



City Administration Building
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Xenia, Ohio 45385

CITY OF XENIA, OHIO

MEDIA RELEASE

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FOR IMMEDIATE RELEASE
November 14, 2017

XENIA CITY COUNCIL PRESIDENT INVITES CITIZENS TO FILL COUNCIL VACANCY

Xenia, Ohio (November 14, 2017) Xenia City Council President Michael Engle announced during the most recent City Council meeting, that Council will entertain resumes and cover letters from qualified candidates for appointment to a Council seat vacancy that will be created with the swearing in of Councilwoman Sarah Mays as Mayor of Xenia on January 1, 2018. Councilwoman Mays won the Mayoral election on November 7, 2017.

The appointment to fill Councilwoman Mays' seat is only for one year and will expire on December 31, 2018. While there are two years remaining in Councilwoman Mays' vacated seat (2018-2019), per Xenia City Charter, the appointed candidate would serve only until December 31, 2018. The remaining one year of the unexpired term (January 1, 2019, to December 31, 2019) will be filled by a majority vote of the electorate at the November 2018 general election.

As per Xenia City Charter Section 4.05, City Council appoints vacated seats per the following criteria:

- A vacancy on Council is to be filled by a majority vote of the remaining members (4 of 6).
- The vacancy is to be filled within 60 days from the date the vacancy was created. Councilwoman Mays will serve through December 31, 2017, and will officially vacate her seat on January 1, 2018, when her term as Mayor begins. To meet the 60-day requirement, the position will need to be filled by March 1, 2018.
- Council may appoint anyone who meets the qualifications for candidates for City Council. The qualifications are as follows:
 - Has all the qualifications to be a voter in the City;
 - Has been an actual resident of the City for at least two years immediately preceding the appointment; and
 - Holds no other elected office.
- There is no requirement in the Charter or under State law that requires Council to appoint any candidate who filed a petition for the November 2017 election.

Prospective Council candidates should submit a resume and cover letter to Michelle Johnson, City Clerk, City of Xenia, 107 E. Main Street, Xenia, Ohio 45385, RE: Council Vacancy to include the following minimum information:

- Documentation of residency and voter registration, including home address;
- Date(s) of residency;
- Current employer and position;
- Past and current participation in the public service and private organization memberships, not including those associated with religious affiliation;
- Statement on whether the candidate or candidate's employer provides services or products to the City or if the candidate is related to any existing City employee either by blood or marriage;
- Personal limitations on ability to attend evening and Saturday meetings*; and
- A statement about why the candidate wishes to be appointed to the City Council.

*Prospective candidates should consider that the City Council meets at least twice a month on the second and fourth Thursdays of each month at 7:00 p.m. Council may also conduct Special Sessions at other times as deemed necessary.

The deadline for submittal of resumes and cover letters is 5 p.m. on Friday, December 8, 2017. Interviews with selected applicants will be scheduled in January 2018. The selected candidate will be appointed at a Council meeting before March 1, 2018.

Please contact Council President Michael Engle at (937) 409-6610 or mengle@ci.xenia.oh.us or City Clerk Michelle Johnson at (937) 376-7235 or mjohnson@ci.xenia.oh.us with any questions you may have.