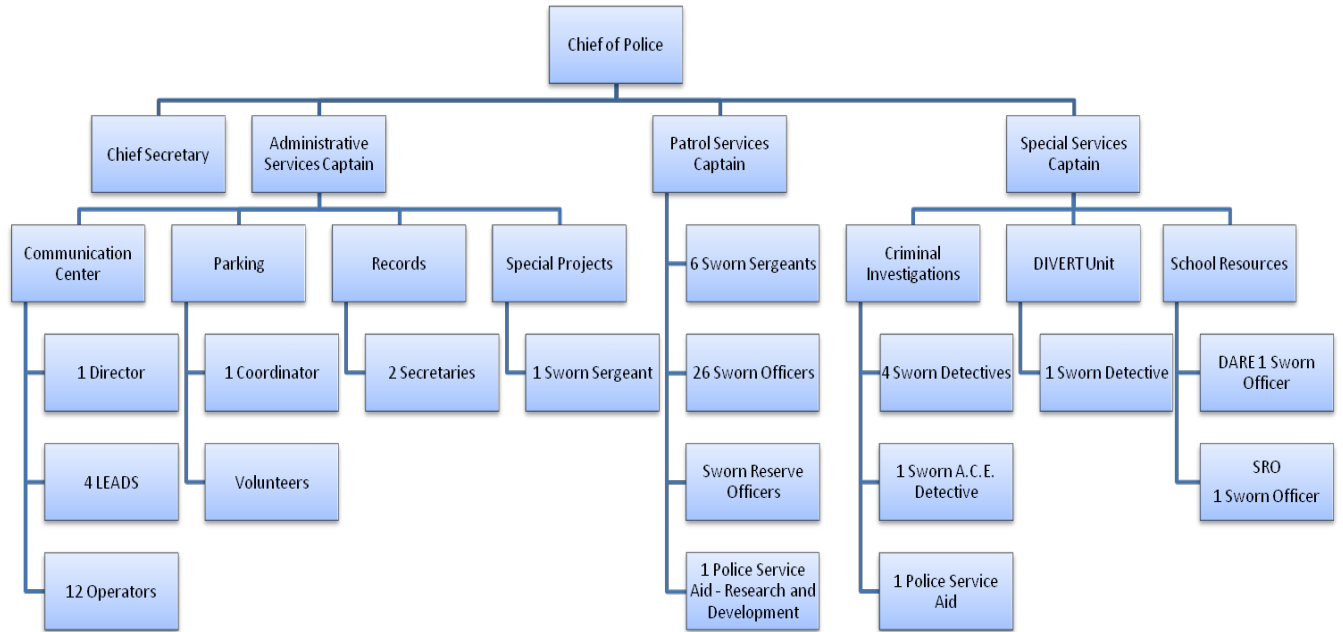
The partnership was expanded in recent years to include agents from the State of Ohio and the Drug Enforcement Agency (D.E.A.).

There are continuing challenges that we face going into 2011 and on into 2012. While we are thankful for the monies approved locally, we are now faced with dealing with major cuts in Local Government funds from the state. Be assured that we continually look at ways of providing professional service in a cost effective manner.

Regardless of the challenges we face, rest assured, the men and women of the Xenia Police Division will continue to give the best service possible with the manpower and resources available to us.

Your comments or suggestions on how X.P.D. can better serve you are welcome. You may reach me at (937) 376-7221 or by e-mail at dperson@ci.xenia.oh.us.

City of Xenia, Ohio Police Division Organizational Chart



City of Xenia, Ohio Police Division History of Police Chiefs

The Xenia Police Division was first organized on August 28, 1871.
Those serving in the office of Chief of Police since that time are:

1871-1880	Marshall Solomon K. Harner
1881-1892	Chief Norman S. Tiffany
1892-1914	Chief Edward M. Smith
1915-1920	Chief James Canaday
1921-1929	Chief M. E. Graham
1930-1939	Chief Ozni H. Cornwell
1939-1950	Chief Stanley L. Nickell
1951-1955	Chief Ancil R. Stephens
1956-1965	Chief Robert Killeen
1966-1971	Chief Harold Miller
1971-1978	Chief Raymond B. Jordan
1978-1991	Chief Dan Aultman
1991-1995	Chief Claude N. Lyons
1995-1998	Chief Danny L. O'Malley
1998-2003	Chief Eric J. Prindle
2003-Present	Chief Donald R. Person

Each of these men dedicated themselves to the betterment of the City of Xenia.
For this dedication, we honor and salute them all.

**City of Xenia, Ohio Police Division
Chief Donald R. Person**



Chief Donald R. Person, better known as Randy has been with the police division for over 34 years. Chief Person started his career with the City of Xenia in 1976 as a Communications Operator. In 1979 Chief Person was sworn in as a police officer. In 1987, Chief Person was promoted to the rank of sergeant and served as a street patrol supervisor. Chief Person served as a member of the division's special weapons and tactical team for a number of years before being promoted to Lieutenant in 1992. As a Lieutenant, Chief Person supervised the Patrol Section, the Administrative Section, and twice served as the interim Chief of Police before being appointed full-time to the Chief of Police position in June 2003. Chief Person has led the Xenia Police Division through its initial Accreditation process in 1993, as well as very successful re-accreditation inspections in 1998, 2001, 2004, and 2007. Chief Person has an Associates Degree in Applied Sciences in Law Enforcement from Sinclair Community College and a Bachelors Degree of Science in Urban Administration from Wright State University. In addition Chief Person graduated from the Northwestern University Traffic Institute School of Police Staff and Command in 1996. In 1998 Chief Person has also received the Casey Elliott "City's Finest" Award. Chief Person has worked diligently to keep the division on the cutting edge of technological advancements and current management philosophies. Chief Person, in his position as Chief, looks forward to facing the challenges in our community. Chief Person is married to his wife Cheryl and has two sons, Ben and Brian.

**City of Xenia, Ohio Police Division
Patrol Services Captain Douglas P. Doherty**



The Xenia Police Division Patrol Captain is Douglas P. Doherty. Capt. Doherty had served as the Administrative Captain for four years and as the Special Services Captain in charge of the Det. Section from 2006-2008. Capt. Doherty has served in all three administrative positions since being promoted to Captain. Captain Doherty has been with the Xenia Police Division since February 26, 1990. Captain Doherty was a patrol officer for 8 years before taking an assignment within the Division as a Detective in December 1997. Captain Doherty was promoted to Sergeant in May 1998. He served as the District Two Sergeant for the Evening shift for five years. Captain Doherty joined the XPD SWAT team in 1993 and served as our tactical team leader for the SWAT team from 2001-2004. In March 2003, Captain Doherty was promoted to the rank of Captain. Captain Doherty attended Wright State University for four years as a Political Science major. Captain Doherty is a 2000 graduate of Northwestern's School of Police Staff and Command. Captain Doherty received the Casey Elliot "City's Finest" award in 2001. Captain Doherty has received the F.O.P.A. Officer of the Year as well as awards for Leadership, Meritorious Service and Distinguished Service. Captain Doherty attended the F.B.I. National Academy in 2003 and graduated in the 214th session. Captain Doherty is married to Shannon and has two children, Christina and Daniel.

**City of Xenia, Ohio Police Division
Special Services Captain Scott J. Anger**



Captain Scott Anger started his career with Xenia Police Division in 1987. He attended Clark State Community for two years in the Criminal Justice Program. Captain Anger holds a B.A. degree in Liberal Professional Studies with a concentration in Criminal Justice and Psychology from Capital University. He graduated from the Northwestern University Traffic Institute's School of Police Staff and Command in 1999. Captain Anger graduated from The FBI National Academy Session 235 in December of 2008. Captain Anger has been active in the Fraternal Order of Police and was lodge president for two years in 2001 and 2002. He worked as the department's D.A.R.E. Officer from 1993-95. In 1995, he was awarded the "Casey Elliott Xenia's Finest" award. Also in 1995, he was assigned to the criminal investigation section as a detective. In 1997, Capt. Anger was promoted to patrol sergeant and served in this capacity until being promoted to lieutenant in June of 2003. Prior to this promotion, He served on the division's Special Weapons & Tactics Team for fifteen years (1988-2003). In 2003, Capt. Anger became the commander of the Special Services Section which includes the Detective Section, the DARE Program, the Domestic Violence Intervention Unit (DIVERT), the Internet Child Protection Unit (ICPU), and the detective assigned to the county drug task force (A.C.E.). He served as the commander of the division's patrol operations section in 2007 and 2008. Captain Anger served as the Administrative section commander in 2009. The assignment included the oversight of the budget operations and the police records section. Captain Anger is currently serving again as the Special Services Commander. He was awarded the "Casey Elliott Xenia's Finest" award in 1995. Scott is married and has two children. He stays involved with local youth recreational activities in Xenia.

**City of Xenia, Ohio Police Division
Administrative Services Captain David J. Pazynski**



Captain David Pazynski began his career as an Ohio Peace Officer on March 1, 1991. During his first four years of service he worked as a patrol officer where he was awarded the Department's Silver Shield award (1992). He continued in this position until he accepted the D.A.R.E. (Drug Abuse Resistance Education) position. As a D.A.R.E. Officer, he was instrumental in the department acquiring its first new D.A.R.E. vehicle. In 1995, Captain Pazynski graduated from Capital University with a Bachelor of Arts in Criminal Psychology. Three years later he was promoted to the position of Patrol Sergeant. While in this position, Captain Pazynski was in charge of Crime Prevention/Community Policing and later took charge of all the Xenia Police Division's Fleet maintenance. In 2000, he graduated from the Northwestern School of Police Staff and Command. Captain Pazynski received the Distinguished Service Award (2001, 2003) and the Leadership Award (2007). In March of 2009 he was promoted to the position of Captain and is currently in charge of the Administrative Division. David has been married to Lee for 20 years and has 3 daughters Sally, Natalie, and Claire.

**City of Xenia, Ohio Police Division
2010 Sworn Personnel Roster**

Name & Unit #	Current Rank	Date Appointed
11-Donald R. Person	Chief of Police	4/12/76
12-Douglas P. Doherty	Patrol Services Captain	2/26/90
29-Scott J. Anger	Special Services Captain	4/6/87
21-David J. Pazynski	Administrative Services Captain	3/3/91
27-B. Todd LeMaster	Patrol Sergeant	8/6/84
35-Steven T. Lane	Patrol Sergeant	2/23/93
32-Gary E. Johnson	Staff Sergeant	11/18/91
36-Peter P. Wiza IV	Patrol Sergeant	3/25/94
31-Alonzo O. Wilson	Patrol Sergeant	3/10/91
42-Christin A. Stutes	Patrol Sergeant	3/11/96
28-Kathleen D. Forrest	Patrol Sergeant	8/20/84
30-Gerald W. Merriman	Patrol Officer	4/6/87
26-Frederick W. Barker	Patrol Officer	2/26/90
33-Richard Scott Sams	Patrol Officer	1/20/92
34-Darrin R. Barlow	Detective	3/2/92
37-Fred E. Meadows	Detective	3/25/94
39-Timothy E. Roop	Patrol Officer	1/30/95
40-Matthew R. Foubert	Patrol Officer	2/11/96
43-Dean A. Margioras	Patrol Officer	3/11/96
46-Jeffery L. Osburn	Detective	6/16/97
47-Robert A. Kelley	Patrol Officer	6/16/97
48-Holly N. Clay	Detective	6/16/97
49-Marc A. Margioras	Patrol Officer	9/8/97
50-Ellyn D. Board	Divert Detective/Patrol Officer	1/5/98
51-Harold P. Matheson	D.A.R.E. Officer/Patrol Officer	8/31/98
133-Patrick M. Walsh	Patrol Officer	8/31/98
53-Scott A. Beegle	Patrol Officer	1/19/99
54-Lon E. Etchison	A.C.E. Detective	1/19/99
55-Robert D. Stouffer	Patrol Officer	1/19/99
58-Stephen G. Shaw	Patrol Officer/A.C.E. Detective	9/7/99
25-Phillip M. Pierson	Patrol Officer	9/9/02

57-Matthew R. Miller	Patrol Officer	9/9/02
<i>44-Ryan T. Dillon</i>	<i>Patrol Officer</i>	<i>3/24/03</i>
62-Rebecca L. Lilje	Patrol Officer	06/30/03
63-Charles H. Sanso	Patrol Officer	06/30/03
64-Matthew Cvitkovich	Patrol Officer	06/30/03
60-W. Paul Stott	Patrol Officer	09/29/03
67-Doug Sparks	Patrol Officer	4/25/05
68-Matt Dray	Patrol Officer	4/25/05
61-Anthony Vitale	Patrol Officer	1/30/06
70-David Wilson	Patrol Officer	11/19/07
71-Terry Zoerb	Patrol Officer	11/19/07
45-Brian Blackaby	Patrol Officer	3/16/08

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2010 year.

**City of Xenia, Ohio Police Division
2010 Sworn Personnel Changes**

1.	Present for duty on January 1, 2010	43
2.	Retired from the Division in 2010	0
	Total.....	43
3.	Resigned from the Division in 2010	1
4.	Appointed to the Division in 2010	0
5.	Present for duty on December 31, 2010	42

Timeline for Sworn Personnel Changes during 2010:

- 3/31/2010 Officer Ryan Dillon resigned to take a job with the US Marshals.

- 6/12/2010 Officer David Wilson, Terry Zoerb, and Brian Blackaby were laid off due to the City's financial situation.

- 11/7/2011 Officer David Wilson, Terry Zoerb, and Brian Blackaby were returned to full time status due to the passage of a levy.

**City of Xenia, Ohio Police Division
2010 Changes in Authorized and Actual Strength of Sworn Personnel**

Rank	Authorized Strength		Actual Strength	
	1/1/10	12/31/10	1/1/10	12/31/10
Chief	1	1	1	1
Captains	3	3	3	3
Sergeants	6	7	7	7
Officers	<u>35</u>	<u>34</u>	<u>32</u>	<u>31</u>
Totals	45	45	43	42

**City of Xenia, Ohio Police Division
2010 Sworn Personnel Years of Service Chart**

<u>Number of Officers</u>	<u>Years of Service</u>	<u>Percent of Force</u>
3	25 +	7.1%
4	20-24	9.5%
9	15-19	21.4%
14	10-14	33.3%
8	5-9	19.0%
4	-4	9.5%

**City of Xenia, Ohio Police Division
2010 Tabulation of Age of Sworn Personnel**

Year of Birth	Chief	Captain	Sergeant	Police Officer	Number of Members	Approx Age Members of Division
1954	1				1	56 years
1955				1	1	55 years
1956						54 years
1957						53 years
1958						52 years
1959						51 years
1960						50 years
1961						49 years
1962		1	1	1	3	48 years
1963			2	2	4	47 years
1964						46 years
1965		1		1	2	45 years
1966		1	1	2	4	44 years
1967						43 years
1968			1	1	2	42 years
1969				1	1	41 years
1970				2	2	40 years
1971			1	4	5	39 years
1972			1	2	3	38 years
1973				1	1	37 years
1974				1	1	36 years
1975						35 years
1976						34 years
1977				1	1	33 years
1978				1	1	32 years
1979				1	1	31 years
1980				3	3	30 years
1981				2	2	29 years
1982				2	2	28 years
1983						27 years
1984				1	1	26 years
1985				1	1	25 years
TOTAL	1	3	7	31	42	Average age 38

**City of Xenia, Ohio Police Division
2000-2010**

Sworn Personnel Changes - Authorized Strength Chart						
YEAR	Authorized Strength	Actual Strength	Personnel	Ret/Res	Hired	NOTES
2000	48	47	C. Keith	3/38/00		
		46	D. Savage	5/2/00		
2001	48	47	S. Ritterbach		3/19/01	
		46	M. Gau	9/12/01		
2002	48	45	J. Shanks	1/19/02		
		44	S. Slone	1/28/02		
		45	K. Tubbs		7/1/02	
		46	S. Huntsman		7/1/02	
		45	T. Norris	8/3/02		
		46	P. Pierson		9/9/02	
		47	M. Miller		9/9/02	
2003	48	46	E. Hughes	1/4/03		
		45	K. Tubbs	2/7/03		
		46	R. Dillon		3/24/03	
		45	S. Ritterbach	3/19/03		
		44	S. Helling	3/28/03		
		43	W. McKinney	4/30/03		
		44	J. Phillips		5/4/03	
		43	E. Prindle	5/30/03		
		44	R. Lilje		6/30/03	
		45	C. Sanso		6/30/03	
		46	M. Cvitkovich		6/30/03	
		47	W. Phillips		6/30/03	
		46	Gene Fischer	7/5/03		
		45	J. Phillips	9/2/03		
		46	W. Stott		9/29/03	
	45	45	R. K. Smith	12/7/03		Reduced three officers - failure of .25% tax levy - down economy
2004	45	44	S. Huntsman	1/27/04		
		45	C. Mintz		5/10/04	
		44	W. Phillips	7/12/04		
2005	45	43	C Mintz	1/15/05		
		42	S. Moning	2/17/05		
		43	G. Burri		4/25/05	
		44	D. Sparks		4/25/05	
		45	M. Dray		4/25/05	
2006	45	46	T. Vitale		1/30/06	Temporally hired to cover while L. Henry is on military leave
2007	45	45	TD. LeMaster	4/24/07		
	45	45	T. Vilale		4/24/07	Moved to Permanent Status
	45	44	K. Linkhart	6/16/07		
	45	45	D. Wilson		6/25/07	
	45	46	T. Zoerb		6/25/07	Temporally hired to cover while L. Henry is on military leave
2008	45	45	J. Mann	9/6/08		
	45	45	T. Zoerb		9/6/08	Moved to Permanent Status

Sworn Personnel Changes - Authorized Strength Chart						
YEAR	Authorized Strength	Actual Strength	Personnel	Ret/Res	Hired	NOTES
	45	46	B. Blackaby		10/20/08	Temporarily hired to cover while L. Henry is on military leave
2009	45	45	D. Donahue	3/20/09		Retired
	45	45	B. Blackaby		3/20/09	Moved to Permanent Status
	45	44	G. Burri	8/30/09		Resigned
	45	43	L. Henry			Removed from Roster moved out of state
2010	45	42	R. Dillon	4/31/10		Resigned
	39	41	D. Wilson	6/12/10		Reduced six officers due to failed levy
	39	40	T. Zoerb	6/12/10		Reduced six officers due to failed levy
	39	39	B. Blackaby	6/12/10		Reduced six officers due to failed levy
	45	40	D. Wilson		11/7/10	Returned to Fulltime status due to levy passage
	45	41	T. Zoerb		11/7/10	Returned to Fulltime status due to levy passage
	45	42	B. Blackaby		11/7/10	Returned to Fulltime status due to levy passage

**City of Xenia, Ohio Police Division
2009 Communications Personnel Roster**

Unit Number	Name	Assignment
160	P. June Johnson	Communications Director
<i>161</i>	<i>Mickey E. Sweeney</i>	<i>Communications Operator II</i>
162	Donna K. Swisshelm	Communications Operator II
163	Marian L. Bankhead	Communications Operator II
164	Vicki L. Coy	Communications Operator II
165	Connie S. Miller	Communications Operator II
166	Jacquelyn M. Foster	Communications Operator II
167	Valerie L. Hawkins	Communications Operator II
168	Dawn E. Ellis-Whittemore	Communications Operator II
169	Kimberly Creswell	Communications Operator II
170	Christina L. Beegle	Communications Operator II
171	Patricia A. Balonier	Communications Operator II
172	Susan E. Shank	Communications Operator II
173	Jessica Gibbs	Communications Operator II
174	Heather Pitstick	Communications Operator II
175	Heather Walden	Communications Operator II
176	Kimberly Parker	Communications Operator II

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2010 year.

**City of Xenia, Ohio Police Division
2007 Civilian Personnel Roster**

Unit Number	Name	Assignment
251	Christina L. Shaw	Police Service Aide/Accreditation Manager
252	Pamela S. Gibbs	Police Service Aide
253	LeJean R. Huston	Secretary
254	Sandra I. Saunders	Secretary
255	James Osburn	Parking Enforcement/Volunteer Coordinator
257	Sherri DeWine	Secretary

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2010 year.

City of Xenia, Ohio Police Division Casey Elliot Memorial “City’s Finest” Award Winner 2010

C. K. Elliott first entered employment with the City of Xenia, February 1, 1943, as a Police Patrolman. He advanced to Sergeant, declined a position as Lieutenant, only to be appointed Captain, and finally, Acting Police Chief.

He left the police division, November 1, 1966, after a nearly 24 year career, and on the Monday following his retirement, became bailiff in the Xenia Municipal Court, finally retiring from city duties after 35 years in February, 1978.

Casey's 35 year city career spanned 4 Police Chiefs and 7 or 8 City Managers, and while serving the court, 11 magistrates.

A resolution passed by the Ohio Senate in his memory termed him "a truly outstanding Ohioan."

As a result of Casey's dedication and devotion, not only to police work but to the city he loved, it is most befitting that the City's Finest Award be presented in his memory.

To commemorate Casey's contribution and allegiance to the City, his family and friends have established, through an endowment, this award to be given annually in recognition of outstanding accomplishments in the field of police work.

The Casey Award is to be awarded each year to the officer or officers who have distinguished themselves through an outstanding accomplishment in police work, or bravery in the line of duty, or a humanitarian deed. This award was set up as a memorial by the Casey Elliott family in memory of Casey Elliott, who dedicated his life to service to the City of Xenia and the Xenia Police Division.

This year's winner is a 13 year veteran of the police division. She grew up in Springfield and is a 1988 graduate of Springfield North High School. This Officer proudly served her country in the U.S. Army from 1990-94. Her main duty station was Ft. Campbell, Kentucky and her service included duty tours in Korea and Somalia. She has proudly served the police division since 1997. She was awarded the division's leadership award in 2005. During the past year, this officer was named to the Greene County Regional S.W.A.T. Team, and is the first female officer to earn a spot on the elite team. This officer has served the division in patrol, served several years as the DIVERT Detective, and for the past 3+ years has served as a section detective in the Criminal Investigations Section. She approaches her cases in a very imaginative, intelligent, energetic and tenacious manner. In other words, she will use every effort and resource available to her to make her case. She does her very best to protect the citizens of Xenia from further victimization.

Anyone who has ever worked for any significant period of time as a case detective can tell you that it takes someone with a special passion, jobs skills, and fortitude to work the “never ending” case load. This Detective has successfully handled numerous significant cases with very positive outcomes during the past year. Many of these cases you have already heard mentioned this evening. From missing juvenile cases that took extra efforts to come to a positive resolution, to handling high profile cases such as a school counselor accused of inappropriate sexual behavior with a student, to the recovery of school computers from the breaking and entering at Simon Kenton School, a shooting case on W. Second St., a felonious assault case at the Eagles Lodge, and a rape case with a juvenile victim that spanned over eight years. These case examples are just a snap shot of some of the great work this detective has produced during the last year and during her successful career with Xenia Police Division.

This detective has shown that she has what it takes to be “one of the best of the best.”

This detective has also shown leadership in her successful completion of both of our Xenia Police Division Fitness Challenges. All of this and I understand she is only 27 years old. OK maybe a little older than that.

On a personal note, she and her husband Jeremy Clay have three children, two daughters (Riley & Sophia), and a son (Carter). They are a busy family in which everyone is currently enrolled in school of some type. In attendance tonight for this special presentation are Holly's mother Joyce Dunn, sister Heather Perkins, mother-in-law Linda, sister-in-laws Courtney and Krista, brother in law Mike, nieces Marissa and Lauren, and nephews Collin and Cody and special friends Junie and Karen Harris.

Prior to the death of Evelyn Douglas in 1996, the daughter of Casey Elliot and the founder of this award, she made arrangements for this award to be endowed in perpetuity. We believe that Evelyn would be proud to know that this award will continue to "carry on".

For her many accomplishments in the Xenia Police Division and from the hearts of her fellow officers, it is indeed an honor to present the 2009 Casey Elliot Memorial "City's Finest Award" to: **Detective Holly N. Clay**



City of Xenia, Ohio Police Division Five Year Offense Summary Report

Offenses of Arson

Types of Property	2010	2009	2008	2007	2006
Commercial	0	3	2	5	2
Residential	3	3	2	8	6

Offenses of Assault

Types of Assault	2010	2009	2008	2007	2006
No Weapon	429	400	501	482	481
Weapon	25	35	18	21	19
Domestic	274	252	272	230	253
Adult	376	361	419	418	432
Juvenile	105	74	100	85	68
Domestic Disputes	242				

Offenses of B&E/Burglary

Types of Property	2010	2009	2008	2007	2006
Commercial	42	39	34	26	42
Residential	141	148	150	169	151

Offenses of Homicide

Types of Homicide	2010	2009	2008	2007	2006
Overall	0	0	1	1	1
Infant Death/Stabbing/Arson	0	0	0	0	0

Offenses of Larceny

Types of Larceny	2010	2009	2008	2007	2006
Motor Vehicle Theft	24	25	41	40	56
Motor Vehicle Parts/Accessories	139	117	100	84	69
Coin Operated Machines	2	161	180	184	205
Pocket Picking	0	647	661	625	679
Purse-Snatching	2				
Shoplifting	116				
Theft From A Building	71				
Theft From Motor Vehicle	150				
Theft-All Other Larceny	441				

Offenses of Rape

Types of Rape	2010	2009	2008	2007	2006
Forcible	4	9	7	9	14

Offenses of Robbery

Types of Robbery	2010	2009	2008	2007	2006
Armed	11	8	10	7	10
Strong Arm	5	9	12	17	11

Other Offenses

Types of Offenses	2010	2009	2008	2007	2006
Fraud/Forgery/Counterfeiting	54	142	129	169	175
Passing Bad Checks	10				
Telecommunications Harassment	133	248	333	392	367
Criminal Damaging/Vandalism	273	330	386	440	494
Miscellaneous Incidents	1402	1351	1658	1903	1990

Traffic Accident Investigations

Types of Accidents	2010	2009	2008	2007	2006
Fatal	0	1	0	0	0
Personal Injury	112	114	118	109	138
Property Damage	353	341	416	497	462
Hit Skip	136	115	143	156	168
Private Property	58	38	50	64	77
Number of Injured Persons	155	159	150	148	177

House Checks

Types of Check	2010	2009	2008	2007	2006
Vacant House	76	59	67	92	70

Special Services Activity

Types of Activity	2010	2009	2008	2007	2006
Total Cases Assigned	651	864	841	661	923
Misdemeanor Cases	391	477	201	140	454
Felony Cases	207	342	576	455	469
Narcotics Cases Handled	32	60	65	64	62
Other Cases (missings, deaths, etc.)	21	45	64	36	
Felony Charges (Adult)	145	163	221	143	127
Property Room Items Logged	1017	1113	1416	1580	1628

City of Xenia, Ohio Police Division Five Year FBI Uniform Crime Report

Criminal Homicide	2010	2009	2008	2007	2006
Murder/Non-Negligent Manslaughter	0	0	1	1	1
Manslaughter by Negligence	0	0	0	0	0
Total Criminal Homicides	0	0	1	1	1

Forcible Rape	2010	2009	2008	2007	2006
Rape by Force	4	6	7	10	14
Attempts to Commit Forcible Rape	0	0	0	0	0
Total Forcible Rapes	4	6	7	10	14

Robbery	2010	2009	2008	2007	2006
Firearm	3	6	10	4	7
Knife or Cutting Instrument	2	1	1	1	3
Other Dangerous Weapon	6	5	5	3	2
Strong Arm	5	6	8	17	9
Total Robberies	16	18	24	25	21

Assault	2010	2009	2008	2007	2006
Firearm	5	4	2	4	1
Knife or Cutting Instrument	2	1	2	2	1
Other Dangerous Weapon	10	16	0	1	0
Hands, Fists, Feet – Aggravated	8	13	1	0	1
Other Assault (simple)	445	425	516	505	500
Total Assaults	470	459	521	512	503

Burglary – Breaking and Entering	2010	2009	2008	2007	2006
Forcible Entry	3	95	130	129	128
Unlawful Entry – No Force	180	108	53	67	79
Total Burglaries	183	203	183	196	207

Larceny – Theft (Except Motor Vehicle Theft)	2010	2009	2008	2007	2006
Total Larceny Thefts	933	941	943	894	951

Motor Vehicle Theft	2010	2009	2008	2007	2006
Autos	24	25	28	34	46
Trucks and Buses	0	1	11	3	8
Other Vehicles	0	2	2	6	1
Total Motor Vehicle Thefts	24	28	41	43	55

Grand Totals	2010	2009	2008	2007	2006
	1630	1655	1721	1681	1752

City of Xenia, Ohio Police Division 2010 Annual Analysis of Vehicular Pursuits

After the review of the Division's "Attempted Vehicle Apprehension" forms from the past calendar year of 2010, we had one (1) incident in which a suspect vehicle failed to stop for a marked cruiser once they deployed their overhead lights and siren.

The incident occurred July 1, 2010 in assisting the ACE Task Force in a home warrant service. The suspect vehicle fled the City Limits S/B on U.S. 42. The OIC terminated the "attempt to stop" per our policy 41.2.2.

Vehicle Pursuits by Year

Pursuits	2008	2009	2010
Total Pursuits	2	2	1
Policy Compliant	2	2	1
Policy non-compliant	0	0	0
Accidents	0	0	0
Injuries (Officer/Suspect/Third Party)	0	0	0
Traffic Offense	2	1	0
Felony	0	0	0
Misdemeanor	2	2	1

City of Xenia, Ohio Police Division 2010 Accident and Traffic Enforcement Review

Section 1 Traffic Accident Statistical Data

Data Collection: All Traffic Accident Reports completed by the division have been compiled.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total	Percent
0000	0	2	1	4	2	0	4	13	2.80%
0100	3	1	1	3	1	3	2	14	3.01%
0200	2	1	0	2	0	2	3	10	2.15%
0300	1	1	1	0	0	0	0	3	.65%
0400	0	0	1	0	1	0	3	5	1.08%
0500	0	1	0	0	1	1	0	3	.65%
0600	0	2	1	1	0	1	1	6	1.29%
0700	1	5	1	6	1	6	0	20	4.30%
0800	1	3	5	3	5	1	0	18	3.87%
0900	1	4	5	1	3	6	0	20	4.30%
1000	1	3	1	1	2	4	3	15	3.23%
1100	3	7	5	3	2	3	2	25	5.38%
1200	3	3	4	4	6	4	6	30	6.45%
1300	2	7	4	5	3	5	6	32	6.88%
1400	2	11	11	5	10	6	4	49	10.54%
1500	4	4	3	5	2	8	2	28	6.02%
1600	5	9	2	5	3	1	1	26	5.59%
1700	3	1	5	4	8	8	7	36	7.74%
1800	3	3	8	7	2	3	7	33	7.10%
1900	5	1	4	2	4	3	6	25	5.38%
2000	3	2	2	2	2	4	4	19	4.09%
2100	2	1	1	0	1	4	6	15	3.23%
2200	1	1	1	1	3	3	3	13	2.80%
2300	1	1	0	1	1	1	2	7	1.51%
Total	47	74	67	65	63	77	72	465	100%
Percent	10.11%	15.91%	14.41%	13.98%	13.55%	16.56%	15.48%	100%	

Pattern/Trend Identification:

Pattern #1 - The majority of the traffic crashes occurred between 1400- 1500 hrs. A total of 10.54% of all the crashes happened during this hour.

Pattern #2 - 16.56% of all traffic crashes happened on Friday.

Findings:

The following intersections were identified as having the high number of crashes:

Hospitality Dr @ Harner Dr	10
Hospitality Dr @ Main St	7
W Main St @ Progress Dr	6
W Main St @ Church St	6
1700 West Park Square	5
N Detroit St @ Ankeney Mill Rd.	5
W Main St @ S King St	5

Recommendation:

1. 8 of the 10 traffic crashes at Hopitality and Harner Dr. happened between the 1200- 1500 hrs. An Increase in traffic enforcement during those hours may help in reducing the number of crashes.

Section 2 Traffic Enforcement Statistical Data

Data Collection: The Divisions monthly Productivity Reports from Jan. 1 to Dec. 31, 2010 were compiled to arrive at a total number of citations. The Bias Based data was used to determine the total number of warnings and traffic stops.

2009	Citations	Warnings	Total Stops
1 st Quarter	794	358	1152
2 nd Quarter	506	265	771
3 rd Quarter	265	136	401
4 th Quarter	253	162	415
Totals	1818	921	2739

* Note that more than one violation can go on one citation. A person can be issued a combination of citations and warnings.

Pattern/Trend Identifications:

Traffic violations which were cited the most

- Speed 25 mph zone-** 231 traffic citations
- Speed 35 mph zone-** 117 traffic citations
- Speed/ ACDA-** 89 traffic citations
- Stop Sign -** 55 traffic citations
- Red light-** 54 traffic citations
- OVI- 4511.19A1** 51 traffic citations

*there were 347 various driving under suspension citations issued.

Recommendation/Findings:

Traffic citations were lower in the second half of 2010. The reduction in citations is related to 6 road positions being eliminated for the second half of 2010. The positions have been replaced and the patrol section is back to normal operating levels.

Section 3 Specific Traffic Enforcement Activities

Activity 1: Officers continue to conduct selective traffic enforcement in areas of high crash intersections.

Activity 2: The Xenia Police Division continues to participate in state wide traffic enforcement campaigns, such as: Click it or Ticket, Failure to Yield and OVI enforcement.

Section 4 Evaluation of Selective Traffic Enforcement Activities

Activity 1: Officers continued to conduct the selective traffic enforcement at high crash intersections. Their “known” presence at the intersection appears to be a causative factor for the decrease in accidents and traffic citations.

Activity 2: Participating in statewide campaigns benefits the community as a whole. There is TV media coverage of the campaigns and the Division’s participation reinforces our commitment to traffic safety.

Section 5 Activities for the Coming Year

Activity 1: Officers will continue to run selective traffic posts with special attention being paid to the top crash related intersections.

Activity 2: The Xenia Police Division will continue to participate in state wide traffic campaigns.

Section 6 Comparison of collision and Enforcement Activities

Event	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Accidents	107	117	103	138
Citations	794	506	265	253
Warnings	358	265	136	162
Traffic Stops	1152	771	401	415

Cause/Effect of Patterns/Trends: Compared to the 2009 statistics, there was a decrease in accidents in the 1st and 3rd quarter of 2010 and a slight increase in accidents in the 2nd and 4th quarter of 2010. There was an increase of citations written in the 1st and 2nd quarter of 2010 and a decrease in citations in the 3rd and 4th quarter of 2010.

Findings: There was an increase in citations the 1st quarter and a decrease in accidents. However, in the second quarter, there was an increase in citations and an increase in accidents. The 3rd quarter there was a decrease in accidents and in citations. The 4th quarter there was an increase in accidents and a decrease in citations. The results of the 4th quarter are what we would expect to see in typical traffic enforcement. Even though there was an increase or decrease in accidents in correlation with traffic citations issued, the difference between the 2009 crash statistics and the 2010 crash statistics were minimal. It is reasonable to conclude that the consistent traffic enforcement will continue to help keep the number of accidents at a reasonable level.

Recommendations: Even though the findings were not consistent with past years, traffic enforcement is still the primary tool we can utilize to help reduce the number of accidents.

City of Xenia, Ohio Police Division 2010 Divisional Training

The Xenia Police Division is proud of its ongoing training program. The Xenia Police Division's training program starts with the Training Committee led by Sergeant Todd LeMaster. The Training Committee meets monthly to review the ongoing training needs of the division and to review individual requests for specialized training to ensure the those requests meet both individual and divisional needs. The Training Committee is charged with scheduling all training mandated by the State of Ohio and CALEA standards. Finally the training committee is tasked with scheduling training that will keep our staff at the forefront of law enforcement tactics and techniques.

The Xenia Police Division is fortunate to have a high number of certified training instructors on our staff. We not only benefit from their ability to provide training in-house but we gain more diversity in our training by collaborating with other departments and academies by exchanging instructors.

The committee continues to work to provide officers with the training that is needed to expand their skills and abilities. The Police Division also strives to provide training which provides the knowledge to increase officer safety.

Training Year	In-House Training Hours	Outside Training Hours	Total Training Hours
2010	60% - 915 hrs.	40% - 604 hrs.	1519 hrs.
2009	45% - 1374 hrs.	55% - 1666 hrs.	3040 hrs.
2008	44% - 1395 hrs.	56% - 1802 hrs.	3197 hrs.
2007	46% - 1552 hrs.	54% - 1798 hrs.	3350 hrs.
2006	54% - 1476 hrs.	46% - 1253 hrs.	2729 hrs.
2005	55% - 1217.5 hrs.	45% - 998.5 hrs.	2216 hrs.
2004	61% - 1904 hrs.	39% - 1231 hrs.	3135 hrs.
2003	24% - 1167 hrs.	76% - 3671 hrs.	4838 hrs.
2002	36% - 1851 hrs.	64% - 3341 hrs.	5192 hrs.
2001	40% - 2637 hrs.	60% - 3982 hrs.	6619 hrs.
2000	38% - 2737 hrs.	62% - 4484 hrs.	7221 hrs.
1999	41% - 2862 hrs.	59% - 4118 hrs.	6980 hrs.

City of Xenia, Ohio Police Division 2010 Reserve Unit Report

The Reserve Unit of the Xenia Police Division started the year with two officers and ended the year with the same two officers. For five months of the year, we had three officers of the XPD who were laid off due to budget constraints active in the reserve unit. They were rehired full time with the Police Division after the election in November. In the year the Reserve Unit of the Xenia Police Division logged a total of 587 man-hours with these officers.

The hours logged by the Reserve Unit included many areas of activity in their services to the City of Xenia. Included in these hours is time on patrol duties, traffic control, service at special events, and security for local businesses, emergency call-ins, administrative duties, and training.

Reserve Unit members took part in many special events, such as traffic control and security for the Greene County Fair and related activities. Security was also provided to many Xenia businesses and the Greene County Library.

The Reserve Unit stayed current in all training made available to them and all officers are qualified with their duty and off-duty firearms, the Patrol rifles, shotguns, and Tasers. Other training included defensive tactics, cop wrestling, retention of firearms, OC spray, ethics and senior fraud were also completed by all officers.

The Reserve Unit looks forward to actively serving the City in the coming year and aiding the Police Division in any way that we can.

City of Xenia, Ohio Police Division 2010 D.A.R.E. Report

In 2010, the Xenia Police Division presented the DARE curriculum in 5 elementary schools. All of our schools embrace the program and support its continuance. The students enjoy the lessons and look forward to "DARE Day". The younger kids look forward to their turn in the future. Parents frequently state that their kids talk about DARE and what they've learned (many parents are challenged about their own behaviors).

The DARE curriculum focuses on drug prevention in two main areas. First, teaching kids the harmful physical consequences of tobacco, marijuana, alcohol and inhalants. Second, focusing on choice making - choosing good friendships and how to resist and avoid negative peer pressure.

January through May officer Matheson taught the DARE program at St Brigid, Xenia Nazarene, Mckinley, Cox, and Simon Kenton. Each School program concluded with a graduation for the students. The graduations included a slideshow with pictures of the kids doing different activities in DARE class. In addition to teaching DARE classes, officer Matheson regularly read to various classes and taught pre-school children about Stranger Danger and about what police officers do.

In April and May Officer Matheson took 24 DARE essay winners to McDonald's for lunch. McDonald's graciously donated the lunches as they have the past six years.

Due to budget cuts and a Levi Failure in May of 2010, the DARE and Safety City Programs were cut for the remainder of the year. The schools scheduled for DARE in the fall of 2010 unfortunately missed out on the program. The schools and many students were disappointed for this loss. In November of 2010, the Citizens of Xenia passed a Levy which will allow the Xenia Police Division to start the DARE program again in January 2011.

Through the DARE program, positive relationships are established with school staff, students, and parents. It continues to be a positive influence for the City of Xenia.

City of Xenia, Ohio Police Division 2010 School Resource Officer Report

The police division's school resource program was discontinued for 2010 due to the struggling financial situation of the City. Three patrol officers were laid off and other officers, including the SRO, had to be moved to the patrol section to meet minimum staffing. The police division and the Xenia City School District have recognized the benefits of placing an officer in the schools in the past. The intention is to reinstate the school resource officer program when the financial situation of the City improves as such that it would allow for the reinstatement of the three officers position.

In November of 2010 the citizens of Xenia passed a levy that has allowed the three positions to be reinstated and the School Resource Officer will be reinstated starting January of 2011.

City of Xenia Police Division 2010 Juvenile Programs Review

D.A.R.E. Program

As you know, our D.A.R.E. Program has been in existence since the early 1990's.

The program has been an important part of the great rapport that has been built with our local schools. The D.A.R.E. Program is very popular with Parents, Students, and School Faculty. Officer Harold Matheson had been teaching the program full-time for four ½ years until it was discontinued at the beginning of the 2010-2011 school year due to officer lay-offs and manpower issues. I am happy to report that the program will be reinstated for the second semester of the school year commencing on January 10, 2011. Our command staff has evaluated the program several times within the last year and the program continues to be a high priority for our division. There are many reasons for maintaining the program such as its great value to the community with the interaction of students with law enforcement and the fact that the program receives partial funding for the 2010-2011 school year from a state grant. Since we have experienced a reduction in force over the past few years, our community relations abilities have been adversely affected. Our D.A.R.E. Officer has done an outstanding job of representing our division for a myriad of community events in the absence of any other divisional program directed at our youth.

School Resource Officer

Unfortunately with the reduction of force that began in late 2009, Our School Resource Officer Program was discontinued during the entire school year in 2010. Officer Dean Margioras had served in this capacity admirably for the past several years. The School System and the community have always supported this important connection between our division and the secondary schools. I am happy to report that with the passage of the income levy this past November, and the hiring back of the laid off officers, the program will resume starting January 3, 2010. I have spoken directly with members of the school faculty and they very excited about the return of the S.R.O. in the high school and middle schools.

City of Xenia, Ohio Police Division 2010 D.I.V.E.R.T Report

Total number of cases where contact was attempted	203
Total number of cases where contact was available	149
Total number of cases where contact was unavailable	54
Wrong number	1
No longer in service	47
Four time callback	6
Client moved	0

Number of contacts who	
Agreed to participate	148
Refused to participate	1

Of the contacts who agreed to participate

1. Did you receive any additional information about community resources that you felt were helpful to your situation?

Yes 133 No 0 Don't Know 0

2. a. Did you contact any of the referral resources we gave you?

Yes 181 No 348

b. Was the contact helpful?

Yes 179 No 2 Don't Know 0

3. I am going to list the specific agencies or resources that the DIVERT Team referred you to during their contact with you. Please indicate yes or no about whether you were in contact with the agency.

Number of referrals made to agencies	529
Average number per case	3.58

Actual referral resources contacted	181
Did not make contact	348

4. Have there been any more incidents of violence since you contact with the DIVERT team?

Yes 44 No 104 Will Not Disclose 0

5. Would you be willing to have the DIVERT team come to your home again if you experience another crisis situation?

Yes 148 No 0 Don't Know 0

City of Xenia, Ohio Police Division 2010 Victim Witness Needs Analysis

During my tenure as supervisor of the criminal investigations section, I have had the opportunity to observe the Victim / Witness Resources available to our community on a daily basis. Our officers refer victims to the Victim Witness Division of the Xenia Municipal Court for misdemeanor cases on a regular basis. We refer victims of felony level crimes and more specifically victims of sexual assault to the County Victim Witness Program. Most of the misdemeanor cases we refer involve Domestic Violence. The cases receive special attention from our Domestic Violence Detective (D.I.V.E.R.T. Unit) Holly Clay. Det. Clay works very closely with the municipal Victim/Witness Staff. Due to cutbacks and the inability to renew some of their grant money, the municipal victim witness program will be losing one of their three advocates starting in January of 2011.

We are also fortunate to have Victim/Witness Staff available on the county level for felony cases. The County Victim Witness Program is administered by the Greene County Prosecutor's Office. This agency has been a leader in this field for many years. Within the past 3 years, Greene County Victim Witness has opened a state of the art facility for all officers in the county to interview child victims. This facility is located in Fairborn, Ohio. This resource (Michael's House) affords the investigators a place to interview juvenile victims in a setting that specifically caters to the needs of interviewing child victims. This has given our investigators the ability to quickly and effectively schedule and conduct interviews with a full-time child victim advocate.

It is my contention that our agency does an outstanding job making referrals to both of these very well trained and professional resources. The citizens of Xenia have great resources available to them when they are victims of crime.

City of Xenia, Ohio Police Division 2010 Community Relations / Crime Prevention Report

For the year of 2010, there were many things that Xenia Police Division did to assist the citizens of Xenia, above and beyond the normal patrol and day to day activities. These are listed below. However, the personnel of the Police Division found themselves in a situation that no department ever wants to face, the prospect of losing personnel due to budget cuts. All personnel, from the Chief down to the most junior man, came together in an attempt to turn this dire situation around. Officer Sparks took it upon himself to organize officers going door-to-door to pass out literature and answer questions. This went on for approximately three weeks prior to the vote in May. A majority of officers partook in this. Sergeant Wiza organized an open house for the citizens to come and visit their Police Division. A great majority of officers donated their time to be there as well. Even with these efforts, the levy did not pass and we lost three of our own. In October, officers again assisted in getting out the vote, this time to a victory and the officers that were lost were welcomed back with open arms.

Officer Vitale and his Dundee Drive neighborhood watch had a meeting in the month of January. They discussed the most pressing issues of the neighborhood, speeding vehicles, auto accessory thefts and juveniles hanging out. Officer Vitale was able to give them suggestions on how to protect themselves and on how to assist XPD in ridding the neighborhood of these issues. Fifteen people attended the watch group and their next meeting was to be in May.

There was nothing to report in the month of February.

During the month of March, Officer Sparks went to the elementary schools and did a seatbelt safety presentation. This was for third graders and was very well attended. The teachers attending this stated that they were very happy with the presentation by Officer Sparks.

On March 20th, Officer Matheson spoke to approximately 100 kids while at Kroger during a safety event. Topics that were discussed were bicycle safety and drug education. He was able to pass out literature to the participants.

On March 29th, Officer Matheson spoke to a group of Girl Scouts at the YMCA about Danger Stranger. There were fifteen girls in attendance. Topics included street safety and bicycle safety. There were a lot of questions and a lot of participation by the young ladies. Cookies and punch were had after the event.

On March 20th, Captains Doherty, Anger, Pazynski and Sgt Wiza assisted in the Greene County Combined Health District 5k run. This was a very well attended run in which around 200 runners took place.

On April 11th, The Ohio Road Runner River's Club came through town for their annual marathon / half marathon. It was a great day with warm weather. There were approximately 800-900 runners. We had one of our own, Sgt Lane and his wife, Stephanie, run in the marathon. The following officers were involved in assisting with the race, Captains Doherty, Anger, and Pazynski, Sergeants Johnson and Wiza, Officers Meadows, Foubert, Sparks, Dray, D. Wilson, and Jackson.

On April 27th, Officer Matheson met with his Tomahawk Trail Neighborhood Watch group. There were twenty-one people in attendance. The discussion centered around a Greene Met house where there are varied acts of disorderly conduct. They have kept a list of grievances that they will present to Green Met.

On May 3rd, Sergeant Wiza gave a tour of the Xenia Police Division and answered questions from a local cub scout group. There were 5 young men and they asked many questions as to what officers do and what a typical day looks like.

On May 22nd, There was a block party on East Second Street in which approximately sixty people were in attendance.

On June 6th, Officer Matheson met with his Tomahawk Trail neighborhood watch group. Twenty six people attended. Two of their problem residents were moving. Greene Met was contacted and asked to advise new tenants about the neighborhood watch group in order for prospective tenants to police themselves. They are also preparing a gun safety class because many residents are CCW permit holders.

On July 4th, There were three block parties, one of Mulberry Street with approximately 50 people involved; the second on Taylor Street with approximately 70 people,; and the third was on East Church Street with approximately 100 people in attendance.

On July 30th, There was a 5k run held by Greenleaf with approximately 70 runners.

On August 1st, Officer Matheson met with his Tomahawk Trail neighborhood watch for their annual block party. There were thirty-two people who attended and there were no pressing concerns at that time.

On August 12, Officer Vitale met with his Dundee Drive neighborhood watch group. There were eight people who attended. Items discussed were speed and stop sign violations. Auto accessory thefts were also a big concern.

On August 19th, there was a block party at the Church of God on East Second to celebrate their last day of Bible school.

On August 28th, HIS/Railfest held their first 5k and had approximately sixty people involved.

There was nothing to report in the month of September.

In the month of October, there were two 5k runs that were held. The first was the Luke Commission 5k run with approximately 300 people involved. The second was the Circle of Victory 5k run with approximately 70 people involved.

On October 10th, Officers Dray and D. Margioras were involved in a community event at the Dayton Avenue Baptist Church. There were approximately 700 people in attendance. Attendees got to see the police cruiser and had many of their questions answered.

On October 29th, Officer Matheson and his Tomahawk Trail neighborhood watch group met. There was a scavenger hunt, food, and trick or treating. Forty-five people attended this event.

On October 30th, The Evening Shift officers took part in passing out candy throughout the City. This was a huge success and there were more people out than there have been in the recent pass.

On November 1, Officer Vitale met with his Dundee Drive neighborhood watch group. There were ten people in attendance. They were happy with XPD due to the lower crime rates in their neighborhood. They also welcomed two new members to the group. They were going to have their next meeting in January.

On November 11th, Officer Matheson met with his Tomahawk Trail neighborhood watch group. They had their annual Thanksgiving meal. Concerns expressed had to deal with some delinquents in the neighborhood. They also discussed about their "adopted family" Christmas giving.

On December 4th, Captains Doherty, Anger, and Pazynski, and Sergeant Wiza assisted the Women's Recovery Center in their ninth annual Santa Run. There were over 120 runners / walkers that participated. It was cold and had a few flurries. Sergeant Lane and his son also participated in the run.

On December 7th, Detective Meadows met with a group of property owners at the Greene County Metropolitan Housing office. They discussed what they can do about viewing drug activity at their properties. They also talked about background checks for their tenants. Twenty property owners attended.

On December 9th, Officer Matheson attended his neighborhood watch's Christmas dinner. Nineteen people attended the dinner and the watch group wrapped the gifts for their adopted family. Some minor issues were brought up and discussions were held on how best to combat them.

City of Xenia, Ohio Police Division 2010 Greene County Regional Swat Team

The Greene County Regional S.W.A.T. Team completed two (2) missions in 2010. One (1) of the missions was an emergency response to a subject barricaded in a residence with a firearm. The subject had fired shots prior to, and then again upon, police arrival at the residence. The mission resulted in the arrest of the barricaded subject and felony charges being filed.

The remaining mission was a preplanned search warrant service for the A.C.E. Task Force. The Team successfully used the Surround and Call-Out option. The warrant was served without incident. The occupants of the residence were detained for the task force detectives.

2010 Missions

Date	Location	City	Requesting Agency	Type of Location	Type
01-Jul	412 Ackerman Pl.	Xenia	ACE TF	Single Family Residence	Search Warrant
25-Nov	95 Omalle Dr.	Xenia	Xenia PD	Single Family Residence	Barricade

City of Xenia, Ohio Police Division 2010 Hostage Negotiation Team Report

In 2010, The Xenia Police Division CNT responded to one call out. The call out was on November 25th, 2010 at 95 Omalee Dr. Below are the details of the Call:

Call out

On November 25th, 2010 at 0002hrs, the mid-night patrol shift responded to the area of 1136 N Detroit St Lot #77 on a report of a subject shooting a gun. The caller was not clear of the exact location of the shooter and the weather that night was horrendous. Officers arrived on the scene and shots could be heard in the general area. Through additional calls to dispatch and by officers on scene, it was determined that the shots were coming from the area of 95 Omalee Dr. As officers advanced towards the house, approximately 6 more shots were fired in their general direction. The responding officers were able to establish a perimeter until the SWAT and CNT arrived on the scene.

CNT RESPONSE:

Sergeant Walters (GCSO) and Detective Shaw took a position in a cruiser just east of the residence. Det. Shaw made several attempts to contact the suspect with the PA system. Sgt. Walters maintained the time line. After several hours, the suspect gave himself up. Det. Shaw was able to give the suspect directions as he came out of the house to aid in his surrender to SWAT.

Detective Meadows gathered intelligence reference the individual and the situation. Det. Meadows obtained a search warrant for the house and with the help of Det. Clay, the residence was searched and evidence collected.

Sgt. Stutes was positioned at the Command Post with Sgt. Lane and Captain Pazynski

Officer Beegle was the only member from XPD that was unable to respond. Sgt. Jones. Deputy Dempsey and Det. S. Magetoux from GCSO were also unable to respond.

Training

CNT held several trainings in 2010 totaling 46 hrs.

01/30/2010	4 hrs	XPD (in house)
02/09/2010	4 hrs	XPD (in-house) Montgomery Co. S.O. cancelled their scheduled training.
05/19/2010	8 hrs	Vandalia (Free training from the FBI)
09/08-10/2010	24 hrs	Columbus Ohio, Mid West Crisis Negotiation Conference
11/16/2010	6 hrs	Dayton Ave Baptist church, combined training with SWAT.

Also, in 2010 Officer Rob Kelley resigned from the Crisis Negotiation Team.

Current members: XPD

Sgt. Stutes
Detective Meadows
Officer Beegle
Detective Shaw

Greene County S.O.

Sgt. Walters
Detective Magetoux
Sgt. Jones
Dep. Dempsey

City of Xenia, Ohio Police Division 2010 Parking Revenue Receipts

Month	Receipts 2008	Receipts 2009	Receipts 2010	Amount	Percent
January	\$5,313.08	\$4,757.42	\$4,293.41	-\$464.01	-9.75%
February	\$5,235.25	\$5,502.57	\$4,979.92	-\$522.65	-9.50%
March	\$5,805.90	\$6,150.22	\$5,774.73	-\$375.49	-6.11%
April	\$6,269.93	\$5,505.03	\$5,255.84	-\$249.19	-4.53%
May	\$5,233.70	\$4,227.53	\$4,271.20	\$43.67	1.02%
June	\$5,457.60	\$5,032.07	\$4,414.78	-\$617.29	-1.23%
July	\$5,158.92	\$4,720.65	\$4,299.52	-\$421.13	-8.92%
August	\$5,727.99	\$4,237.36	\$4,045.26	-\$192.10	-4.53%
September	\$5,327.41	\$5,129.86	\$4,109.56	-\$1,020.30	-19.89%
October	\$5,541.75	\$5,435.03	\$4,800.12	-\$634.91	-11.68%
November	\$4,589.21	\$3,969.30	\$3,343.38	-\$625.92	-15.76%
December	\$6,100.80	\$4,647.46	\$4,762.29	\$114.83	2.41%
YTD					
Totals	\$65,761.54	\$59,314.50	\$54,350.01	-\$4,964.49	-8.37%

City of Xenia, Ohio Police Division 2010 Auxiliary Unit Report

Name	Unit Number	2009 Hours	2010 Hours
Bob Craig	701	371 hours	330 hours
Sue Grooms	702	0 hours	0 hours
David Davis Jr.	703	240 hours	300 hours
Mary Plsek	707	60 hours	10 hours
Marg McQuinn	708	0 hours	0 hours
Marilyn Smallwood	709	0 hours	0 hours
YTD Totals		725 hours	640 hours

Volunteer's time worth @ \$20.95 for 2010 x 640 hours = \$13,408.00 saved.

City of Xenia, Ohio Police Division Annual Review of Special Positions

D.A.R.E. Officer: We continue to get grant monies to partially cover the cost of this position. The D.A.R.E. program is cost effective and well received by the students and the school system and needs to be continued. In 2010 the program was suspended due to budgetary constraints. In November 2010 a tax levy was passed and because of this the program is set to resume in 2011. Still due to our current manning levels and financial constraints, expansion at this time is not feasible. This position is extremely valuable for our students and teachers to view and interact with a positive role model from the Police Division. This position continues to serve as a bridge from the Police Division to the schools and should be continued.

R & D Officer: This position was transitioned into a civilian role at the beginning of 2004 due to manpower constraints. These responsibilities were added to the Special Services Aid (Patrol). In this new role, The Service Aid brought us through re-accreditation with little problems. This position is very valuable to the Division and it has improved a great deal under the current employee. This position is vital to the smooth operation and effectiveness of the Police Division and should remain.

A.C.E. Task Force Detective: This position continues to be an essential collaborative effort, which provides us access to the joint task force. This joint task force allows us to deal with drug problems/complaints and organized/vice crime on a county and regional basis. We continue to receive the Byrne-Memorial funding for the task force, which helps to make this a very cost effective venture. In past years, this Task Force has been responsible for a high level of money and property seizures. Due to several high profile investigations the need for increased manning has never been as great. We used a rotating detective position to assist in the workload and to provide our officers with investigative experience. Recommended continuation of the full time position with the possibility of an additional position in the future.

DIVERT Detective: This is a nationally recognized program and has resulted in plenty of positive publicity for the Xenia Police Division. This program was started eleven (11) years ago and has evolved into an elite investigative tool. This Detective remains very busy based on the call load and follow-up investigations provided by this unit handling hundreds of follow ups a year as well as filing most felony domestic violence charges. This Det. maintains a strong and vibrant connection with the Greene County Children's Services Board, the Xenia Municipal Court as well as the Greene County Prosecutors' Office and Victim Witness Advocates.

Divisional Detectives: We have four (4) long standing investigative positions that review cases daily. These investigators will initiate follow-ups and review cases with the County Prosecutor in an attempt to prosecute offenders and solve cases. There is one (1) investigator assigned to each geographical section in the city and is responsible for cases that are initiated in that section. Each section Detective handles their own section with additional responsibilities such as property room, CVSA, Missing Persons and speaking engagements to name a few.

City of Xenia, Ohio Police Division Workload Assessment for non-sworn Positions

Communications Center: The Communications Center is currently authorized to operate with 16 dispatchers and one Director. Due to budgetary constraints the Center currently is staffed by 15 dispatchers, the remaining position was not filled during 2010. With the passing of the new 2010 levy we are in the process of hiring a 16th dispatcher. This new dispatcher should begin her job sometime early January 2011. Even with manning levels returning to what we had at the beginning of 2010 it is still barely sufficient based on call load-which according to the Communications Director has increased due to the amount of cell phone usage by the public. The current manning level does not allow the center to handle any turnover effectively or efficiently and it is the absolute minimum that allows the center to operate safely. With this minimum number of operators we can expect overtime costs to remain high. When the funding becomes available, the personnel level should be reevaluated and increases may be needed.

Records Section: In 2010 due to the City's economical crisis a secretary and clerk's position were lost in this section. The Records Section is currently staffed by two full time employees. One clerk handles all opening, entering, and closing of cases; and UCR tallies. The second full-time position handles all warrants, LEADS entries, expungements, UCR Reports, accident and ticket entry. Both full time positions handle walk up window requests, faxing documents, and any other clerical duties that the records section may need. These two positions also work closely with the Administrative Captain to help prepare financial documentation. As a result of the loss of positions, these two employees remain extremely busy and the option of returning a full time position in the future should remain.

Parking Section: The Parking Section consists of one full time position. The Parking Section manages and handles all issues dealing with timed and metered parking in downtown Xenia and the Xenia Towne Square. Our Parking Enforcement agent is responsible for patrolling downtown and issuing parking citations and collecting money from the meters. This employee is also responsible for mailing out warning notices for people who receive parking tickets and do not pay the fine in a timely manner. This full-time position is also responsible for the managing of a volunteer workforce that assists in a multitude of functions. On occasion, we have college interns spend time working with the Police Division and our Parking Enforcement supervisor is responsible for these people as well. It is recommended this position remains in its current status.

Police Service Aid – Special Services: There is one Police Service Aid assigned to the Special Services Section. This position consists of a secretary/receptionist for the section, along with filing and transcription services. This position has taken on more responsibility with our software change and Live scan fingerprinting machine. This position is properly manned and should continue without changes for the coming year.

Police Service Aid – Patrol Services: This position assists the Patrol Captain in all aspects of the Patrol Section. This position handles all of the procurement, for patrol, from paperwork to uniforms. Several years ago, this position was given the added responsibility of accreditation duties. This person has also added becoming an assessor for CALEA to help review and prepare other agencies for accreditations. These duties along with other "special needs" keep this position quite busy. This position could not be removed without dire consequences to our Police Division.

Police Chief Secretary: The Police Chief's secretary handles all correspondence for the Command Staff and handles payroll for the entire Police Division. This responsibility takes up the majority of her time. This position also handles the processing of invoices for the Admin. Capt. There is very little down time available for this position. This position should remain and at a higher classification.

**XENIA POLICE DIVISION 1221, 1223, 1213, 1224
2010 PERFORMANCE PLAN
WITH OUTCOMES**

IT IS THE MISSION OF THE POLICE DIVISION TO:

- Make the maximum contribution to enhancing the quality of life in Xenia;
 - Have the courage to always fight injustice;
 - Protect the innocent and provide aid to those who cannot care for themselves;
 - Work in partnership with our community to prevent, resist, and eliminate crime;
 - Recognize diversity and foster a relationship of mutual respect with the members of our community;
 - Achieve personal and professional excellence;
 - Ethically, consistently, and equitably exercise police powers and discretion.
-

Requested Resources:

Employees ... 48 Sworn Officers & 6 Civilians & 1 Parking Enforcement

Positions	General Fund – 101	Parking Fund - 615
Police Chief -1	100%	
Captains, Admin, Special-2	100%	
Captains, Patrol – 1	95%	5%
Sergeants – 7	100%	
Officers – 37 (Only 32 Authorized)	100%	
Civilians – 6 (Only 5 Authorized)	100%	
Parking Enforcement - 1		100%

Grant Income -

Violence Against Women’s Act (VAWA/DIVERT) - Estimated at \$57,000.00 including required match.

D.A.R.E. Grant - \$18,000.00 (Estimated)

Third Grade Safety Belt Program - \$1,000.00 (Estimated)

Jag Grant - \$23,000 estimated for equipment

ADMINISTRATIVE GOALS:

KEEP POSITIVE PUBLIC RELATIONS A PRIORITY BY MAINTAINING CLOSE ASSOCIATIONS WITH VARIED SEGMENTS OF THE COMMUNITY.

- Assign uniform personnel to most school zones on a daily basis. *Completed on a daily basis as manpower allowed.*
- Continue the partnership with secondary school administrators through attendance at meetings, semi-annual drug sweeps, and discussing matters of mutual concern. Most components completed. *Annual meeting with High School and Middle School principals*

and Board Staff did not occur.

- Maintain existing Neighborhood Watch groups to address quality of life issues in and around their neighborhoods. Look for opportunities to start new groups. **Have maintained existing groups no new groups this year.**
- Attempt to fulfill all requests for police involvement at functions hosted by civic groups, churches, youth organizations and government entities utilizing the new crime prevention unit. **All request from citizens fulfilled as manpower allowed.**
- Restore the School Resource Officer (SRO) program utilizing current resources in the secondary schools if a levy can be passed. **Completed at the beginning of 2011.**
- Encourage officers to be present or participate in after school activities with our youth. **Ongoing!**
- To the extent possible publicize successes in the Police Division. **Some success, need more emphasis in 2011.**

ACHIEVE AND MAINTAIN STANDARDS OF EXCELLENCE IN ALL ASPECTS OF POLICE OPERATIONS

- Maintain accreditation standards during the year 2010 by complying with all applicable mandatory standards of excellence established by the national Commission on Accreditation for Law Enforcement Agencies (CALEA). **Completed.**
- Maintain at least 85% compliance with all applicable other than mandatory standards of CALEA. **Completed.**
- Complete a successful on-site for the 2010 re-accreditation on-site. **Completed – Received designation as both a Meritorious Agency and a Flagship Agency from CALEA.**

CONTINUE TO DEVELOP DIVISION WIDE INNOVATION,

- Continue work towards securing Simon Kenton as a new Police Division Headquarters. **Ongoing!**
- Encourage the command staff and first line supervisors to develop, cultivate and implement programs and ideas that optimize results utilizing current limited resources. **Staff is to be commended in this regard in doing more with less.**
- Continue to look at ways to control and minimize overtime. **Ongoing!**
- Continue to seek grant funding to supplement local dollars to modernize equipment and increase efficiencies. **Completed.**
- Evaluate operations, staffing, and special programs to determine the needs of the division and the efficacy of the special programs. **Ongoing!**
- Review policy on fleet utilization to ensure safe vehicles and maximize useful life and utility. **Ongoing.**
- Maintain the Xeniapd.com website. **Needs more attention in 2011.**

ADDRESS QUALITY OF LIFE ISSUES IN A TIMELY AND EFFECTIVE MANNER

- Continue work on plans for the possibility of a new Police Division at Simon Kenton School on W. Second St. **Ongoing.**
- Increase community awareness and expectations on junk vehicles and other neighborhood nuisance programs as it relates to the police division. Continued partnership with city staff and XPD personnel to handle junk vehicles within the City. **Ongoing.**

- Strive to increase division visibility which projects positively on the division and on the city. Look at new arenas for promoting the police division. ***Accreditation success was on the forefront of this effort in 2010.***

OPERATIONAL GOALS:

IMPROVE DIVISIONAL SKILLS/SAFETY THROUGH TRAINING

- Have the Training/Safety Committee determine guidelines for improving safety within the police division. Also look at developing minimum and preferred fitness guideline standards. ***Ongoing.***
- Provide annual training schedule with emphasis this year on a Diverse Training program for officers. ***Completed.***
- Provide a minimum of 2 hours of in-service training on the topics of “legal use of force” and “vehicle pursuit policies”. ***Completed.***
- Continue to provide at least 8 hours of in-service training for all officers on less lethal force options in the department to include the ASP baton, chemical agents (OC spray), tasers, and all other authorized less lethal force options at least once during the year. ***Completed.***
- Continue to meet state guidelines for continuing education to maintain certification of officers. ***Completed.***
- Implement exercise, nutrition, and stress management guidelines for staff and encourage compliance with same. ***Ongoing.***

EMPHASIZE ATTENTION TO TRAFFIC SAFETY THROUGH ENFORCEMENT AND EDUCATION.

- Continue to focus enforcement efforts in traffic areas identified as hazardous based on recent crash reporting data. Utilize fixed traffic posts to increase police visibility at the most dangerous city street intersections. ***Ongoing.***
- Attempt to balance speed enforcement between high-volume roadways and residential streets attracting citizen complaints. Display the Division’s speed monitoring trailer in critical areas, followed by increased police presence to reinforce posted limits. ***Successful in this area with all citizens requests being met. Increased enforcement in the last quarter with the return of manpower.***
- Support and participate in enforcement campaigns organized and promoted by the Ohio Department of Public Safety. Publicize local efforts with the assistance of print and broadcast media. ***Completed, received a Radar Unit from ODPS valued at \$1500.00 for our participation.***
- Continue close association with the local “Safe Communities” coalition, seeking all opportunities to increase local restraint usage and espousing sensible and safe habits among youthful, inexperienced drivers. ***Ongoing.***
- Continue the Safety City traffic and safety education program. The Safety City program teaches safety to first graders including bicycle safety, pedestrian safety, Danger Stranger, Police Officers are Our Friends, and fire safety. Investment of about 160 hours of D.A.R.E. officer time required to set up and run the program. ***Unable to have this program in 2010 due to lack of available manpower. With passage of levy, this program will be done in 2011.***
- Provide one sworn officer full-time to the D.A.R.E. program and the D.A.R.E. summer

camp, serving over 450 children each year. Due to manpower shortages due to layoffs. ***The DARE program was suspended in 2010. Was reinstated in January of 2011 with the passage of the income tax levy.***

- Present at least one seat belt education program at each elementary school to teach children to “buckle up” their safety belts. ***Completed.***

WORK TO PREVENT AND REDUCE FAMILY VIOLENCE

- Reduce the number of Domestic Violence complaints and related injuries by establishing and maintaining an arrest ratio of at least 75% in all reported Domestic Violence reports. ***This ongoing program continues to be a success! However reduced manpower did not let attain this goal.***
- Reduce the number of repeat Domestic Violence calls to the same residence within a 12 month period by striving to ensure the response of a trained social worker and police officer team to 100% of all follow-up investigations for Domestic Violence. ***Completed!***
- Renewal of DIVERT grant to maintain DIVERT Officer. 4th Quarter ***Completed!***

CONTINUE ALL PRACTICAL MEANS OF REDUCING STREET LEVEL DRUG ABUSE AND/OR TRAFFICKING.

- Schedule additional special patrol assignments that target all “nuisance complaints” commonly associated with those involved in ongoing drug activity. ***Limited ability to do targeted patrol due to manpower shortage.***
- Emphasize in-service training relevant to drug law enforcement. Seek *external training opportunities worthy of XPD participation.* ***Not Completed.***
- Solicit more joint operations with the ACE Task Force, utilizing its resources and promoting collaborative efforts. Attempt to supply a second XPD officer to ACE to provide valuable experience to interested officers on a part-time, rotating basis as available. ***Unable to complete this goal due to manpower shortage.***

CAPITAL PROJECTS

- Do feasibility study on using Simon Kenton as a police headquarters. ***Delayed until 2011.***
- Complete Training Facility Project on Ford Road. ***Building completed. Parking lot scheduled for 2011.***
- Equip new training facility. ***Completed!***
- Continue implementation of the Countywide Computer Aided Dispatch and Records Management Projects. ***Ongoing. There have been several stumbling blocks and growing pains but progress continues.***
- Purchase radar units, tasers, and defensive tactical equipment as provided in JAG grant. ***All completed!***

**XENIA POLICE DIVISION 1221, 1223, 1213, 1224
2011 PERFORMANCE PLAN**

IT IS THE MISSION OF THE POLICE DIVISION TO:

- Make the maximum contribution to enhancing the quality of life in Xenia;
- Have the courage to always fight injustice;
- Protect the innocent and provide aid to those who cannot care for themselves;
- Work in partnership with our community to prevent, resist, and eliminate crime;
- Recognize diversity and foster a relationship of mutual respect with the members of our community;
- Achieve personal and professional excellence;
- Ethically, consistently, and equitably exercise police powers and discretion.

Requested Resources:

Employees ... 48 Sworn Officers & 6 Civilians & 1 Parking Enforcement

Positions	General Fund - 101	Parking Fund - 615
Police Chief -1	100%	
Captains, Admin, Special-2	100%	
Captains, Patrol - 1	95%	5%
Sergeants - 7	100%	
Officers - 37 (34 Authorized)	100%	
Civilians - 6 (5 Authorized)	100%	
Parking Enforcement - 1		100%

■ **Grant Income -**

Violence Against Women’s Act (VAWA/DIVERT) - Estimated at \$57,000.00 including required match.

D.A.R.E. Grant - \$18,000.00 (Estimated)

Third Grade Safety Belt Program - \$1,700.00 (Estimated)

ADMINISTRATIVE GOALS:

KEEP POSITIVE PUBLIC RELATIONS A PRIORITY BY MAINTAINING CLOSE ASSOCIATIONS WITH VARIED SEGMENTS OF THE COMMUNITY.

- Assign uniform personnel to most school zones on a daily basis.
- Continue the partnership with secondary school administrators through attendance at meetings, semi-annual drug sweeps, and discussing matters of mutual concern.
- Maintain existing Neighborhood Watch groups to address quality of life issues in and around their neighborhoods. Look for opportunities to start new groups.
- Address complaints and compliments in a timely manner. The preferred course of action is to meet with the reporting party in person, if possible. In all cases forward action to the appropriate supervisor and R&D.
- Utilize our School Resource Officer on a regular basis in the high school and both middle schools

- Attempt to fulfill all requests for police involvement at functions hosted by civic groups, churches, youth organizations and government entities utilizing the new crime prevention unit.
- Encourage officers to be present or participate in after school activities with our youth.
- To the extent possible publicize successes in the Police Division.

ACHIEVE AND MAINTAIN STANDARDS OF EXCELLENCE IN ALL ASPECTS OF POLICE OPERATIONS

- Maintain accreditation standards during the year 2011 by complying with all applicable mandatory standards of excellence established by the national Commission on Accreditation for Law Enforcement Agencies (CALEA).
- Maintain at least 85% compliance with all applicable other than mandatory standards of CALEA.
- Continue to maintain standards and prepare for our next on-site inspection in 2012

CONTINUE TO DEVELOP DIVISION WIDE INNOVATION,

- Continue work towards securing Simon Kenton as a new Police Division Headquarters.
- Encourage the command staff and first line supervisors to develop, cultivate and implement programs and ideas that optimize results utilizing current limited resources.
- Continue to look at ways to control and minimize overtime.
- Evaluate operations, staffing, and special programs to determine the needs of the division and the efficacy of the special programs.
- Review policy on fleet utilization to ensure safe vehicles and maximize useful life and utility.
- Include personnel and form committees from all sworn departments to give their feedback when making large capital purchases that directly impact their working conditions. (i.e. vest and vehicle selections)
- Identify and purchase a software program that tracks each officer's activities and achievements in a user friendly manner and provides for an early intervention system.
- Maintain and update the Xeniapd.com website

ADDRESS QUALITY OF LIFE ISSUES IN A TIMELY AND EFFECTIVE MANNER

- Continue work on plans for the possibility of a new Police Division at Simon Kenton School on W. Second St.
- Increase community awareness and expectations on junk vehicles and other neighborhood nuisance programs as it relates to the police division. Continued partnership with city staff and XPD personnel to handle junk vehicles within the City.
- Strive to increase division visibility which projects positively on the division and on the city. Look at new arenas for promoting the police division.

OPERATIONAL GOALS:

IMPROVE DIVISIONAL SKILLS/SAFETY THROUGH TRAINING

- Provide annual training schedule with emphasis this year on a Diverse Training program for officers.
- Provide a minimum of 2 hours of in-service training on the topics of "legal use of force" and "vehicle pursuit policies".

- Continue to provide at least 8 hours of in-service training for all officers on less lethal force options in the department to include the ASP baton, chemical agents (OC spray), tasers, and all other authorized less lethal force options at least once during the year.
- Continue to meet state guidelines for continuing education to maintain certification of officers.
- Implement exercise, nutrition, and stress management guidelines for staff and encourage compliance with same.

EMPHASIZE ATTENTION TO TRAFFIC SAFETY THROUGH ENFORCEMENT AND EDUCATION.

- Continue to focus enforcement efforts in traffic areas identified as hazardous based on recent crash reporting data. Utilize fixed traffic posts to increase police visibility at the most dangerous city street intersections.
- Maintain a balance of proactive traffic enforcement by all officers assigned to patrol duty.
- Encourage Patrol Sergeants to be creative in best utilizing and assigning directed patrols or special enforcement tactics.
- Attempt to balance speed enforcement between high-volume roadways and residential streets attracting citizen complaints. Display the Division's speed monitoring trailer in critical areas, followed by increased police presence to reinforce posted limits.
- Support and participate in enforcement campaigns organized and promoted by the Ohio Department of Public Safety. Publicize local efforts with the assistance of print and broadcast media.
- Continue the Safety City traffic and safety education program. The Safety City program teaches safety to first graders including bicycle safety, pedestrian safety, Danger Stranger; Police Officers are Our Friends, and fire safety. Investment of about 160 hours of D.A.R.E. officer time required to set up and run the program.
- Provide one sworn officer full-time to the D.A.R.E. program and the D.A.R.E. summer camp, serving over 450 children each year.
- Present at least one seat belt education program at each elementary school to teach children to "buckle up" their safety belts.

WORK TO PREVENT AND REDUCE FAMILY VIOLENCE

- Reduce the number of Domestic Violence complaints and related injuries by establishing and maintaining an arrest ratio of at least 75% in all reported Domestic Violence reports.
- Reduce the number of repeat Domestic Violence calls to the same residence within a 12 month period by striving to ensure the response of a trained social worker and police officer team to 100% of all follow-up investigations for Domestic Violence.
- Task the DIVERT Detective to provide legal updates pertaining to Domestic Violence case law for all sworn officers
- Renewal of DIVERT grant to maintain DIVERT Officer. 3rd and 4th Quarter full-time

CONTINUE ALL PRACTICAL MEANS OF REDUCING STREET LEVEL DRUG ABUSE AND/OR TRAFFICKING.

- Schedule additional special patrol assignments that target all "nuisance complaints" commonly associated with those involved in ongoing drug activity.

- Emphasize in-service training relevant to drug law enforcement. Seek external training opportunities worthy of XPD participation
- Solicit more joint operations with the ACE Task Force, utilizing its resources and promoting collaborative efforts. Attempt to supply a second XPD officer to ACE to provide valuable experience to interested officers on a part-time, rotating basis as available.
- Promote and maintain a clear line of communications between the street officers and the A.C.E. Task force detective. This will enable the exchange of relevant intelligence pertaining to street level drug dealers between patrol units and investigations units.

CAPITAL PROJECTS

- Do feasibility study on using Simon Kenton as a police headquarters
- Black top training facility on Ford Road
- Equip new training facility.
- Continue implementation of the Countywide Computer Aided Dispatch and Records Management Projects.
- Purchase radar units, tasers, and defensive tactical equipment as provided in JAG grant.
- Replace Ballistic vest for all officers

**XENIA/GREENE CENTRAL COMMUNICATIONS CENTER
2010 PERFORMANCE PLANS OUTCOMES**

IT IS THE MISSION OF THE XENIA/GREENE/CENTRAL COMMUNICATIONS CENTER TO:

- Establish and maintain an essential link between those who need services and those who provide assistance.
- In times of crisis, obtain and relay critical information to ensure the safety of responding emergency personnel and persons in danger at the scene.
- Provide information, instructions, and support to callers requesting intervention.
- Act as the initial point of contact for community information and referral.
- Provide a high-level state of readiness for immediate and coordinated response during natural and man-made disasters and other unusual occurrences.
- Achieve personal and professional excellence.

REQUESTED RESOURCES:

Full-time employees: 1 Communications Director, 2 Supervisors 16 Communications Operators

Position	General Fund – 101
Communications Director – 1	100% *
Communications Supervisors - 2	100% * (None Authorized)
Communications Operators – 16	100% *

- Essentially includes a 50% reimbursement of costs from Greene County.

ADMINISTRATIVE GOALS:

SEEK OPPORTUNITIES TO DISPLAY POSITIVE IMAGE AND PROVIDE PUBLIC EDUCATION

- Participate in public events to promote 911. *This past year, we didn't participate in Public events due to the Police Division canceling Safety City and the City canceling Old Fashion Days due to the City's financial situation.*
- Continue education programs in schools and other venues as requested. *With our financial situation and staffing shortage, we were unable to participate in outside programs.*

DEVELOP CAREER TRACKING SYSTEMS THAT LEAD TO PROFICIENCY IN THE ORGANIZATION AND SELF SUFFICIENCY IN ITS OPERATION BY A PROCESS OF CONTINUOUS IMPROVEMENT AND SELF-ASSESSMENT.

- Provide an average of 8 hours in-service training in 2010. *We met this goal.*
- Provide an average of 8 hours of outside professional training in 2010 for operators to expand their skills, knowledge and abilities. *We met this goal for six our fifteen dispatchers.*
- Continue the Safety Program of bi-monthly/quarterly refresher training. *We continue to provide this training.*

- Provide training that accomplishes obtaining Continuing Education Units but does not require overtime to accomplish this. *We met this goal last year by not only using Priority Dispatch EMD CD Rom's for EMD CEUs, we also implemented The Public Safety Training Group's monthly console training. These programs are utilized during slower work periods.*

MAINTAIN POLICES AND PROCEDURES FOR THE HANDLING OF CALLS FOR SERVICE

- Continue our in-house Quality Assurance program with 93% compliance in accordance with NAEMD procedures. *We continue to meet this goal. There were a few operators during the year who failed to make their compliance for a month. They were given first step remedial training and were in compliance the following month. We did not need to initiate second step intervention for non-compliance.*
- Continue EMD QA Review Committee. *This goal was achieved.*
- Hold an EMD Steering Committee to educate all regarding purpose of committee *This became goal became one step closer to reality. The Communications Director met with the Medical Director to discuss this Committee.*
- Continue updating and writing policies and procedures for Communications in accordance with CALEA, APCO, NENA, and NAEMD standards. *This practice continues as needed and as I have time to revise/write needed policies/procedures. It is hard for me to stay on top of it with my many duties and the lack of supervisors beneath me to delegate supervisory duties to.*

OPERATIONAL GOALS:

PROVIDE PROMPT RESPONSE AND PRE-ARRIVAL EMERGENCY INSTRUCTIONS ON ALL CALLS INVOLVING AN ILLNESS, INJURY OR THREAT TO LIFE UNTIL A FIRST RESPONDER IS ON THE SCENE.

- Answer a minimum of 90% of 9-1-1 calls within 12 seconds (two rings of the telephone). *We continue to meet this goal.*
- Establish the interval from answering of all Fire and Law Enforcement Priority One calls from time of receiving location of emergency to the time of dispatch to 95% within 90 seconds. *We continue to meet this goal.*
- Establish the interval from answering EMS calls from time of verifying location of emergency to the time of dispatch of ECHO and DELTA to 95% within 90 seconds. *We struggle to meet this goal. Part of it is caller cooperation and the other is getting the dispatchers to control the call rather than allowing the caller to control it. The other issue I stress is to utilize EMD's "Rule of Two"-ask twice, move on. This is a matter I have discussed with the Lead Dispatchers to impress on the dispatchers.*
- Testing of all operators through the National Academy of Emergency Medical Dispatchers (NAEMD) on EMD procedures with all operators scoring at least 80% proficiency. Re-certification (testing) is required every two years with operators having completed 24 hours of approved continued education during those two year. *We continue to meet this goal.*

PROVIDE TIMELY AND ACCURATE INFORMATION TO RESPONDING PUBLIC SAFETY PERSONNEL

- Provide prompt information to law enforcement personnel by answering queries for LEADS to within three (3) minutes in 95% of all wants, warrants, and registration requests. *We continue to meet this goal.*
- Make all LEADS (Law Enforcement Automated Data Systems) entries of wanted persons, runaway juveniles and removal of all served or recalled warrants from LEADS with a 100% accuracy rate. *During the past year, there were a couple of instances where we did not meet this goal. The issue arises when courts or agency warrant clerks fail to notify dispatch of warrant recalls.*

ENSURE ADEQUATE STAFFING TO HANDLE THE PROJECTED WORKLOAD

- Demonstrate use of sick time by Communications Operators is maintained at or below 2009 levels. *We did not meet this goal in part because the City failed to replace a retiring operator. And also because we had three dispatchers give birth last year. One at the beginning of the year who was off for a total of 8 weeks, the second operator who was off for a total of 10 weeks, and the third operator the last two weeks of the year. This increased our hours over 2009 by 345.1 hours. This did not include use of bereavement hours.*
- Work to control hours and overtime outside the perimeter of less than maximum staffing. *I work to control overtime by having less in-service training requiring dispatchers to come in and work overtime on their time off by utilizing more training opportunities while the dispatchers are on regular duty.*

DEAL EFFICIENTLY WITH ALL WEATHER EMERGENCIES AND OTHER DISASTERS

- Continue testing the Disaster Sirens monthly first Monday of the month at noon and bi-monthly refresher training in the evenings. *We meet this goal.*

XENIA/GREENE CENTRAL COMMUNICATIONS CENTER

2011 PERFORMANCE PLANS AND GOALS

IT IS THE MISSION OF THE XENIA/GREENE/CENTRAL COMMUNICATIONS CENTER TO:

- Establish and maintain an essential link between those who need services and those who provide assistance.
- In times of crisis, obtain and relay critical information to ensure the safety of responding emergency personnel and persons in danger at the scene.
- Provide information, instructions, and support to callers requesting intervention.
- Act as the initial point of contact for community information and referral.
- Provide a high-level state of readiness for immediate and coordinated response during natural and man-made disasters and other unusual occurrences.
- Achieve personal and professional excellence.

REQUESTED RESOURCES:

Full-time employees: 1 Communications Director, 2 Supervisors 16 Communications Operators

Position	General Fund – 270
Communications Director – 1	100% *
Communications Supervisors - 2	100% * (None Authorized)
Communications Operators – 16	100% *

- Essentially includes a 50% reimbursement of costs from Greene County.

ADMINISTRATIVE GOALS:

SEEK OPPORTUNITIES TO DISPLAY POSITIVE IMAGE AND PROVIDE PUBLIC EDUCATION

- Participate in public events to promote 911
- Continue education programs in schools and other venues as requested.

DEVELOP CAREER TRACKING SYSTEMS THAT LEAD TO PROFICIENCY IN THE ORGANIZATION AND SELF SUFFICIENCY IN ITS OPERATION BY A PROCESS OF CONTINUOUS IMPROVEMENT AND SELF-ASSESSMENT.

- Provide an average of 8 hours in-service training in 2011
- Provide an average of 8 hours of outside professional training in 2011 for operators to expand their skills, knowledge and abilities.
- Continue the Safety Program of bi-monthly/quarterly refresher training
- Provide training that accomplishes obtaining Continuing Education Units but does not require overtime to accomplish this.

MAINTAIN POLICES AND PROCEDURES FOR THE HANDLING OF CALLS FOR SERVICE

- Continue our in-house Quality Assurance program with 93% compliance in accordance with NAEMD procedures.

- Continue EMD QA Review Committee
- Hold an EMD Steering Committee to educate all regarding purpose of committee
- Continue updating and writing policies and procedures for Communications in accordance with CALEA, APCO, NENA, and NAEMD standards.

OPERATIONAL GOALS:

PROVIDE PROMPT RESPONSE AND PRE-ARRIVAL EMERGENCY INSTRUCTIONS ON ALL CALLS INVOLVING AN ILLNESS, INJURY OR THREAT TO LIFE UNTIL A FIRST RESPONDER IS ON THE SCENE.

- Answer a minimum of 90% of 9-1-1 calls within 12 seconds (two rings of the telephone).
- Establish the interval from answering of all Fire and Law Enforcement Priority One calls from time of receiving location of emergency to the time of dispatch to 95% within 90 seconds.
- Establish the interval from answering EMS calls from time of verifying location of emergency to the time of dispatch of ECHO and DELTA to 95% within 90 seconds.
- Testing of all operators through the National Academy of Emergency Medical Dispatchers (NAEMD) on EMD procedures with all operators scoring at least 80% proficiency. Re-certification (testing) is required every two years with operators having completed 24 hours of approved continued education during those two year

PROVIDE TIMELY AND ACCURATE INFORMATION TO RESPONDING PUBLIC SAFETY PERSONNEL

- Provide prompt information to law enforcement personnel by answering queries for LEADS to within three (3) minutes in 95% of all wants, warrants, and registration requests.
- Make all LEADS (Law Enforcement Automated Data Systems) entries of wanted persons, runaway juveniles and removal of all served or recalled warrants from LEADS with a 100% accuracy rate.

ENSURE ADEQUATE STAFFING TO HANDLE THE PROJECTED WORKLOAD

- Demonstrate use of sick time by Communications Operators is maintained at or below 2010 levels.
- Work to control hours and overtime outside the perimeter of less than maximum staffing.

DEAL EFFICIENTLY WITH ALL WEATHER EMERGENCIES AND OTHER DISASTERS

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