

Xenia Police Division 2018 Annual Report



Chief Donald R. Person



An Internationally Accredited Agency

"A Family of Professionals"

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Letter of Introduction To the Citizens of Xenia

To the Citizens of Xenia:

It is once again with great pride that I present to you the Xenia Police Division's 2018 Annual Report. As we moved into 2018, we were fortunate to be able to maintain our sworn strength at 45 sworn officers. A manning level of 45 sworn officers allows us to provide a relatively full complement of services expected by our community. This is down from our highest strength of 48 officers in 2003 but is the correct level based on the current economic circumstances. At 45 sworn officers we are able to respond to high priority calls but do see an erosion in our ability to provide community policing activities.

With the completion of the remodel of the current City Building into a new Criminal Justice Center in 2017, 2018 was a year adjusting to the new quarters and determining how to best utilize the new space. The Xenia Police Division has suffered for many years with a lack of space in our current quarters. This remodel addresses the space shortages and more importantly addresses many safety issues that have existed for years. Included in the new plans was a new entrance on the east side of the building, which allows prisoner to enter a secure area that is isolated from the rest of the building. Also included was a new locker area with adequate restroom/shower facilities for both male and female officers. There are new interview rooms that will allow us to give privacy to victims when they come on station to make a report.

As part of the Xenia Police Division ongoing mission we continued to join forces with other agencies to better serve the community we live in. We have enjoyed a partnership with the Family Violence Prevention Center for many years. This partnership has been recognized nationally as a "best practice" to combat crime in a small community. Greene County Children Services Board has joined our team to help us in our efforts to prevent violence in the home. The consortium on Domestic Violence established by the Greene County Prosecutor's Office and Victim/Witness Division has enlisted not only the help of the police, but also of the courts, prosecutors, hospital and social agencies to provide comprehensive services in all jurisdictions of Greene County on issues involving violence in the home.

We continue our partnership with the Greene County Combined Health District through their program called "Safe Communities." Their health educator, Laurie Fox, provides training on child safety seats and coordinates safety checks. Laurie is our connection to many of Ohio's traffic safety events.

Another example of our partnerships would be our mutual aid agreement with all the law enforcement agencies in Greene County and our participation in the countywide drug enforcement unit. The Greene County Sheriff, County Prosecutor, Beavercreek Police, Fairborn Police and Xenia Police joined forces in the 80's to create the drug unit now known as The Agencies for Combined Enforcement (A.C.E.). The partnership was expanded in recent years to include agents from the State of Ohio and the Drug Enforcement Agency (D.E.A.).

As always we are thankful for the support of our community and are dedicated to its betterment. Be assured that we continually look at ways of providing professional service in a cost effective manner. Regardless of the challenges we face, rest assured, the men and women of the Xenia Police Division will continue to give the best service possible with the manpower and resources available to us.

Your comments or suggestions on how X.P.D. can better serve you are welcome. You may reach me at (937) 376-7221 or by e-mail at dperson@ci.xenia.oh.us.

Donald R. Person (Randy)
Chief of Police
Xenia Police Division

City of Xenia, Ohio Police Division Mission Statements

It is the mission of the Police Division to:

- Make the maximum contribution to enhancing the quality of life in Xenia;
- Have the courage to always fight injustice;
- Protect the innocent and provide aid to those who cannot care for themselves;
- Work in partnership with our community to prevent, resist, and eliminate crime;
- Recognize diversity and foster a relationship of mutual respect with the members of our community;
- Achieve personal and professional excellence;
- Ethically, consistently, and equitably exercise police powers and discretion.

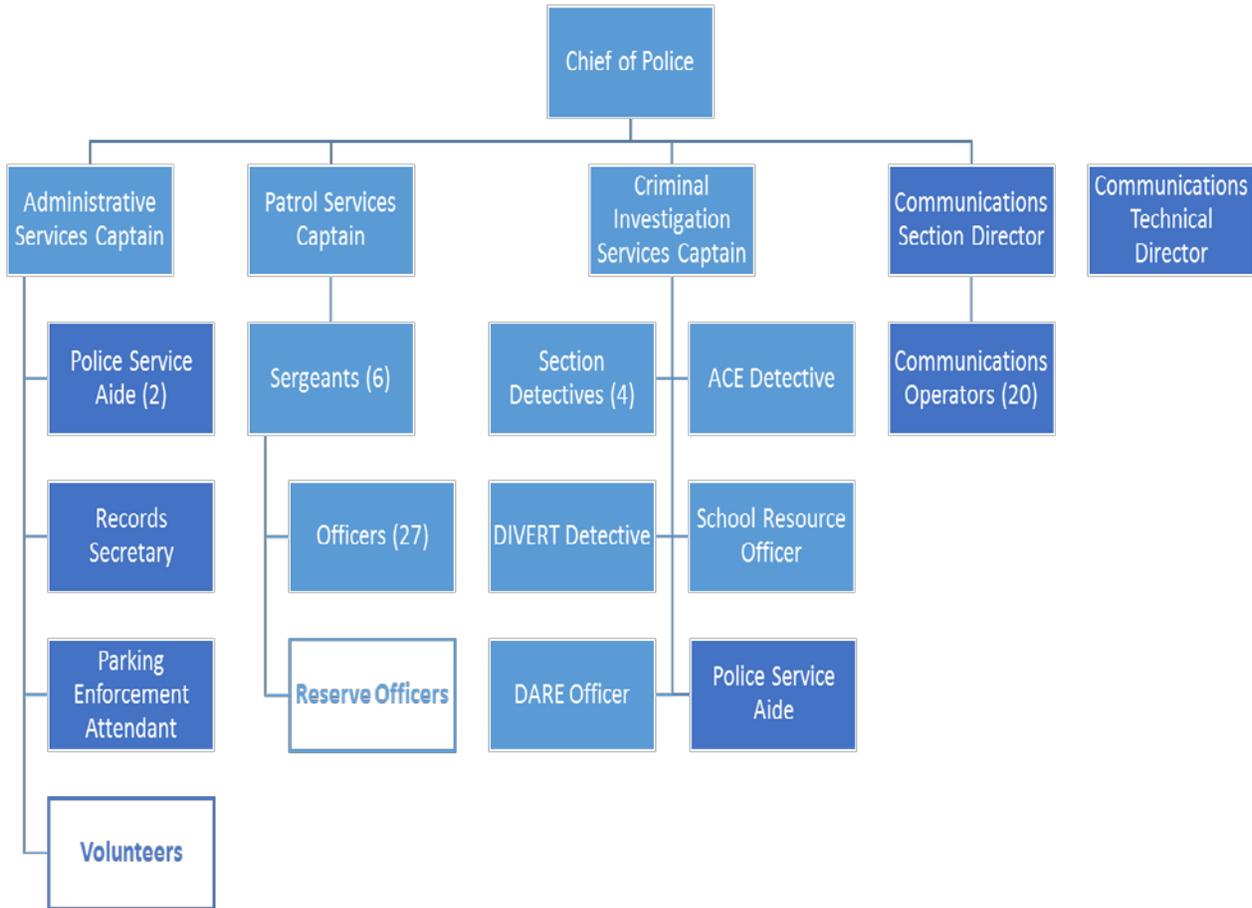
It is the mission of the Xenia/Greene Central Communications Center to:

- Establish and maintain an essential link between those who need services and those who provide assistance.
- In times of crisis, obtain and relay critical information to ensure the safety of responding emergency personnel and persons in danger at the scene.
- Provide information, instructions, and support to callers requesting intervention.
- Act as the initial point of contact for community information and referral.
- Provide a high-level state of readiness for immediate and coordinated response during natural and man-made disasters and other unusual occurrences.
- Achieve personal and professional excellence.

City of Xenia, Ohio Police Division Core Values

- **Integrity** - We will conduct ourselves in an ethical manner at all times in order to merit the respect, trust, and confidence of our coworkers and the public. In our actions and deeds we will embody the qualities of honesty and decency always exhibiting morality regardless of personal interests or consequences.
- **Servant Leadership** - We will provide consistent, ethical service, striving to put the needs of others first to improve the overall community.
- **Stewardship** - We will engage in responsible planning and management of public resources including but not limited to economic, environmental, and social assets.
- **Personal & Professional Excellence** - Our actions and attitudes will meet the highest standards and cultivate a culture of continuous improvement within the organization and the community.
- **Respect** - We recognize the importance of our stakeholders by seeking to understand, empathize, and value their differences, opinions, and perspectives in an effort to enhance relationships and build community.
- **Innovation** - We will develop and implement effective solutions utilizing creative methods and new ideas to make continuous improvement.

City of Xenia, Ohio Police Division Organizational Chart



Authorized Strength

45	Sworn Personnel
	Full-Time Civilian
27	Personnel
72	Total Employees

City of Xenia, Ohio Police Division History of Police Chiefs

The Xenia Police Division was first organized on August 28, 1871.
Those serving in the office of Chief of Police since that time are:

1871-1880	Marshall Soloman K. Harner
1881-1892	Chief Norman S. Tiffany
1892-1914	Chief Edward M. Smith
1915-1920	Chief James Canaday
1921-1929	Chief M. E. Graham
1930-1939	Chief Ozni H. Cornwell
1939-1950	Chief Stanley L. Nickell
1951-1955	Chief Ancil R. Stephens
1956-1965	Chief Robert Killeen
1966-1971	Chief Harold Miller
1971-1978	Chief Raymond B. Jordan
1978-1991	Chief Dan Aultman
1991-1995	Chief Claude N. Lyons
1995-1998	Chief Danny L. O'Malley
1998-2003	Chief Eric J. Prindle
2003-Present	Chief Donald R. Person

Each of these men dedicated themselves to the betterment of the City of Xenia.
For this dedication, we honor and salute them all.

City of Xenia, Ohio Police Division Chief Donald R. Person

Chief Donald R. Person, better known as Randy has been with the police division since 1976. Chief Person started his career with the City of Xenia in 1976 as a Communications Operator. In 1979 Chief Person was sworn in as a police officer. In 1987, Chief Person was promoted to the rank of sergeant and served as a street patrol supervisor. Chief Person served as a member of the division's special weapons and tactical team for a number of years before being promoted to Lieutenant in 1992. As a Lieutenant, Chief Person supervised the Patrol Section, the Administrative Section, and twice served as the interim Chief of Police before being appointed full-time to the Chief of Police position in June 2003. Chief Person has led the Xenia Police Division through its initial Accreditation process in 1993, as well as very successful re-accreditation inspections every three years since 1998 including 2010 where the Xenia Police Division was recognized as both a Meritorious and Flagship agency for CALEA. Chief Person has an Associate Degree in Applied Sciences in Law Enforcement from Sinclair Community College and a Bachelors Degree of Science in Urban Administration from Wright State University. In addition Chief Person graduated from the Northwestern University Traffic Institute School of Police Staff and Command in 1996. In 1998 Chief Person has also received the Casey Elliott "City's Finest" Award. Chief Person has worked diligently to keep the division on the cutting edge of technological advancements and current management philosophies. Chief Person, in his position as Chief, looks forward to facing the challenges in our community. Chief Person is married to his wife Cheryl and has two sons, Ben and Brian.



City of Xenia, Ohio Police Division Patrol Services Captain Steven Lane

The Xenia Police Division Patrol Captain is Steve Lane. Captain Lane began his law enforcement career with the Clinton County Sheriff's Office as a deputy in 1991. Captain Lane was hired by the Xenia Police Division in 1993. As a patrol officer he performed specialized assignments such as field training officer, bike patrol, and a Special Events Team member/medic. He has served on numerous committees, including representation of the bargaining unit in labor/management concerns and worked as part of a team that negotiated several labor contracts. Captain Lane was assigned as a detective to the A.C.E. Task Force doing narcotics and other special investigations until being promoted to sergeant. He served as the SWAT Team commander for ten years. He was promoted to captain in 2014. He has an associate's degree in criminal justice from Clark State Community College and a bachelor's degree in criminal justice administration from Wilberforce University. Captain Lane is a graduate of the Northwestern University's School of Police Staff and Command and the FBI National Academy. Captain Lane has received the Division's Silver Shield, Leadership, Meritorious Service, Community Policing, and "Casey Elliott City's Finest" Awards. Steve is married to his wife Stephanie and has three children.



City of Xenia, Ohio Police Division Criminal Investigation Services Captain Alonzo Wilson

Captain Alonzo Wilson has been an Ohio Peace Officer since 1989. Alonzo worked as a Patrol Officer with the Village of Jamestown from 1989 to 1991. In March of 1991 Alonzo was hired by the Xenia Police Division as a Patrol Officer. Alonzo worked in the patrol division for seven years. While in the patrol division, Alonzo worked as canine handler for 2 ½ years, and a member of S.W.A.T. In July 98 Alonzo was reassigned to the Investigation Services Division as a detective. As a detective, Alonzo was responsible for the investigation of felony level crimes. On March 8, 2000, the Xenia Police Division started the Internet Child Protection Unit. Alonzo was one of the original members of this unit. While being a member of the Internet Child Protection Unit, Alonzo investigated over 600 child pornography and traveler cases. These cases have generated arrests in 35 states in the U.S. Alonzo has also trained over 200 law enforcement agencies across the country on how to set up and investigate online exploitation of children. As a result of the work Alonzo accomplished in this field, in 2001 he was awarded the “Casey Elliott Xenia’s Finest” Award. This award is given to recognize outstanding accomplishments in police work. In October of 2003 Alonzo received the “Ohio Distinguished Law Enforcement Service Award” from the Ohio Attorney General’s Office. In 2006 Alonzo is a Certified Computer Forensic Examiner. In June of 2007 Alonzo was promoted to Patrol Sergeant where he worked from June of 2007 to June of 2016 before being promoted to Captain. Alonzo is married to his wife Marina and has one daughter Megan. Alonzo enjoys wood working, riding motorcycles, golf, and SCUBA diving. Alonzo’s current assignment is Captain in the Administrative Services Section.



City of Xenia, Ohio Police Division Administrative Services Captain Chris Stutes

The Xenia Police Division Administrative Captain is Chris Stutes. Captain Stutes began his career in law enforcement with the Xenia Police Division in March 1996 where he served as a patrol officer for 12 years. As a patrol officer, he performed specialized assignments such as Field Training Officer, Bike Patrol, OLC representative and as a member of the Crash Response Team and Crisis Negotiations Team. He was promoted to the rank of Sergeant in March of 2008. As a Sergeant, he worked primarily as a midnight shift supervisor. He also performed specialized assignments of Traffic Sergeant, Commander of the Crisis Negotiations Team and Leader of the Crash Response Team. In January of 2017, Chris was promoted to Captain. In addition, he is a graduate of Cedarville University 1995 with a Bachelor of Arts degree in Criminal Justice and Sociology. In 2015, Chris completed The Ohio State University, John Glenn School of Public Affairs, Public Safety Leadership Academy. Captain Stutes has received the Meritorious Service Award in 1999, the Leadership Award in 2006, 2012, and 2014, the Distinguished Service Award 2005 and the Casey Elliott “City’s Finest” Award in 2005. Chris is married to his wife Jessica and has two children Nate and Cati. Chris and his wife enjoy riding their Harley’s and traveling.



**City of Xenia, Ohio Police Division
Xenia/Greene Central Communications Center Director Mindy
Lane**

Mindy Lane is the Communications Director for the Xenia Greene Central Communications Center. Mindy has worked for the City of Xenia in this position since 2013 where she directly oversees the operations of the operations of the Communications Center. Prior to 2013 Mindy was the Communications Director at the Champaign Countywide Communications Center. While at Champaign Countywide Communications Center, Mindy climbed the ladder from dispatcher to a shift supervisor in 2007 before being promoted to Assistant Director in 2008. In 2010, Mindy was tasked with the responsibility for operations of the center and officially appointed the Communications Director.

Mindy has an Associate's Degree in Public Safety Telecommunications from Gadson State Community College and a Bachelor's Degree in Emergency Management from Jacksonville State University.

Mindy is active in the Association of Public-Safety Communications Officials (APCO) at both the National and State level. Mindy has served on the National APCO Professional Development Committee for the last 3 years as well as serving on and chairing the Ohio APCO Scholarship and Awards Committee. Mindy is also active in the Ohio Chapter of the Emergency Number Association (NENA) serving as the Ohio District III representative.



City of Xenia, Ohio Police Division Sworn Personnel Roster

Name & Unit #	Current Rank	Date Appointed
11-Donald R. Person	Chief of Police	4/12/76
35-Steven T. Lane	Patrol Captain	2/23/93
31-Alonzo O. Wilson	Criminal Investigations Captain	3/10/91
42-Christin A. Stutes	Administrative Captain	3/11/96
32-Gary E. Johnson	Patrol Sergeant	11/18/91
53-Scott A. Beegle	Patrol Sergeant	1/19/99
46-Jeffery L. Osburn	Patrol Sergeant	6/16/97
54-Lon E. Etchison	Patrol Sergeant	1/19/99
58-Stephen G. Shaw	Patrol Sergeant	9/7/99
64-Matthew J. Cvitkovich	Patrol Sergeant	06/30/03
26-Frederick W. Barker	Patrol Officer	2/26/90
39-Timothy E. Roop	Patrol Officer	1/30/95
40-Matthew R. Foubert	Patrol Officer	2/11/96
43-Dean A. Margioras	School Resource Officer	3/11/96
47-Robert A. Kelley	Patrol Officer	6/16/97
48-Holly N. Clay	D.I.V.E.R.T. Detective	6/16/97
49-Marc A. Margioras	ACE Detective	9/8/97
50-Ellyn D. Board	Patrol Officer	1/5/98
51-Harold P. Matheson	Patrol Officer	8/31/98
133-Patrick M. Walsh	Patrol Officer	8/31/98
55-Robert D. Stouffer	Patrol Officer	1/19/99
25-Phillip M. Pierson	Patrol Officer	9/9/02
57-Matthew R. Miller	Detective	9/9/02
62-Rebecca L. Lilje	Patrol Officer	06/30/03
67-Charles D. Sparks	Detective	4/25/05
68-James M. Dray	<i>Patrol Officer</i>	4/25/05
61-Anthony G. Vitale	Patrol Officer	1/30/06
71-Terry L. Zoerb, Jr.	Patrol Officer	11/19/07
45-Brian K. Blackaby	<i>Patrol Officer</i>	3/16/08

22-Jeffrey E. Moore	Detective	1/9/11
59-Jacalyn S. Masur	D.A.R.E. Officer	1/9/11
72-Robert H. Swihart	Patrol Officer	9/5/11
73-Christopher M. Reed	Patrol Officer	10/16/11
74-Brian Atkins	Patrol Officer	1/3/12
75-Noah Sebastinas	Patrol Officer	10/15/12
77-Chad Roelker	Patrol Officer	3/31/2014
78-David Elliot	Patrol Officer	7/28/2014
79-Chad Shelley	Patrol Officer	6/22/2015
80-Adrian "Rudy" Jones	Patrol Officer	8/31/2015
70-David A. Wilson	Detective	11/27/2016
151-Alli Mumpower	Patrol Officer	12/5/2016
<i>81-Matt Staley</i>	<i>Patrol Officer</i>	<i>12/5/2016</i>
82-Ryan Linnell	Patrol Officer	3/27/2017
83-Jarrold Cecil	Patrol Officer	4/24/2017
<i>84-Andy Bishop</i>	<i>Patrol Officer</i>	<i>12/4/2017</i>
85-Dan Smith	Patrol Officer	6/3/2018
86-Ezekiel Smith	Patrol Officer	6/11/2018
87-Megan Forrest	Patrol Officer	7/2/2018

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2018 year.

City of Xenia, Ohio Police Division Sworn Personnel Changes

1.	Present for duty on January 1, 2018	45
2.	Retired from the Division in 2018	0
	Total.....	45
3.	Resigned from the Division in 2018	4
4.	Appointed to the Division in 2018	3
5.	Present for duty on December 31, 2018	44

Timeline for Sworn Personnel Changes during 2018:

March 10, 2018	Officer Blackaby Resigned
March 24, 2018	Officer Matt Dray Resigned
June 3, 2018	Officer Dan Smith Hired
June 11, 2018	Officer Ezekiel Smith Hired
June 17, 2018	Officer Matt Staley Resigned
July 2, 2018	Officer Megan Forrest Hired
December 5, 2018	Officer Andy Bishop Resigned

City of Xenia, Ohio Police Division Changes in Authorized and Actual Strength of Sworn Personnel

Rank	Authorized Strength		Actual Strength	
	1/1/18	12/31/18	1/1/18	12/31/18
Chief	1	1	1	1
Captains	3	3	3	3
Sergeants	6	6	6	6
Officers	<u>34</u>	<u>35</u>	<u>35</u>	<u>34</u>
Totals	45	45	45	44

City of Xenia, Ohio Police Division Sworn Personnel Years of Service Chart

<u>Number of Officers</u>	<u>Years of Service</u>	<u>Percent of Force</u>
5	25 +	9%
11	20-24	20%
8	15-19	22%
3	10-14	8%
6	5-9	16%
11	-4	22%

City of Xenia, Ohio Police Division

Sworn Personnel Changes - Authorized Strength Chart						
YEAR	Authorized Strength	Actual Strength	Personnel	Ret/Res	Hired	NOTES
2008	45	45	J. Mann	9/6/08		
	45	45	T. Zoerb		9/6/08	Moved to Permanent Status
	45	46	B. Blackaby		10/20/08	Temporarily hired to cover while L. Henry is on military leave
2009	45	45	D. Donahue	3/20/09		Retired
	45	45	B. Blackaby		3/20/09	Moved to Permanent Status
	45	44	G. Burri	8/30/09		Resigned
2010	45	43	R. Dillon	4/31/10		Resigned
	39	42	D. Wilson	6/12/10		Reduced six officers due to failed levy
	39	41	T. Zoerb	6/12/10		Reduced six officers due to failed levy
	39	40	B. Blackaby	6/12/10		Reduced six officers due to failed levy
	45	41	D. Wilson		11/7/10	Returned to Fulltime status due to levy passage
	45	42	T. Zoerb		11/7/10	Returned to Fulltime status due to levy passage
	45	43	B. Blackaby		11/7/10	Returned to Fulltime status due to levy passage
2011	45	44	J. Moore		1/9/11	
	45	45	J. Tittle		1/9/11	
	45	46	J. Masur		1/9/11	
	45	45	C. Sanso	4/1/11		Resigned
	45	44	W. Stott	6/4/11		Resigned
	45	43	J. Tittle	8/21/11		Resigned
	45	44	R. Swihart		9/5/11	
	45	45	C. Reed		10/16/11	
	45	44	L. Henry	10/17/11		Retired
2012	45	45	B. Atkins		1/3/12	
	45	44	K. Forrest	9/16/12		Retired
	45	45	N. Sabastinas		10/15/12	
2013	45	45	No Changes			
2014	45	44	F. Meadows	1/31/14		Resigned
	45	43	D. Doherty	2/28/14		Resigned
	45	44	L. Loeff		3/31/2014	
	45	45	C. Roelker		3/31/2014	
	45	44	P. Wiza	5/13/2014		Resigned
	45	45	D. Elliott		7/28/2014	
2015	45	44	L. Loeff	4/5/2015		Resigned
	45	43	G. Merriman	4/30/2015		Retired
	45	44	C. Shelley		6/22/2015	
	45	45	A. Jones		8/31/2015	
	45	44	D. Barlow	12/31/2015		Retired

Sworn Personnel Changes - Authorized Strength Chart						
YEAR	Authorized Strength	Actual Strength	Personnel	Ret/Res	Hired	NOTES
2016	45	43	D. Pazynski	3/26/2016		Retired
	45	42	T. LeMaster	4/27/2016		Retired
	45	41	D. Wilson	8/19/2016		Resigned
	45	42	D.Wilson		11/27/2016	Was Rehired
	45	43	A. Mumpower		12/5/2016	
	45	44	M. Staley		12/5/2016	
2017	45	43	S. Anger	1/28/2017		Retired
	45	42	S. Sams	1/28/2017		Retired
	45	43	R. Linnell		3/27/2017	
	45	44	J. Cecil		4/24/2017	
	45	45	A. Bishop		12/4/2017	
2018	45	44	B. Blackaby	3/10/2018		Resigned
	45	43	M. Dray	3/24/2018		Resigned
	45	44	D. Smith		6/3/2018	
	45	43	E. Smith		6/11/2018	
	45	44	M. Staley	6/17/2018		Resigned
	45	45	M. Forrest		7/2/2018	
	45	44	A.Bishop	12/5/2018		Resigned

City of Xenia, Ohio Police Division Communications Personnel Roster

Unit Number	Name	Assignment
193	Mindy M. Lane	Communications Director
190	Jason Sweeney	Communications Technical Director
166	Jacquelyn M. Foster	Communications Operator
169	Kimberly Barlow	Communications Operator
170	Christina L. Beegle	Communications Operator
171	Patricia A. Balonier	Communications Operator
174	Heather L. Pitstick	Communications Operator
175	Heather Walden	Communications Operator
176	Kimberly L. Wheeler	Communications Operator
192	Tara S. Melvin	Communications Operator
195	Caroline L. Helling	Communications Operator
196	Jillian Hughes	Communications Operator
198	Bambi L. Branchfield	Communications Operator
200	<i>Samuel Marshall</i>	<i>Communications Operator</i>
201	Rebecca Haas	Communications Operator
203	Jacob Schuck	Communications Operator
204	Corey Farrar	Communications Operator
205	Lindsey Barrera	Communications Operator
206	Troy Fries	Communications Operator
208	Molly Davis	Communications Operator
209	<i>Shannon Cline</i>	<i>Communications Operator</i>
210	Lacey Reed	Communications Operator
211	John Brubaker	Communications Operator
212	Carrie O'Malley	Communications Operator

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2018 year.

City of Xenia, Ohio Police Division Civilian Personnel Roster

Unit Number	Name	Assignment
251	Christina L. Shaw	Police Service Aide/Accreditation Manager
252	<i>Pamela S. Gibbs</i>	<i>Criminal Investigations Police Service Aide</i>
255	Stephanie Hahn	Criminal Investigation Police Service Aide
257	<i>Deborah A. Smith</i>	<i>Secretary</i>
154	Darrin Barlow	Parking Enforcement
260	Renee Stacy	Chief's Police Service Aide
261	Ashley Creech	Secretary

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2018 year.

City of Xenia, Ohio Police Division Recruitment Analysis

The Xenia Police Division's civil service list expired on 12/11/2018. We currently have not offered another civil service exam at this time. We are waiting till the spring of 2019 to offer the exam. We are in the process of discussing how this test will be offered in an attempt to find a larger pool of applicants. One option is to move to the national testing platform. The other, is to organize and select a date that corresponds with the local academies schedule. This should maximize the total number of candidates to take the exam. The announcement of the future exam will be advertised in the Xenia and Dayton newspapers, on our Government TV channel, our Web site, posted at local academies and through emails. In the meantime, any openings within the police division will be filled with lateral entries.

In 2017, twenty applicants took the exam for police officer and three were hired in 2018 from that list. Of the applicants, 5% were female, which is a decrease of 10% from 2016 and 20% were minorities which was an increase of 10% from the 2016 test. Two white males and one white female were hired. The population of Xenia consists of 47% female and 15% minorities. With this in mind, we will continue our efforts in recruiting minorities and females.

In 2018, Xenia Police Division hired three police officers from the 2017 exam. The first candidate, Dan Smith, came from the Xenia Fire Division. He was in the top five on the written and the number one candidate after the interview process. The second officer was Ezekiel Smith. Ezekiel was also in the top five on the written and in the top three after the oral interview. Neither candidate was certified and had to be sent through the police academy. Both cadets were enrolled into Sinclair's Police Academy in June 2018. The third candidate hired was Meagan Forrest. Meagan had completed an internship with the police division and was currently in the Greene County Police Academy. Meagan was hired after completing the academy but resigned her position in December 2018. We are currently seeking lateral applicants to fill her position and another position that was vacated on December 7th.

Captains from the police division attended interview panels at the Greene County Career Center in winter and spring of 2018 to discuss preparation for a career in law enforcement. Several of our officers are active instructors in local academies and involved with teaching concealed carry courses and ALICE training in the private sector. Both of these venues provided opportunities to reach people interested in law enforcement.

Captain Stutes and service aide, Christina Shaw, continue to work with local colleges in providing internships for criminal justice students. Each internship is designed around the student and focused on providing them with an overall view of law enforcement. In 2018, we had interns from Clark State and Cedarville University. In 2017, we partnered with Wilberforce University to establish an internship program but the program fizzled out over the year because a lack of committed students. We look forward to working with Wilberforce again in future endeavors.

The City continues to hold community events such as, "First Fridays" and "Neighborhood Night Out". Command Staff and Bike Patrol Officers attend these events. During this time, we are able to answer questions about police work and our agency. The Police Division periodically participates in city meet and greets at a local business. This presents other opportunities to connect with the community and possible future applicants.

Captain Lane has developed contacts at Cedarville University by teaching a criminal justice class and being involved with their leadership and students. Other local community colleges and

Universities continue to collaborate with the Xenia Police Division to participate in the internship program. We believe through the sustained relationships with the local colleges, participation in the Greene County Career Center and Sinclair Police Academies and the community outreaches; we will continue to increase our minority, female and overall application pool.

“I have reviewed our Policies and Procedures and I feel they are adequately serving our needs as a Division”.

City of Xenia, Ohio Police Division Casey Elliot Memorial “City’s Finest” Award Winner

C. K. Elliott first entered employment with the City of Xenia, February 1, 1943, as a Police Patrolman. He advanced to Sergeant, declined a position as Lieutenant, only to be appointed Captain, and finally, Acting Police Chief.

He left the police division, November 1, 1966, after a nearly 24 year career, and on the Monday following his retirement, became bailiff in the Xenia Municipal Court, finally retiring from city duties after 35 years in February, 1978.

Casey's 35 year city career spanned 4 Police Chiefs and 7 or 8 City Managers, and while serving the court, 11 magistrates.

A resolution passed by the Ohio Senate in his memory termed him "a truly outstanding Ohioan."

As a result of Casey's dedication and devotion, not only to police work but to the city he loved, it is most befitting that the City's Finest Award be presented in his memory.

To commemorate Casey's contribution and allegiance to the City, his family and friends have established, through an endowment, this award to be given annually in recognition of outstanding accomplishments in the field of police work.

CASEY ELLIOTT MEMORIAL “CITY’S FINEST AWARD”

The Casey Award is to be awarded each year to the officer or officers who have distinguished themselves through an outstanding accomplishment in police work, or bravery in the line of duty, or a humanitarian deed. This award was set up as a memorial by the Casey Elliott family in memory of Casey Elliott, who dedicated his life to service to the City of Xenia and the Xenia Police Division.

This year’s winner is a 4-year veteran of the Xenia Police Division. He is a 1999 graduate of Tri County North. He attended Bluffton University on a football scholarship and then attended Miami University. He later received his Associate Degree in Criminal Justice from Sinclair Community College. He spent 11 years as a deputy for Miami County and then 2 years as a police officer for Grandview Hospital. He came to the Xenia Police Division in 2014 with a wealth of training and experience. Since joining the Division, he has served as a field training officer, bike patrol officer, training officer, member of the training committee and SWAT team. He recently graduated as a Drug Recognition Expert (DRE) and is very involved in teaching police cadets in local academies. In his short time with the Xenia Police Division, he has already received several awards and commendations. In 2016, he was awarded the Meritorious award and the Silver Shield award. In addition, he received the 2017 MADD Award for his relentless pursuit of removing impaired drivers from our streets.

Tonight, he has already received the 2017 Silver Shield award for the most self-initiated productivity, the Meritorious award for his life saving efforts preformed on a victim who had been shot in the chest on December 21, 2017 and the Distinguished Service award for his heroic actions in alerting and removing residence to safety from a burning structure on March 6, 2018.

On a personal note, he enjoys spending time with his family, traveling, camping and fishing. Currently, his primary goal is to coach his 6 year old son into becoming the world’s greatest

wrestling champion. His secondary goal is to own the most homes in Xenia and become the greatest landlord etched into the city's history. He and his wife, Lindsey and their two children, Tyler and Olivia, reside in Kettering.

Prior to the death of Evelyn Douglas in 1996, the daughter of Casey Elliot and the founder of this award, made arrangements for this award to be endowed in perpetuity. We believe that Evelyn would be proud to know that this award will continue to "carry on".

For his many accomplishments in the Xenia Police Division and from the hearts of his fellow officers, it is indeed an honor to present the 2017 Casey Elliott "Xenia's Finest" Award to:

Officer David L. Elliott



City of Xenia, Ohio Police Division Five Year Offense Summary Report

Homicide	2014	2015	2016	2017	2018
Homicide	1	2	1	1	3

Sexual Offenses	2014	2015	2016	2017	2018
Rape	28	24	19	16	18
Other Sexual Offenses	34	25	32	43	51
Total Sexual Offenses	62	49	51	59	69

Robbery	2014	2015	2016	2017	2018
Robbery	9	20	12	6	12

Assault	2014	2015	2016	2017	2018
Assaults	94	109	97	91	74
Assaults-Aggravated	7	4	1	4	3
Domestic Disputes	209	240	270	293	254
Domestic Violence	258	268	296	257	238
Total Assaults	568	621	664	645	569

B&E/Burglary	2014	2015	2016	2017	2018
Breaking and Entering	48	49	39	50	48
Burglary	136	99	99	89	76
Total B&E/Burglary	184	148	138	139	124

Larceny	2014	2015	2016	2017	2018
Theft	613	674	736	643	639
Motor Vehicle Theft	13	11	21	24	20
Total Larceny	626	685	757	667	659

Arson	2014	2015	2016	2017	2018
Arson	11	9	5	6	7

Other Offenses	2014	2015	2016	2017	2018
Fraud/Forgery/Counterfeiting	59	75	79	92	52
Identity Theft	36	64	30	29	28
Passing Bad Checks	7	5	51	43	3
Telecommunications Harassment	51	31	51	43	43
Criminal Damaging/Vandalism	185	202	190	163	178
All Other Offenses	338	377	355	335	304

Traffic Accident Investigations	2014	2015	2016	2017	2018

Fatal	2	1	0	1	0
Personal Injury	89	105	126	106	126
Property Damage	321	381	380	368	347
Total Traffic Accidents	412	487	506	475	473
Hit Skip	81	93	126	108	120
Private Property	47	51	33	52	50
Number of Injures Persons	128	147	178	133	165

Criminal Investigations Activity	2014	2015	2016	2017	2018
Misdemeanor Cases	375	354	429	373	418
Felony Cases	447	323	295	323	380
Narcotics Cases Handled	96	71	92	37	68
Other Cases (missing, deaths, etc.)	52	48	37	27	40
Total Cases Assigned	970	796	853	760	906
Felony Charges (adult)	136	161	127	137	190
Property Room Items Logged	1241	1464	1377	1618	2197

The Five Year Offense Summary Report for the years of 2014 – 2018.

In summary, over the past 5 years, we have averaged **1.6** Homicides per year; **58** Sexual Assaults per year; **11.8** Robberies per year; **613.4** assaults per year; **146.6** Breaking and entering/Burglaries per year; **678.8** thefts per year; **7.6** Arsons per year, **470.6** motor vehicle crashes per year and **341.8** other offenses, such as, Fraud, Bad checks, Harassment and Criminal Damaging.

Calls for Service Report:

On average over the past five years, there are **27,406** dispatched and self-initiated calls for service each year. This does not include all proactive patrol, community policing outreach and activities such as building checks or stationary traffic posts. For example, in 2018, there were **3,214** cases and incident supplements, of which **906** were investigated for multiple days by the detective section. There were **441** accident investigations conducted. **5,920** citations and warnings issued. There were **1,709** arrests made and **935** warrants processed

Overdose Report

XPD units responded to **57** overdose calls in 2018. This is a significant decrease from 2017.

Records Request logs

In October of 2015, our Records Unit began tracking the number of records requests from the prosecutor’s office, media, public and background investigation requests. This also included the requests for Body Worn Camera (BWC) and Motor Vehicle Camera (MVC) requests. These requests must be watched minute for minute and sensitive information must be redacted. From 1/1/2018 thru 12/31/2018 we processed **1,706** public records requests. These requests are fulfilled by a joint effort from our civilian staff.

City of Xenia, Ohio Police Division Annual Analysis of Vehicular Pursuits

An analysis of the pursuits and attempted vehicle apprehensions that occurred in 2018 has been completed. Also a review of the Division’s pursuit policy was completed.

There were no pursuits in 2018. Our last pursuit was in 2014.

There were six (6) reported Attempted Vehicle Apprehensions in 2018. This is a significant decrease from the sixteen (16) we had in 2017 and more in line with previous years: Four (4) in 2016, zero (0) in 2015, and three (3) in 2014.

None of the incidents met any of the Division’s allowable reasons for the pursuit of a motor vehicle. In each incident, the attempted apprehension was appropriately terminated by the officer or supervisor.

The actions and reporting by our officers appear to be in line with policy and training. I don’t have any suggested changes for policy, training, or reporting procedures.

Attempted Vehicle Pursuits by Year

Pursuits	2016	2017	2018
Total Pursuits	3	16	6
Policy Compliant	3	16	6
Policy non-compliant	0	0	0
Accidents	0	0	0
Injuries (Officer/Suspect/Third Party)	0	0	0
Traffic Offense	1	10	4
Felony	0	4	2
Misdemeanor	2	2	0

City of Xenia, Ohio Police Division Accident and Traffic Enforcement Review

Section 1: Traffic Accident Statistical Data

Data Collection: All Traffic Accident Reports completed by the division have been compiled.



Accident Tally By Hour/Day Of Week Report

Print Date/Time: 01/28/2019 10:48
Login ID: sshaw

From Date: 01/01/2018 00:01
To Date: 12/31/2018 23:59

XENIA POLICE DIVISION
ORI Number: OH0290300

Hour	Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Totals	
	Calls	%	Calls	%												
0	2	15.38	3	23.08	2	15.38	0	0	2	15.38	2	15.38	2	15.38	13	2.75
1	3	60	0	0	2	40	0	0	0	0	0	0	0	0	5	1.06
2	2	33.33	0	0	0	0	0	0	2	33.33	1	16.67	1	16.67	6	1.27
3	0	0	0	0	0	0	1	50	1	50	0	0	0	0	2	0.42
4	2	40	0	0	1	20	0	0	1	20	0	0	1	20	5	1.06
5	0	0	1	25	1	25	0	0	1	25	0	0	1	25	4	0.85
6	0	0	1	14.29	0	0	2	28.57	2	28.57	2	28.57	0	0	7	1.48
7	1	5	3	15	4	20	1	5	1	5	9	45	1	5	20	4.23
8	0	0	4	16.67	5	20.83	4	16.67	4	16.67	5	20.83	2	8.33	24	5.07
9	2	11.11	3	16.67	3	16.67	1	5.56	3	16.67	4	22.22	2	11.11	18	3.81
10	3	13.64	6	27.27	0	0	3	13.64	3	13.64	3	13.64	4	18.18	22	4.65
11	3	11.11	5	18.52	1	3.7	3	11.11	5	18.52	6	22.22	4	14.81	27	5.71
12	4	12.5	2	6.25	6	18.75	5	15.63	6	18.75	8	25	1	3.13	32	6.77
13	5	18.52	6	22.22	4	14.81	2	7.41	3	11.11	3	11.11	4	14.81	27	5.71
14	6	15.79	8	21.05	3	7.89	8	21.05	4	10.53	6	15.79	3	7.89	38	8.03
15	1	2.78	8	22.22	5	13.89	3	8.33	9	25	6	16.67	4	11.11	36	7.61
16	3	6.98	5	11.63	5	11.63	8	18.6	13	30.23	7	16.28	2	4.65	43	9.09
17	1	2.94	5	14.71	6	17.65	4	11.76	9	26.47	7	20.59	2	5.88	34	7.19
18	1	3.57	5	17.86	6	21.43	5	17.86	3	10.71	6	21.43	2	7.14	28	5.92
19	2	6.9	4	13.79	5	17.24	2	6.9	4	13.79	5	17.24	7	24.14	29	6.13
20	3	13.04	2	8.7	1	4.35	2	8.7	5	21.74	10	43.48	0	0	23	4.86
21	2	18.18	4	36.36	2	18.18	1	9.09	1	9.09	0	0	1	9.09	11	2.33
22	1	12.5	1	12.5	1	12.5	1	12.5	0	0	2	25	2	25	8	1.69
23	1	9.09	0	0	0	0	3	27.27	2	18.18	0	0	5	45.45	11	2.33
Totals:	48	10.15	76	16.07	63	13.32	59	12.47	84	17.76	92	19.45	51	10.78	473	100

The following intersections were identified as having the highest number of crashes:



Top Accident Intersections

Print Date/Time: 01/28/2019 10:53
Login ID: sshaw
From Date: 01/01/2018
Thru Date: 12/31/2018

Maximum Results: 10
Accident Type: All

XENIA POLICE DIVISION
ORI Number: OH0290300
During From Time:
During Thru Time:

Intersection	Number of Accidents
N PROGRESS DR / W MAIN ST	6
N DETROIT ST / E CHURCH ST	5
W MAIN ST / W CHURCH ST	5
W MAIN ST / HOSPITALITY DR	5
S DETROIT ST / W SECOND ST	4
S ORANGE ST / W SECOND ST	4
S PROGRESS DR / HARNER DR	4
S PROGRESS DR / W MAIN ST	4
S WEST ST / W MAIN ST	4
WIMBLEDON ST / BELLBROOK AVE	4

Pattern/Trend Identification: (See accident tally by hour/day report)

Pattern # 1 - 44.4% of all accidents in 2018 occurred between 1200 and 1800 hrs.

Pattern # 2 - The highest percentage of crashes occurred from 1600 to 1700hrs (9.09%).

Pattern # 3 - The highest number of crashes occurred on Fridays. There were 92 crashes or 19.45%, reported on Fridays. The highest number of accidents on Fridays occurred between 0700 and 0800hrs and 2000 and 2100hrs.

Trend # 1 - The majority of the crashes occur during the afternoon hours between 1200 and 1800hrs.

Trend # 2 - West Main Street and Progress Drive has the highest accident rate, this is for the entire intersection (N&S). There were a total of 10 crashes reported within the intersection in 2018. This intersection was also the highest in 2017, however, the total accidents at the intersection have decreased from 16 in 2017 to 10 in 2018.



Accident Summary By Accident

Print Date/Time: 05/02/2019 01:38
Login ID: sshaw
Accident Type: All

From Date: 01/01/2018 00:00
To Date: 12/31/2018 23:59

XENIA POLICE DIVISION
ORI Number: OH0290300

Accident Type	Number Of Accidents	Number Of Injured	Number Of Killed
3-Head-on	8		
9-Unknown	20		
8-Sideswipe, opposite direction	15		
7-Sideswipe, same direction	44		
6-Angle	141		
5-Backing	34		
4-Rear-to-rear	2		
2-Rear end	93		
1-Not Collision bet 2 vehicles	116		

Grand Totals for OH0290300: 473

Cause/Effect of Patterns/Trends:

Findings: The highest percentages of accidents continue to be during the afternoon rush hours. 44.4% of all accidents occurred between the hours of 1200 and 1800 hrs. The highest accident intersections are West Main Street and Progress Drive., North Detroit Street at West Church, West Main Street at West Church, and Hospitality at West Main Street.

Recommendation: Day and evening shifts should continue to concentrate traffic enforcement on the main thoroughfares of the city during this time frame. A permanent speed measuring sign should also be utilized on Main St between Orange Street and Allison Ave. Officers should also concentrate traffic posts on West Main Street due to the high number of high accident intersections along this street. Two portable speed signs should be purchased to replace to speed trailer which is out of service due to mechanical issues.

Section 2: Traffic Enforcement Statistical Data

Data Collection:

2018	Citations	Warnings	Total Stops
1 st Quarter	666	833	1499
2 nd Quarter	673	1125	1798
3 rd Quarter	545	1103	1648
4 th Quarter	509	1194	1703
Totals	2393	4255	6648

* Note that more than one violation can go on one citation. A person can be issued a combination of citations and warnings.

Pattern/Trend Identifications: There were a total of 6648 traffic stops conducted in 2018. This is a 47% increase from 2017. There were a total of 3100 traffic stops in 2017. There were 747 more citations issued in 2018 compared with 2017 and 2499 more warnings. This increase can be attributed to officers concentrating more time on traffic enforcement.

Findings: The increase in citations in 2018 is due to Officers concentrating more effort on traffic enforcement to reduce accidents and prevent injuries. The Xenia Police Division also saw an increase in manpower in 2018 compared to 2017 which officers were able to spend more time on traffic enforcement.

Section 3: Specific Traffic Enforcement Activities

Activity 1: Officers continue to conduct selective traffic enforcement in areas of high crash intersections. We have purchased one portable speed sign that can be utilized throughout the city and hope to purchase another portable sign and a permanent speed sign to place on West Main Street between Allison Ave and Orange St.

Activity 2: The Xenia Police Division continues to participate in state wide traffic enforcement campaigns, such as: Click it or Ticket, Failure to Yield and OVI enforcement. We are also active with the Safe Street’s Community group which is led by Jillian Drew, Greene County Combined Health District, and the Prom Promise mock crash at Xenia High School.

Section 4: Evaluation of Selective Traffic Enforcement Activities

Activity 1: Officers continued to conduct the selective traffic enforcement at high crash intersections. Their “known” presence at the intersections and the use of public education through participation in state and local programs appear to be a causative factor for the decrease in overall accidents and accidents at high traffic intersections.

Activity 2: Participating in statewide campaigns benefits the community as a whole. There is TV media coverage of the campaigns, specialized equipment is provided to the department for their participation and it reinforces our commitment to traffic safety.

Section 5: Activities for the Coming Year

Activity 1: Officers will continue to run selective traffic posts with special attention being paid to the top crash related intersections. The new portable speed sign will be utilized at specific high traffic and high accident locations, in residential neighborhoods upon request, and when complaints are received in a specific location.

Activity 2: The Xenia Police Division will continue to participate in state wide traffic campaigns. Officers will continue to educate the public through positive contacts with drivers throughout the city.

Section 6: Comparison of collision and Enforcement Activities

Event	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Accidents	127	129	106	111
Citations	666	673	545	509
Warnings	833	1125	1103	1194
Traffic Stops	1359	1521	1439	1486

Cause/Effect of Patterns/Trends: The 2nd quarter had the highest number of traffic stops and also had the highest number of accidents. Accidents dropped overall for the year and there was a significant increase in traffic enforcement.

Findings: There were approximately 2700 more traffic stops in 2018 than there were in 2017. In 2017, the total number of accidents decreased by 35 from the previous year. In 2018, the total number of accidents decreased by 8 from 2017. 2016 was the 1st year we saw an increase in 5 years, in 2017 and 2018 we are now back to seeing a decrease in the number of traffic crashes.

Recommendations: Contact with the community through traffic enforcement regardless if it is a citation or warning should continue to cause a reduction of crashes. Replacing our lost manpower issues will have more patrol officers on the street to make these contacts and hopefully reduce accidents. Officers need to remain vigilant in their traffic enforcement and contact with the community.

“I have reviewed our Policies and Procedures and I feel they are adequately serving our needs as a Division”.

City of Xenia, Ohio Police Division Crash Response Team Report (C.R.T.)

The Crash Response Team (C.R.T.) is a specialized unit that is called out for serious crashes which involve death, multiple/serious injuries, multiple vehicles or high property loss. The team is made up of members of the Xenia Police Division who have attended advanced training in the area of crash investigation. Team members have received specialized training in other areas such as: vehicle crash reconstruction, bicycle/vehicle crash reconstruction, vehicle dynamics, commercial motor vehicle investigation and evidence technician.

Currently the team has five members who respond and investigate serious accidents.

Sergeant Stephen Shaw (Traffic Sergeant-Administration)

Officer Rob Kelley, (Team Leader)

Officer Chad Roelker

Detective Jeff Moore

Officer Brain Atkins

Officer Chris Reed

The crash team responded to four call outs in 2018. They are listed below:

1. 2018-13019

The Xenia Police Division's Crash team (CRT) was activated on June 18, 2018 at 2155 hrs. for a vehicle that had struck two pedestrians at the intersection of West Main Street and South Progress Drive. The vehicle, driven by Long Nguyen, was turning right onto South Progress from West Main Street and failed to yield for the pedestrians crossing South Progress with the green cross signal. One of the pedestrians involved had serious injuries and was transported to Miami Valley Hospital. Long Nguyen was charged with OVI and failure to yeild and a loaded handgun was also found in the vehicle.

CRT officers that responded were Officer Atkins, Officer Reed, and Officer Roelker.

2. 2018-13177

The Xenia Police Division Crash Team (CRT) was activated on June 21, 2018 at 0842 hrs for a trash truck that had struck a building at 711 Dayton Xenia Road. The Rumpke trash truck, driven by Timothy Plemmons, crashed into the building at the Greene Oaks Nursing Home causing major strucural damage to the building. The only injury was to Mr. Plemmons who sustained minor injuries and was taken to Greene Memorial Hospital. No one in the nursing home was injured. Through the investigation, it was determined that Mr. Plemmons suffered a medical condition that was cause of the accident.

CRT Officer Roelker responded to the scene.

3. The Xenia Police Division Crash Team (CRT) was activated on August 14, 2018 at 0520hrs to the intersection of East Main Street at Leach Street on a bicyclist that had been struck by a vehicle. The Bicylist, Willie Brown, was found in the middle of East Main Street with what appeared to be serious injuries. The vehilce that struck him fled the scene and could not be located. There were no wittenses to the crash. Mr. Brown was transported to Miami Valley Hospital.

CRT Officers that responded were Officer Kelley, Officer Atkins, Officer Roelker, and Detective Moore.

4. The Xenia Police Division Crash Response Team (CRT) was activated on August 16, 2018 at 2013 hrs to the intersection of South Detroit and West Third Street on a two vehicle crash between a car and a motorcycle. The motorcyclist, Zachary Morgan, sustained serious injuries and was transported to Miami Valley Hospital. Mr. Morgan was not wearing a helmet at the time of the crash. The driver of the car, Ashley Tedrick, was cited for the accident.

CRT officers that responded to the scene were Officer Atkins, Officer Reed, Officer Roelker, and Detective Moore.

Training:

Officer Brian Atkins attended Levels 1, 2, and 3 accident reconstruction school.

Officer Chad Roelker attended Commercial Motor Vehicle Inspection, Commercial Motor Vehicle Collision Investigation, and Bicycle Collision Crush and Energy.

Equipment:

VC 3000

Mono Pod

ARAS 360 computer program downloaded to computer in Det. Division

“I have reviewed our Policies and Procedures and I feel they are adequately serving our needs as a Division”.

City of Xenia, Ohio Police Division Divisional Training

The Xenia Police Division is proud of its ongoing training program. The Xenia Police Division’s training program starts with the Training Committee led by Sgt. Jeff Osburn.

The Training Committee meets monthly to review the ongoing training needs of the division and to review individual requests for specialized training to ensure the those requests meet both individual and divisional needs. The Training Committee is charged with scheduling all training mandated by the State of Ohio and CALEA standards. Finally the training committee is tasked with scheduling training that will keep our staff at the forefront of law enforcement tactics and techniques.

The Xenia Police Division is fortunate to have a high number of certified training instructors on our staff. We not only benefit from their ability to provide training in-house but we gain more diversity in our training by collaborating with other departments and academies by exchanging instructors.

The committee continues to work to provide officers with the training that is needed to expand their skills and abilities. The Police Division also strives to provide training which provides the skills and knowledge to increase officer safety. In 2018, there were no state required mandated continuing professional training (CPT), but our division continued to follow majority of the state recommendations.

Training Year	In-House Training Hours	Outside Training Hours	Total Training Hours
2018	61% - 2156 hrs	39% - 1400 hrs	3556 hrs
2017	47% - 1760 hrs	53% - 2008 hrs	3768 hrs
2016	52% - 2138 hrs	48% - 1965 hrs	4103 hrs
2015	40% - 1308 hrs	60% - 1913 hrs	3221 hrs
2014	54% - 2073 hrs	46% - 1741 hrs	3813 hrs
2013	48% - 1905 hrs	52% - 2044 hrs	3949 hrs

City of Xenia, Ohio Police Division Community Relations / Crime Prevention Report

In 2018, the Xenia Police Division continued its commitment to serve and protect the citizens of Xenia. For years we have what we believe to be a great relationship and level of trust with the citizens of Xenia. We have offered Neighborhood Watch groups within the City for years and continue to do so. Currently we have only one active group in the City, but have had interest from several other neighborhoods. The Arrowhead Trail Neighborhood Watch group has been our longest running group and has several events every year. Officer Matheson has been working with this group for years and attends all of their events and has a personal relationship with all of the members of the group. In addition to keeping watch over their neighborhood, this group collects money and toys for needy families throughout the City.

Technology continues to be an area that the Division strives to stay current. In the last half of 2018, the Police Division started using social media more frequently to get messages out to the citizens of Xenia. Our Facebook page following has doubled in size since the summer of 2018. We have used our Facebook page to educate people and to inform them about important events and travel concerns. In 2018 our Special Technology Unit (STU) went operational. The Division now has 5 FAA certified drone operators and 2 different drones. In addition to tactical situations, the STU can use its drones for community events and to help search for endangered missing persons. The STU works hand in hand with their fellow FAA drone pilots from the City of Xenia Fire Division.

Like any jurisdiction, property crimes are a concern for the City of Xenia. Theft, criminal damaging and shoplifting effect everyone in a community and the City of Xenia is no different. We have continued our attempts to deter thefts when we can. Directed patrol and encouraging Neighborhood Watch groups are two ways that we have used for years. In 2018 we started using social media more often to educate the public about documenting serial numbers of expensive property and also in regards to asking for help in identifying recovered stolen property and in trying to identify suspects caught on camera. We still have the ability to use our portable alarm system and game cameras to help deter or catch thefts in progress if needed.

The opioid epidemic Ohio is suffering from continued into 2018. Our Officers continue to carry Narcan with them while they are on patrol and have used to on many overdose calls. Patrol Officers and the Greene County ACE Task Force have continued to work together to try to combat this epidemic on the law enforcement side. An investigation into an overdose death which occurred in May of 2018 led back to the drug dealer who supplied the heroin/fentanyl which caused the death. The dealer was subsequently convicted of charge of corrupting another with Drugs for selling the narcotics which led to the death of the victim. In addition to this case, the Xenia Police Division has been diligently working with the Greene County Prosecutor's Office when it comes to the 911 Good Samaritan Law and getting qualified people treatment for substance abuse instead of being criminally charged.

We continue to try to build our relationships with the young residents of the City of Xenia and the surrounding community. The impact that our School Resource Officer (SRO) has with the high school kids is impossible to quantify. It is not uncommon for high school students to reach out to our SRO and ask for advice or counseling in different areas of

their lives. That relationship has helped us with many different calls involving high school age kids. The DARE program continues to be a popular program with 5th grade students throughout the community and offers a chance for 5th graders to have a positive experience with Police Officers. The relationships our Officers try to build with kids in our community extends beyond their actual work time. We have always had Officers who volunteer their off duty time to work with kids in our community. We currently have at least 2 Officers who are coaching youth sports and have one Officer who participates in reading events for children at the local library.

In 2018 we continued to respond to requests for Officers to come and speak with various groups and organizations. We spoke with several churches about church security and continue to offer ALICE training and other types of Active Shooter training to churches, schools and businesses in the community. We also participated in the Neighborhood Night Out events planned by the City Administration. We helped the City Administration during their Citizen's Academy. One week of the Academy was dedicated to the Police and Fire Divisions and Police Division personnel gave a tour of the Police Division to the attendees and talked to them about the different jobs within the Police Division.

Towards the end of 2018, the Police Division made a commitment to get even more involved in the community by increasing the number of Community Education and Community Policing programs that would be offered in 2019. In 2019, we plan on having a monthly Community Education program and on having our first Citizen's Police Academy in over 20 years. Topics for the Community Education programs will include teaching the Stop the Bleed program, seminars on self-defense and firearm laws, women's self-defense classes, internet safety and active shooter preparedness.

The Xenia Police Division strives to be a positive influence on the community. We can only do that by having good working relationships with the people in the community. The easiest way to keep those good relationships is by being transparent and honest with our citizens. Making the community a better and safer place can only be accomplished if we partner with the citizens in addressing quality of life issues when we can and we look forward to improving ourselves and this community.

City of Xenia, Ohio Police Division Reserve Unit Report

Sergeant LeMaster remains the only member of the Unit. He continues to be a regular presence in uniform by frequently working the extra-duty detail at the Greene County Library. Sergeant LeMaster has remained current on all in-service training and qualification requirements.

There were no documented special requests for the Reserve Unit this year. There were no documented hours of patrol or special events this year either.

City of Xenia, Ohio Police Division

D.A.R.E. Report

In 2018 the Xenia Police Division presented the DARE (Drug Abuse Resistance Education) curriculum in the following Schools: Legacy Christian, Summit Academy, Arrowood Elementary, Cox Elementary, Shawnee Elementary, St Brigid, McKinley Elementary, and Tecumseh Elementary. Each DARE session concluded with a graduation for the participants. The graduations included a slideshow with pictures of the kids doing different activities in DARE class. In addition to teaching DARE classes, Officer Masur was available to the schools as a resource officer where needed (Talking to other classes, tutoring, counseling etc...).

January through May of 2018, Officer Masur taught the DARE program at Legacy Christian, Summit Academy, Arrowood Elementary and Cox Elementary school. In April and May Officer Masur took 16 DARE Essay Winners to Wendy's for lunch. In May, Officer Masur held graduation ceremonies for the winter/spring semester. Officer Masur presented the 3rd Grade Seatbelt Safety Program to all 3rd grade classes. The program teaches students the importance about wearing a seatbelt and information on air bags. Students love the egg demonstration at the end of the presentation.

In June, the Xenia Police Division presented the 4 day Safety City program to about 50 of Xenia's soon to be 1st graders at Arrowood Elementary school. Christina Shaw, Mindy Lane, Officer Rudy Jones, Officer Tony Vitale, Officer Jackie Masur. Members of the Xenia Fire Division, the Xenia YMCA and staff from the Xenia School Bus Garage, and Deputy Jamie Coe of the Greene County Sheriff's Office assisted facilitating the different activities conducted during the 4 day Safety City Program. The students of Safety City learned about: Stranger Danger, Pedestrian Safety, Gun Safety, 911, Water Safety, Bike Safety, Seat Belt Safety, School Bus Safety, Fire Safety, and Poison Prevention. Weather and Playground Safety were added to the Program this year. Greene County Sheriff's Deputy Jamie Coe brought his dog for a presentation. The program went smoothly and was enjoyed by all. Many compliments and thanks from parents were received.

From Tuesday July 24th through Friday July 27th, Officer Jackie Masur, Officer Zach Zink and Officer Kevin Kovacs of Beavercreek, conducted a DARE Camp at Camp Hugh Taylor Birch. There were approximately 70 DARE graduates that attended DARE Camp along with 20 High School volunteer Peer Counselors. DARE Camp registration fees were graciously donated by local businesses. Activities included: Camp fires, climbing wall, swimming, boating, archery, BB guns, a huge slip and slide, water ballon fight, Tie Dye, a Canine Demo by Greene County Deputy Jamie Coe and Fairborn PD, and LOTS of cooperative games. DARE camp concluded Friday evening with a dinner with the parents. The campers left with new friends and lots of fond memories.

In the fall of 2018, Officer Masur taught the DARE program at Shawnee Elementary, St Brigid, McKinley Elementary, and Tecumseh Elementary. In late November and in December, Officer Masur was busy finishing up DARE classes, taking essay winners to Chipotle, and conducting graduations for the students completing the DARE program during the fall semester. DARE students receive DARE T-shirts, book bags, pencils, erasers and other items during the classes to promote the program and encourage student participation. In December Officer Masur took 16 DARE Essay Winner to Chipotle for lunch.

In October, Officer Masur participated in the Greene County Children's Services Trunk-Or-Treat which took place in the Ledbetter Plaza. Over 1000 people attended. Officer Masur also participated in the Xenia Community Schools Trunk-Or-Treat which took place at Shawnee elementary School. There were over 1000 students and family who attended.

All of our schools embrace the program and support its continuance. The students enjoy the lessons and look forward to "DARE Day". The younger kids look forward to their turn in the future. Parents frequently state that their kids talk about DARE and what they've learned (many parents are challenged about their own behaviors). Through the DARE program, the Xenia Police Division continues to establish

positive relationships with school staff, students, and parents. It continues to be a positive influence in the City of Xenia.

City of Xenia, Ohio Police Division School Resource Officer Report

The school resource officer program is a collaborative effort between the Xenia Police Division and the Xenia City School District to keep schools safe. Officer Dean Margioras was assigned as the School Resource Officer (SRO) for the Xenia City School District during 2018 and has been an SRO since 2003. The SRO was assigned to Xenia High School where he received the majority of his calls for service. At the beginning of the school year in August 2017, the SRO office was moved from the main office to one adjacent to the cafeteria. Since then, the SRO continues to see an increase of students who stop by his office to talk. There were a small amount of incidents handled at Warner Middle School and very few at the elementary school level. Patrol officers handled calls for service when the SRO was not available or off work. When school was not in session, the SRO was assigned as a patrol officer. Monthly reports were completed showing the daily activities of the SRO. These reports are made available to the Criminal Investigation Captain who supervises the SRO program.

Per the Ohio School Resource Officers' Association, School Resource Officers are valuable resources for their schools. They are trained to fulfill the following important roles:

- First and foremost are law enforcement officers whose primary purpose is to "keep the peace" in their schools so that students can learn and teachers can teach;
- Secondly, they are law-related counselors who provide guidance on law-related issues to students and act as a link to support services both inside and outside the school environment.
- SRO's are also law-related education teachers who provide schools with an additional educational resource by sharing their expertise in the classroom.
- Beyond these identified roles, and perhaps most importantly, SROs are positive role models for many students who are not exposed to such role models in today's society. Their presence in the schools sends a strong message that violence is not acceptable.

The SRO stayed active in keeping the school environment safe. He was involved in crisis planning meetings giving recommendations and options on how to increase the safety of staff and students in active threat situations. The SRO is an A.L.I.C.E. instructor which is a program developed by The ALICE Training Institute to increase the safety of schools in an active threat situation. The synonym stands for Alert, Lockdown, Inform, Counter, and Escape. In the past, the SRO along with ex-DARE Ofc. Matheson have conducted ALICE training for every school in the district. The SRO monitors many of the school safety drills at the high school and middle school and also helped to create some of the drills. Another responsibility of the SRO is formally charging students. Students who committed crimes on campus were at times held accountable for their actions through either the adult or juvenile charge process depending on the seriousness of the incident. In more serious incidents, the Greene County Juvenile Detention Center was utilized; however, these cases were extremely rare. In fact, most charges did not result in a physical arrest. In situations where charges were not filed, the SRO along with a school principal counseled students often educating them on laws pertaining to the incident. The SRO was present during most high school lunch sessions and student gatherings such as pep rallies and auditorium programs. He also was present in a marked patrol car in the high school bus loading zone during school dismissal to monitor vehicle traffic and deter delinquent behavior. Due to the high volume of traffic during dismissal, the SRO stopped traffic on Kinsey Rd., so buses could safely enter the roadway. At times, he would visit other schools in the district especially during lunch sessions.

The following are some major events, trainings, examples of situations, etc. in which the SRO was involved:

- 1-29-2018 - Led a safety drill with Dr. Jackoby at the end of 2nd period at the high school. The drill was scenario based and demanded the students work as a team in the classroom to barricade the door and position themselves in a safe area. The SRO also spoke about using items in the room to throw or strike if confronted by an assailant.
- 2-9-2018 - Assisted principals dealing with the death of a high school student overnight. The father of the student responded to the school to notify his daughter of the event and then took her home. Other students who knew the student were distraught needing support by counselors. I spoke to two students about the situation. The SRO spoke to two classes about the death, due to the classes having subs.
- Mr. Holop called me to Warner on an incident involving a student who had thoughts of committing suicide. Counselor Maggie Hawes had also heard the student make the same comments. The student's father and grandmother responded to the school and transported the student to Greene Memorial Hospital for a mental evaluation. See XPD report#2018-3328.
- 2-15-2018 - Mr. Holop called the SRO to Warner on an incident involving a student who had thoughts of committing suicide. Counselor Maggie Hawes had also heard the student make the same comments. The student's father and grandmother responded to the school and transported the student to Greene Memorial Hospital for a mental evaluation. See XPD report#2018-3328.
- 2-21-2018 - Dr. Jackoby reported that students heard a female student make a school threat during class. The student was on juvenile probation and was incarcerated for Making False Alarms and Disorderly Conduct. See XPD report#2018-3822.
- 3-5-2018 - During the beginning of the third lunch session, a female student who has ongoing anxiety issues approached the SRO asking to talk. A few years ago, the student made superficial cuts to herself in a girls' restroom at the high school. She proceeded to tell the SRO that she was having feelings of doing the same thing today. The last time she used a small blade from a pencil sharpener. The student was asked if she possessed anything with which she could hurt herself and she nodded her head. I then asked if it was the same thing she used before, and she nodded her head again. Mr. Bachman and the SRO escorted the student to Peggy Roesser who is a school mental health therapist and very familiar with the student. I found her to be in possession of a small pencil sharpener which was given to Mrs. Winston.
- 3-9-2018 – Went to West Liberty High School to attend a tour showing the security upgrades since the shooting that occurred there. Capt. Steve Lane and Superintendent Gabe Lofton were also present. Travel time was utilized to talk to Mr. Lofton about school security.
- 3-13-2018 - Attended a principals meeting at the Board of Ed to speak about Alice Training (Civilian Response to Active Threat) and security issues in schools. Chief Person, Captain Wilson, Captain Lane, and Ofc. Matheson were also present. Ofc. Matheson and the SRO gave an overview of the Alice concepts.
- 4-19-2018 - Spoke to Natalie Sherry, an RN from GMH, about the Stop the Bleed Program. She explained that a grant was obtained to give bleeding supplies to the high school and middle school if 8 staff members attended the 1 hour training. The SRO gave the info to School Head Nurse Aleisha Stringfellow who arranged for the training to take place during a professional development day. Superintendent Gabe Lofton was also contacted and was in

favor of the training. The planning resulted in some school employees receiving the Stop the Bleed training and the school district receiving two free mass casualty medical kits. The kits included tourniquets and other blood stopping supplies that were divided among all the schools.

- 10-19-2018 - Attended the Ohio Active Assailant Conference in Columbus.
- 11-8-2018 - Mr. Holop asked the SRO to accompany him to the mentally handicap unit at Warner Middle School to speak with a male student. This particular student has a strong interest in police officers and firefighters and was promised that he could speak to me if he improved his classroom work. The SRO spent time praising him on his accomplishments and answered several questions.
- 11-16-2018 – The SRO attended the Thanksgiving meal in the XHS mentally handicap room during lunch. He spent time interacting with the students and teachers.

There were occasions in which the SRO was asked to speak with students, parents, and/or staff about various safety and law-related topics. The SRO was also asked to participate in student events in which he had contact with a large number of students. The following are all of the presentations and events during the year:

- 1-11-2018 – The SRO attended 3 class meetings called by Dr. Jackoby. I reminded student to drive responsibly on and off school grounds.
- 3-2-2018 - Spoke to 3rd, 6th, and 7th period government classes about Search and Seizure Rights and School Safety. I also fielded numerous questions from the students.
- 3-7-2018 - Gave presentations to 4 periods of high school health class. Topics of discussion were opioid abuse including herion, effects of crystal meth and flakka, and social website awareness including sexting and posting negative matter. I also encouraged students to report anything situation that could potential harm someone including drug usage. In light of the recent Florida school shooting, I left some time to discuss school safety. Numerous students had questions.
- 3-8-2018 – The SRO gave presentations to three more health classes. The topics were the same as those discussed on 3-7-2018.
- 5-11-2018 - Attended an active threat drill at the Xenia Legacy School. The principal made an announcement of a threat in the main school building. Those in the building locked down. Students in the building next door were at lunch. They were told to evacuate. Some of the students began walking to the front of the main school building. The SRO and principal stopped those students and redirected them in a safer direction. When the students arrived at the rally point, which was behind the Athletes in Action building, the principal asked the SRO to speak to the students about the drill and options that are available during an active threat. There were approximately 150 students present.
- 5-17-2018 - Participated in the Reality Day event at Warner Middle School. All 7th graders attended the event. The SRO ran the “Chance Booth” and had contact with half of the 7th grade class.
- 8-24-2018 - School administrators, counselors, the athletic director, and the SRO spoke to each high school grade level in the auditorium about expectations for the year. The SRO spoke specifically about social media awareness, campus safety, traffic concerns, and the importance of reporting serious issues.

- 9-11-2018 - An aide for the high school mentally handicap unit asked the SRO to stop by her classroom, because the students wanted to talk to him. The students gave the SRO cards with their names on them showing appreciation for the SRO's service and honoring 911 first responders who died that day.
- 9-25 -2018 - Spoke to 3 periods of high school health class. Topics of discussion included drug awareness (heroin, meth, flakka) and internet safety (sexting and bullying). The SRO also allowed time for questions at the end of the period.
- 9-26-2018 - Spoke to 4 periods of health classes. The topics were the same as 9-25-2018.
- 12-19-2018 - Participated in the Reality Day at WMS. I worked the "Chance Booth" and came into contact with half the 7th grade class.

During the year, the SRO collaborates with school administrators and at times completes police reports and files charges on students for crimes committed on school grounds. There were some incidents in which a student was charged with two or more offenses which are reflected in the statistics below. For instance, a student who committed an Assault in the presence of other students was also charged with Disorderly Conduct. Making False Alarms and Inducing Panic charges usually resulted from a student writing a school threat or stating they would harm others in the school. In all of these cases, there was no supporting evidence that the student was going to follow through with the threat. There were no incidents of this nature during the year. Weapons charges were the result of students being in possession of a knife but not brandishing and/or threatening others with it. Most of the Possession of Drugs charges were the result of students possessing marijuana. There were fewer incidents in which a student was found to be in possession of a prescription drug. The SRO and school administrators take a special interest in turbulent behavior and physical altercations on buses to and from school. These incidents place all of the students in danger because of several reasons. It creates a distraction to the bus driver who is now focused on the situation and not the street. The area is also very confined and there is nowhere to retreat. Thirdly, students are usually standing up watching which is extremely unsafe if the bus is involved in a crash or needed to stop suddenly. The SRO usually charged students who physically fought on the bus and counselled students on near fights. The following total number of charges during 2018 may include a small number filed by patrol officers when the SRO was unavailable.

Xenia High School

Number of students charged - 19

Felony Assault - 0

Assault - 3

Disorderly Conduct - 13

Menacing - 0

Theft - 0

Alcohol Violations - 2

Felony Possession of Drugs - 0

Dangerous (Prescription) Drugs Possession - 1

Possession of Drugs - 2

Drug Paraphernalia - 2

Felony Trafficking in Drugs - 0

Making False Alarms - 1

Sexual Imposition - 0

Felony Weapons Violations - 0

Weapons Violations - 1 (Knife –No threats)
Resisting Arrest - 0
Adulterated Food - 0
Warrant Arrests - 0

Warner Middle School

Number of students charged - 2

Assault -
Disorderly Conduct -
Menacing - 0
Theft - 0
Criminal Damaging - 2
Possession of Drugs - 0
Possession of Prescription Drugs - 0
Felony Trafficking in Drugs - 0
Alcohol Violations - 0
Weapons Violations - 0
Making False Alarms - 0
Misuse of 911 - 0

Elementary Schools

Number of students charged - 1

Illegal Conveyance of Weapons on School Grounds - 1 (BB gun)

Most of the time in the schools was spent counseling students as a result of a principal or counselor's call for service which did not result in a criminal charge. Students would also come to the SRO's office to ask a question or just say hello. Parents also contacted the SRO with school, family, or neighborhood problems. Some of the issues that the SRO dealt with during the year are as follows: bullying/cyberbullying, referrals to other agencies (Family Solutions, Juvenile Court, Children Services, etc.), social website issues, information gathering, drug/alcohol assessments, school staff search assist, standby request due to volatile student/parent, meetings attended, lockdown drills and recommendations for school safety, medical assists, mental health crisis situations, unruly child issues, criminal activity not resulting in charges, reports referred to patrol, child custody issues, etc. Principals and counselors were very proactive in getting the SRO involved with incidents that could potentially lead to criminal charges being filed such as rumors of students wanting to fight, etc. The SRO strongly encourages the schools to incorporate him in these situations not only to help deter deviant behavior but also to build rapport with students. The following is the total 2018 SRO activity not including situations resulting in charges being filed.

- School official requests for service - 177
- Student contact/counseling - 170
- Parent contact/referral to other agency - 69
- Meetings attended - 11
- XPD & other agency assists - 13
- Police reports/no charges (includes off school grounds incidents) - 11
- Mental health crisis transports - 2
- School medical assists - 8

City of Xenia Police Division Juvenile Programs Review

School Resource Officer (SRO)

The School Resource Officer's Position remains a valued position for the police division. The purpose of the SRO is to give students a positive contact with police. Officer Dean Margioras continues to work very well as a veteran presence in the schools. He participates in many aspects of the school environment on a daily basis. Officer Margioras is often called upon to give classroom lectures to students on hot topics such as narcan use, traffic stops, and racial profiling. The School System and the community have always supported this important connection between our division and the secondary schools. The number of complex and high profile issues that Officer Margioras handles continues to be on the rise and can be somewhat overwhelming for one SRO to handle. Officer Margioras is often away from the high school to handle serious issues occurring at Warner Middle School. All parties involved agree that we need another SRO to work full-time at Warner Middle School. The Xenia Police Division continues to submit a grant request for funding of an additional SRO for the middle school. Xenia PD has not been awarded a grant to this point. The second SRO is something school officials are interested in as well. We will continue to work with the schools. The Greene County Career Center has broken ground inside the City of Xenia and plan to relocate the Career Center. Once the career center is complete, we will be looking to add one additional full time SRO for the center.

D.A.R.E. Program

Our D.A.R.E. Program has been in existence since the early 1990's.

The purpose of the DARE program is to allow elementary age student to interact with police. Often we hear a parent threaten their kids by saying "if you don't behave I'm going to have this officer take you". These programs allow the kids to see the police as someone they came trust not fear.

The program has been an important part of the rapport that has been built with our local schools. The

D.A.R.E. Program is very popular with Parents, Students, and School Faculty. Our command staff has evaluated the program several times within the past few years and the program continues to be a high priority for our division.

In the spring of 2018, the Xenia Police Division received a 2018 Dodge Ram truck as a donation. The truck was donated by the Tobey family, who are the owners of Key Chrysler in Xenia Ohio. The truck has been displayed in parades and car shows throughout Greene County.

Officer Jackie Masur is in her fourth year as our D.A.R.E. Officer. Officer Masur has built a very good rapport with the Students, Parents, and School Staff. The feedback from school officials relating to the program and our D.A.R.E. Officer continues to extremely positive. Officer Masur's presence in the elementary schools has many benefits related to school safety and positive public relations. Officer Masur works well filling in on patrol shifts when she is not instructing D.A.R.E. Our D.A.R.E. Officer continues to be present at many public events throughout the year. The Xenia Police Division administration will continue to monitor and review the aforementioned programs to make any possible improvements or necessary

modifications to better serve the community. It continues to be my opinion that both of these programs are extremely beneficial to the division, schools, and the community as a whole. A second SRO assigned to Warner Middle School is needed as soon as possible. In the

Juvenile Court and Detention

Xenia PD has a good working relationship with the Juvenile Court and Detention Staff. Judge Tornichio has been very willing to meet with us to make sure our officers and investigators work well with his staff. He worked directly with our detective to be one of the first Judges in Greene County to do search warrant via video. Our officers and investigators also have a good working relationship with the juvenile prosecutor. Over the past couple of years, our officers have not had problems getting juvenile offenders incarcerated in the detention center when it is necessary. In 2018, we began filing juvenile charges thru the Greene County Juvenile Court porta. This porta allow us to file charges expediently and with fewer errors.

City of Xenia, Ohio Police Division D.I.V.E.R.T Report

DIVERT Contact Rate:

Total number of disputes cases were 228, DIVERT made contact with 185 which makes 81% contact rate. Total number of domestic violence were 292, DIVERT made contact with 253 which makes 87% contact rate.

DIVERT Outcomes Evaluations:

Total number of cases where contact was attempted	415
Total number of cases where contact was available	216
Total number of cases where contact was unavailable	199
Wrong number	20
No longer in service	67
Four time callback	102
Client moved	10

Number of contacts who

Agreed to participate	179
Refused to participate	37

Of the contacts who agreed to participate

1. Did you receive any additional information about community resources that you felt were helpful to your situation?

Yes	179	No	0	Don't Know	
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2. a. Did you contact any of the referral resources we gave you?

Yes	148	No	346
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 b. Was the contact helpful?

Yes	123	No	25	Don't Know	0
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3. I am going to list the specific agencies or resources that the DIVERT Team referred you to during their contact with you. Please indicate yes or no about whether you were in contact with the agency.

Number of referrals made to agencies	494
Average number per case	2.76

4. Have there been any more incidents of violence since you contact with the DIVERT team?

Yes	11	No	168	Will Not Disclose	0
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5. Would you be willing to have the DIVERT team come to your home again if you experience another crisis situation?

Yes	175	No	4	Don't Know	0
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City of Xenia, Ohio Police Division Victim Witness Needs Analysis

During 2018, I was able to continue to observe interactions between officers, investigators, and victim advocates. Our domestic violence detective works with the Xenia Municipal Court victim advocates on a daily basis. Our protocol for patrol officers is to contact Xenia Municipal Court anytime a suspect is arrested for domestic violence. This service is available 24 hours a day and has been working very efficiently. Det. Clay maintains a close working relationship with all three municipal advocates.

We also interact with Victim/Witness Staff on the county level on a regular basis. The vast majority of these interactions are for felony sexual assaults, child abuse cases, and other crimes of violence. The county Victim/Witness Program is administered by the Greene County Prosecutor's Office. We continue to use an off-site facility for child victim interviews. The facility is named "Michaels House" and is located in Fairborn, Ohio and managed by Dayton Children's Hospital. We have used this soft interview setting with their highly trained forensic interviewer for several years. In December of 2018 the director replaced the second forensic interviewer, the new interviewer will began forensic training in early 2019. I continue sit on their operations committee. I continue to help along with other members on the operations committee in updating and developing new and effective policies. The committee has a multi-disciplinary makeup that includes advocates, mental health professionals, children's services case workers, the prosecutor's office, and law enforcement. "Michael House" continues to be a great asset to our investigators.

Detective Holly Clay has continued her work with the multi-disciplinary team to provide "strangulation training" for officers and detectives in Greene County. She has enlisted members of both the municipal and County Victim Witness groups to help with the training program. She also has an assistant Greene County Prosecutor working with her group. Detective Clay continues to work with lawmakers attempting to make strangulation and attempted suffocation of family members felonies under state's domestic violence laws.

We have also built a good working relationship with our mental health services in Xenia (TCN). We have called on them to help us with victims of attempted suicide and suicide crisis calls. We have also used their resources to help families who have lost a family member to suicide or drug overdoses. We have 24 hour Mental Health Crisis Assistance available by TCN. Nearly all sworn officers have now attend Crisis Intervention Team Training put on by TCN.

It is still my opinion that our officers and investigators have great resources available to them for victims and witnesses; this includes a handout of services available to them with every report. We continue to need more assistance with Mental Health and Crisis calls as they continue to be on the rise.

The officers and investigators work well with the advocates and mental health professionals and we routinely make suggestions for improvements.

City of Xenia, Ohio Police Division Internal Affairs Statistical Summary

Complaints and Internal Affairs Investigations by Year

External	2016	2017	2018
Citizen Complaint	0	0	0
Sustained	0	0	0
Not Sustained	0	0	0
Unfounded	0	0	0
Exonerated	0	0	0
Internal			
Directed complaint	1	0	0
Sustained	1	0	0
Not Sustained	0	0	0
Unfounded	0	0	0
Exonerated	0	0	0

City of Xenia, Ohio Police Division Greene County Regional Swat Team

The Greene County Regional SWAT completed six (6) missions in 2018. The missions were three (3) high risk search warrants, one (1) barricaded subject, one (1) high risk buy bust/arrest warrant and one (1) search/arrest warrant.

Date	Location	City/Township	Requesting Agency	Type
03/29/2018	905 Clifton Rd.	Springfield City	Greene County ACE Task Force	Search/Arrest Warrant
03/29/2018	346 Chestnut St.	Springfield City	Greene County ACE Task Force	Search/Arrest Warrant
04/18/2018	793 N. Richard Dr.	Xenia City	Xenia Police Division	Search/Arrest Warrant
05/27/2018	1830 SR725 Lot 11A	Spring Valley Village	Greene County Sheriff's Office	Barricaded Subject
10/18/2018	70 Hospitality Dr.	Xenia City	Greene County ACE Task Force	Buy Bust/Arrest Warrant
12/06/2018	530 Newport Rd. 5B	Xenia City	Greene County ACE Task Force	Search/Arrest Warrant

There were several personnel changes on the SWAT Team in 2018. XPD Ofc. Matt Dray resigned from the SWAT Team (and the Police Division). GCSO Deputy Mike Terrell and XPD Ofc. David Elliott were added to the Team.

The SWAT Team was able to participate in several out of agency training sessions. In May, Deputy Terrell and Ofc. Elliott attended the OTOA Basic SWAT Course in Dayton, OH. In June, XPD Ofc. Margioras, Ofc. Matheson, Ofc. Roelker, Ofc. Swihart and I all attended the OTOA Conference in Sandusky, OH. GCSO Sgt. Funk and Deputy Emery attended an NTOA SWAT Team Leader Course in Kettering, OH in November. Incoming XPD Special Operations Commander Capt. Stutes also attended this course.

As of January 1, 2019 the Team consists of eleven (11) Xenia PD SWAT members, three (3) GCSO SWAT members and two (2) GCSO Drivers.

City of Xenia, Ohio Police Division Crisis Negotiation Team Report

The Hostage Negotiating Team was established in 1982 and consists of full-time Xenia Police officers who are highly trained in crisis negotiations. In 2008, the Team joined with the Greene County Sheriff's Office and became known as Crisis Negotiating Team. The negotiators work directly with the Greene County Regional SWAT during situations that require a trained negotiator; such as, Hostage Situations, Suicidal Persons, and Barricaded Subjects. The negotiator's goal is to attempt to end situations with no loss of life or injury to all subjects involved.

Members

Current XPD members: As of 02/01/2017 to current

Sgt. Scott Beegle (Commander)
Sgt. Steve Shaw (Intel, Asst. Commander)
Det. Doug Sparks (Training)
Det. J. Moore (Equipment)

Current GCSO members: As of 01/01/2014 - current

Sgt. David Jones (Greene County S.O. Commander)
Sgt. Matt Walters
Deputy Donna Dempsey

Callouts

The Crisis Negotiations Team responded to 1830 St Rt 725 Lot 11A Spring Valley, Ohio. The subject had a warrant out of Virginia with a nationwide pick up, when deputies walked up to the residence he ran inside and stated he had a gun and would shoot law enforcement if they came any closer to the residence. Deputy Nipper was the primary negotiator (he was not on the team at the time but has been trained through OPOTA). Jeff Moore was the Secondary and D. Jones was the team leader. Deputy Walters, Steve Shaw and Jeff Moore were also present during the standoff. The suspect came out on his own.

Training

CNT participated in two trainings and one seminar in 2016 totaling **36** hrs. The 4 hours of training that was missed was due to several scheduling conflicts with getting the team together.

May 16, 2018

Combined SWAT/CNT training

4 Hrs

The Crisis Negotiations Team participated in combined 4 hr scenario training. This training was held at 2479 Indian Ripple Rd. The scenario was a disgruntled employee who had shot his boss and a coworker. Doug Sparks was the primary negotiator. Donna Dempsey was the Secondary and D. Jones was the team leader. Deputy Walters and Jeff Moore were also present during the training.

November 10th, 2018

Combined SWAT/CNT training

8 hrs

The scenario was held at 2028 Dayton Xenia Rd Beaver creek Oh. The scenario was an intoxicated family member who pulled a gun out and was threatening family members, the suspect shot 2 officers on the outside of the residence when they arrived, and had hostages inside the residence. Matt Walters was the primary negotiator. Jeff Moore was the Secondary and Scott Beegle was the team leader. Dave Jones and Doug Sparks were also present during the training.

Midwest Crisis Negotiators Conference
September 5th thru 7th, 2018
24 hours

The Greene County Crisis Negotiations Team attended the three day Midwest Crisis Seminar held at the Hilton at Easton. All members were present for this training.

Equipment/Uniform

Team equipment:

1. Throw Phone (Hard wire and Cell)
2. Bull horn
3. Cable
4. Misc...pens, paper, clip boards etc....

Team equipment is equipment that is not issued to a specific team member and is generally maintained at the departments.

Uniform

One CNT Shirt

One pair of BDU style pants

One jacket

Ballistic vest

Ballistic helmet

Duty belt consisting of a radio, hand-cuffs, departmental issued firearm and magazine

Vehicles

Mobile Negotiating Vehicle (CNT) (Property of Greene County Sheriff's Department) - Provides for transportation of members and equipment and serves as a mobile negotiating/interviewing center.

Prepared by: Sgt. Scott A. Beegle #53

"I have reviewed our Policies and Procedures and I feel they are adequately serving our needs as a Division".

City of Xenia, Ohio Police Division Special Technology Unit Report

In 2018, the Special Technology Unit (STU) became an active unit in the Xenia Police Division. Policies and Standard Operating Procedures were created, revised and finally put into place. Two Unmanned Aerial Vehicles (UAV) were purchased in 2017, but placed into service in 2018. These are a DJI Phantom 4 and a DJI Inspire 1 v2. Also purchased in 2018 was a Forward Looking InfraRed (FLIR) lens for the Inspire UAV.

The team members all obtained their F.A.A. Part 107 commercial pilot's license for remote vehicle operation. This was an intense on-line course followed by a comprehensive F.A.A. test. All members of the team passed on their first attempt.

The team members also went through a nighttime flight training required for the F.A.A. to permit the UAVs to be flown after dark. We used that time to also practice with the FLIR. We used it for both locating and following subjects in the dark.

Team members logged over 780 minutes of flight time (takeoff to landing). We participated in 2 joint trainings with Greene County Regional SWAT. During this time, we were able to demonstrate the UAV's abilities and determine how best to incorporate UAVs into SWAT operations. Team members also practiced search and tracking with the UAVs.

Team members used UAVs to photograph several intersections that were reconstructed in 2017/2018. These images were then used to create templates for officers to use when completing crash reports.

The team lost 1 member due to his leaving XPD for a different career. A new member was brought on and is currently working to obtain his F.A.A. Part 107 license.

STU is also responsible for the division's portable alarm system. All member have been trained on how to setup and use the system. It was deployed 4-5 times in 2018.

City of Xenia, Ohio Police Division Parking Revenue Receipts

Parking Meter Data

Month by Month Comparisons 2017 and 2018

Months	Meters 2017	Meter 2018	Amount Diff.	Percent Diff.
January	\$1,532.75	\$1,435.25	-97.5	-6.79%
February	\$1,496.65	\$1,901.74	405.09	21.30%
March	\$2,885.86	\$1,985.41	-900.45	-45.35%
April	\$1,655.64	\$1,773.56	117.92	6.65%
May	\$1,592.37	\$2,249.18	656.81	29.20%
June	\$1,778.94	\$1,506.67	-272.27	-18.07%
July	\$1,644.98	\$1,587.77	-57.21	-3.60%
August	\$1,910.45	\$1,412.63	-497.82	-35.24%
September	\$1,498.49	\$1,437.51	-60.98	-4.24%
October	\$1,517.20	\$1,666.16	148.96	8.94%
November	\$1,741.97	\$1,608.24	-133.73	-8.32%
December	\$1,390.54	\$1,221.23	-169.31	-13.86%
YTD Totals	20645.84	19785.35	-860.49	-4.35%

Parking Citation Data

**Month by Month Comparisons
2017 and 2018**

Months	Citations 2017	Citations 2018	Amount Diff.	Percent Diff.
January	133	134	1	0.75%
February	99	123	24	19.51%
March	138	137	-1	-0.73%
April	149	113	-36	-31.86%
May	120	89	-31	-34.83%
June	129	122	-7	-5.74%
July	138	104	-34	-32.69%
August	145	112	-33	-29.46%
September	108	71	-37	-52.11%
October	157	139	-18	-12.95%
November	113	102	-11	-10.78%
December	122	78	-44	-56.41%
YTD Totals	1551	1324	-227	-17.15%

Parking Citation Receipts

**Month by Month Comparison
2017 and 2018**

Month	Receipts 2017	Receipts 2018	Amount Diff.	Percent Diff.
January	\$ 1,100.00	\$1,360.00	\$260.00	19.12%
February	\$ 1,120.00	\$1,520.00	\$400.00	26.32%
March	\$ 1,185.00	\$1,595.00	\$410.00	25.71%
April	\$ 1,275.00	\$1,565.00	\$290.00	18.53%
May	\$ 1,015.00	\$835.00	(\$180.00)	-21.56%
June	\$ 1,601.00	\$2,000	\$399.00	19.95%
July	\$ 1,175.00	\$1,285.00	\$110.00	8.56%
August	\$ 1,355.00	\$1,235.00	(\$120.00)	-9.72%
September	\$ 1,345.00	\$1,545	\$200.00	12.94%
October	\$ 1,960.00	\$1,390.00	(\$570.00)	-41.01%
November	\$ 1,565.00	\$1,430.00	(\$135.00)	-9.44%
December	\$ 1,350.00	\$1,090.00	(\$260.00)	-23.85%
YTD Totals	\$ 16,046.00	\$16,850.00	\$804.00	26%

City of Xenia, Ohio Police Division Annual Review of Special Positions

Divisional Detectives:

We currently have four full-time detectives assigned to the Detective Division on a daily basis. Each detective handles Felony and Misdemeanor Cases. We continue to provide a detective for after-hours calls (24 hours a day, 7 days a week). The investigators rotate weekly for these on-call duties. Over the past few years, the detective section has grown into a seasoned group of investigators who continue to gain valuable experience by attending additional training as finances and manpower allows. There was no turn over in the Division during 2018; however, Captain Wilson is retiring in the first quarter of 2019 and Captain Steve Lane will assume the position of Criminal Investigations Captain. It continues to be my opinion that the division needs to maintain four full-time detectives to properly cover each section of the city. This allows for proper staffing during vacations and training days. This number allows for detectives to rotate through the on-call schedule only once every 4 weeks. I continue to promote the idea that all of the investigators need to be trained to handle all types of investigations. We do not have a large enough staff to train any of the four to be specifically assigned certain types of cases (i.e. Juvenile cases only, sexual assault, robbery, homicide, etc. In years past, we have given officers who are interested in the detective division the opportunity to be temporarily assigned to the division. This practice promotes the notion of training up and is a valuable practice. This could be achieved through a four (4) month rotation.

Agencies for Combined Enforcement (A.C.E.) Task Force Detective:

We currently have one (1) detective, Marc Margioras, assigned to this countywide drug enforcement unit. The task force currently has seven (7) people assigned including the director, Captain Scott Anger and assistant director, Chris Fisher.

The task force has been together for more than 25 years. Xenia PD has maintained at least one detective in the task force since it was formed. The task force allows for the sharing of resources and intelligence to focus on drug problems throughout the county. The unit has always been responsive to our agency for specific requests. Over the last 4 years, we have used the combined agency task force to help us focus on the overwhelming volume of street drug cases. Heroin abuse and overdoses continue to plague the city of Xenia and demand much of their time. In 2017, the task force also started working various prostitution cases and they continued this for 2018. If man power improves and we are ever able to return to full staffing, I would recommend assigning an additional officer to the task force.

Domestic Violence DIVERT Unit:

The DIVERT Unit continues to be an asset to the police division. The unit continues to be led by Det. Holly Clay. The performance of this unit raises the bar for other agencies to follow. The case load in this section continues to be extremely heavy. Det. Clay has continued to keep the division on the cutting edge with the most new and effective ways to serve domestic violence victims. She continues to provide excellent training for the officers and revamped our divisions Domestic Violence Assessment Form. This unit is in large part funded by the VAWA Grant. Detective Clay has been assigned to this unit for many years. She has established an exceptional working relationship with the Municipal and Common Pleas Courts. Detective Clay also has a good relationship with the victim witness advocates at both courts. The DIVERT unit provides a great service to the division and to the community. The division needs to do everything possible

to maintain the VAWA Grant so this unit can continue to effectively serve domestic violence victims in Xenia.

FBI Joint Terrorism Task Force:

We currently do not have anyone assigned to this unit. However, Marc Margioras and Chief Randy Person maintain their clearance levels to receive important updates from the Task Force.

“I have reviewed our Policies and Procedures and I feel they are adequately serving our needs as a Division”.

City of Xenia, Ohio Police Division Workload Assessment for non-sworn Positions

The Division has five (5) full-time civilian employees (excluding the Communications Section) and zero (0) part-time employee. The employees who are not in the Communications Section are distributed as follows: Three (3) Police Service Aides; one service aide for the Chief, one service aide for patrol/ operations, and one service aide for investigations. One (1) records clerk and one (1) fulltime parking enforcement attendant. The Communications Section has twenty two (22) full-time employees.

Communications: The Communications Section services twelve (12) law enforcement agencies and eleven (11) fire and EMS agencies. They have one (1) Communications Director, one (1) Communications Technical Director, and are authorized to have twenty (20) Communications Operators. The volume and workload continues to increase for all of these positions.

The Communications Technical Director services the Communications Section, the Division as a whole, the P.S.I.S.N. network, and many on-going projects. An additional full-time Communications IT Tech position would be beneficial to assist the Communications Technical Director with his workload. The Communications Technical Director fills in for the Communications Director in her absence and does supervise the Communications Operators during that time. However, the Communications Technical Director does not have any day-to-day supervisory function over the Communications Operators and therefore they do not fit into the span of control.

The span of control is excessive; one (1) Communications Director to twenty (20) Communications Operators. There continues to be a need for first line supervisors on each platoon. The addition of four (4) supervisors would bring the span of control into an acceptable range; one (1) Communications Director to four (4) supervisors, and one (1) supervisor per platoon to four (4) Communications Operators per platoon.

Service Aide to the Chief of Police: The Police Chief's service aide handles many responsibilities such as correspondence for the command staff; payroll for the entire Division; processing of invoices for the communication director and assists the administrative captain; clerical duties, and contact with the public. The administrative service aide also coordinates many other functions such as the annual awards ceremony/picnic, preparation of commendations and awards throughout the year, daily etc. This position also oversees the warrants for the records section and fills in for the record clerk in her absence. The service aide to the chief is also the clerk for the newly established Parking Violations Bureau and is currently cross training for CALEA and assists in video record requests. These responsibilities take up the majority of this position's time. The workload of this position keeps one full-time employee occupied.

Administrative Section Police Service Aide: This position assists the administrative and patrol captain in all aspects of operations and reports to the administrative captain. This position handles all of the procurement, for patrol, from paperwork to uniforms, to conducting orientation with new hires. It is also responsible for dealing with junk vehicles and titles. The patrol service aide is the accreditation manager for the department and is responsible for our CALEA accreditation. In addition, this position serves as a mock assessor for other agencies preparing for their CALEA accreditation. This position is also responsible for the reviewing, redacting and

releasing all in-car and body worn cameras for discovery purposes and public record requests. The patrol service aide also conducts the orientation to those participating in our Internship Program through local colleges or Ohio Means Job program. It also assists with the records in the absence of the records clerk.

Criminal Investigations Services Police Service Aide: This position processes all felony warrants, maintains the evidence photos, files all felony case jackets, and provides transcription services. This position continues to have a significant role in supporting and maintaining the records software and Live Scan fingerprinting machine. This position assists with building and maintain the computers used in the section. This position's most visible function is that of secretary/receptionist for the Criminal Investigations Section. This position is also called upon to help with expungements and monitor the records window in the absence of the records clerk. The workload of this position keeps one full-time employee occupied.

Records Secretary/Clerk: The Record Section is operated with one records clerk and is backed up by the service aides and the parking enforcement attendant. This single position handles all opening, entering, and closing of cases; and UCR tallies. This position handles many public records requests and background checks. This position handles warrants, LEADS entries, expungements, UCR Reports, accident report and citation entries. This position handles requests at the window, fax documents, and any other clerical duties that the Records Unit may need. The workload of the records clerk keeps one full time person busy. The assistance from the service aides and enforcement attendant is needed to stay ahead.

Parking Enforcement Attendant: The Parking Enforcement Unit has one full-time parking enforcement attendant. This position manages and handles all issues dealing with timed and metered parking in downtown Xenia and the Xenia Towne Square. The Parking Enforcement Attendant is responsible for patrolling the downtown meters and municipal parking lots; issuing parking citations and collecting money from the meters. He is also responsible for mailing out warning notices for people who receive parking tickets and do not pay the fines in a timely manner. In addition, he assists in taking care of the mail and online record requests.

CITY OF XENIA, OHIO
FY 2018 OPERATING BUDGET: DEPARTMENT PERFORMANCE PLAN
XENIA POLICE DIVISION 1221, 1223, 1213, 1224
With Outcomes

ADMINISTRATIVE GOALS:

GOAL: KEEP POSITIVE PUBLIC RELATIONS A PRIORITY BY MAINTAINING CLOSE ASSOCIATIONS WITH VARIED SEGMENTS OF THE COMMUNITY.

Objective 1: Assign uniform personnel to most school zones on a daily basis.

Ongoing

Objective 2: Re-establish the partnership with secondary school administrators through attendance at meetings, semi-annual drug sweeps, and discussing matters of mutual concern.

Ongoing

Objective 3: Maintain existing Neighborhood Watch groups to address quality of life issues in and around their neighborhoods. Look for opportunities to start new groups.

Ongoing, we continue to seek out neighborhoods who wish to start a watch group and respond to requests.

Objective 4: Address complaints and compliments in a timely manner. The preferred course of action is to meet with the reporting party in person, if possible. In all cases forward action to the appropriate supervisor and R&D.

Ongoing

Objective 5: Utilize our School Resource Officer on a regular basis in the high school and middle school.

Ongoing in the High School and on an as needed basis in the middle school. We continue to address the need for an SRO in the middle school with School administration.

Objective 6: Develop an MOU for joint SRO funding with school district with future goal of adding a second SRO for the middle schools.

An MOU is being discussed for the police division and Xenia Community School to share the cost 50/50 for the SRO services beginning 2019-2020 school year.

Objective 7: Continue utilizing the D.A.R.E. Officer on a regular basis in the elementary schools.

A new DARE vehicle was obtained through Key Chrysler. The Vehicle will be kept for three years and then given back to Key Chrysler. At that time, another vehicle will be given to the Division to be used as a DARE vehicle.

Objective 8: Attempt to fulfill all requests for police involvement at functions hosted by civic groups, churches, youth organizations and government entities.

Ongoing- We are providing active shooter training to the city staff and schools and continue to be contacted by other stake holders for the training.

Objective 9: Encourage officers to be present or participate in after school activities with our youth.

Ongoing- Example- Officer Matt Foubert continues to be very involved as an assistant coach in football.

Objective 10: To the extent possible publicize successes in the Police Division. Add twitter account to mirror Facebook account.

Sgt. Etchison has assumed responsibility for our social media accounts and has done an outstanding job in utilizing the Facebook page to get pertinent information to the community. He also uses it to highlight successes from the community and Division. We are still working on establishing a Twitter page.

Objective 11: Assist in public functions such as parades, 5K runs and any other events for crowd control.

Ongoing and completed. Examples- First Friday events, 4th of July event, Community day parade and festival, Hamvention.

Objective 12: Continue to Assist the Xenia Community Schools with maintenance of the A.L.I.C.E. program by providing A.L.I.C.E. trained police personnel to assist training school employees.

Completed and ongoing with continued training.

Objective 13: Encourage officers to exit their vehicles and make contact with the citizen’s in a positive way.

Ongoing- Examples of citizen’s social media posts of officers playing basketball, purchasing lemonade from stands and taking pictures with children in the community.

GOAL: ACHIEVE AND MAINTAIN STANDARDS OF EXCELLENCE IN ALL ASPECTS OF POLICE OPERATIONS

Objective 1: Maintain accreditation standards during the year 2018 by complying with all applicable mandatory standards of excellence established by the national Commission on Accreditation for Law Enforcement Agencies (CALEA).

Completed

Objective 2: Maintain at least 85% compliance with all applicable other than mandatory standards of CALEA.

Completed

Objective 3: Successfully completely the annual Accreditation file review required under the new CALEA four-year accreditation guidelines.

Completed

GOAL: CONTINUE TO DEVELOP DIVISION WIDE INNOVATION,

Objective 1: Encourage the command staff and first line supervisors to develop, cultivate and implement programs and ideas that optimize results utilizing current limited resources.

Ongoing

Objective 2: Continue to look at ways to control and minimize overtime.

Ongoing-

Objective 3: Evaluate operations, staffing, and special programs to determine the needs of the division and the efficacy of special programs.

Ongoing

Objective 4: Continue to review policy on fleet utilization to ensure safe vehicles and maximize useful life and utility.

Ongoing-

Objective 5: Include personnel and form committees from all sworn departments to give their feedback when making large capital purchases that directly impact their working conditions.

Ongoing- Decorating committee was formed and the newly remodeled building was decorated in accordance to the committee’s recommendation.

Objective 6: Maintain and update the Police Division’s City Web Pages and Facebook page.

Ongoing, Divisions City Web page still needs updated. The Division’s FB page is doing well thanks to dedication and buy-in from the officers and sergeants.

Objective 7: Expand our community outreach and establish a Citizens Police Academy.

Sgt Etchison began preparing for a citizen police academy and the first one will be held in the spring of 2019.

GOAL: ADDRESS QUALITY OF LIFE ISSUES IN A TIMELY AND EFFECTIVE MANNER

Objective 1: Increase community awareness and expectations on junk vehicles and other neighborhood nuisance programs as it relates to the police division. Continued partnership with city staff and XPD personnel to handle junk vehicles within the City.

Ongoing-

Objective 2: Strive to increase division visibility which projects positively on the division and on the city. Look at new arenas for promoting the police division.

Ongoing- We had another successful Badges and Beard contest with over \$2,000 raised. The civilian staff as well as other departments around the city participated for the 2018 cause. We raised money for a city employee who was in need of a service dog.

Objective 3: Continue to foster a positive working relationship with Mental Health Rehabilitation Board and TCN to deal with crisis calls relating to addiction and mental health issues.

Captain Lane remains connected with the Mental Health Board and TCN and created new ties.

OPERATIONAL GOALS:

GOAL: IMPROVE DIVISIONAL SKILLS/SAFETY THROUGH TRAINING

Objective 1: Provide an annual training schedule on diverse topics with emphasis on areas that our young officers may not have received yet.

Completed and ongoing.

Objective 2: Provide updates or in-service training on the topics of “legal use of force” and “vehicle pursuit policies” as well as any training mandated by the State of Ohio.

Completed and ongoing.

Objective 3: Continue to provide at least 8 hours of in-service training for all officers on less lethal force options in the department to include the ASP baton, chemical agents (OC spray), tasers, and all other authorized less lethal force options at least once during the year.

Completed and ongoing.

Objective 4: Continue to meet state guidelines for continuing education to maintain certification of officers.

Completed and ongoing

Objective 5: Participate in a mental health/stress training.

Ongoing, we hosted “Pain Behind the Badge” in conjunction with other Greene County Agencies. We continue to look at best methods of stress management.

Objective 6: Continue with monthly Attorney General Update roll call trainings.

Is no longer being done.

GOAL: EMPHASIZE ATTENTION TO TRAFFIC SAFETY THROUGH ENFORCEMENT AND EDUCATION.

Objective 1: Continue to focus enforcement efforts in traffic areas identified as hazardous based on recent crash reporting data. Utilize fixed traffic posts to increase police visibility at the most dangerous city street intersections.

Ongoing- 1 portable speed sign was purchased in 2018 and is being used in different locations. At the end of 2018, one more portable and one stationary speed sign was purchased and will start being utilized in early 2019.

Objective 2: Maintain a balance of proactive traffic enforcement by all officers assigned to patrol duty.

Ongoing

Objective 3: Encourage Patrol Sergeants to be creative in best utilizing and assigning directed patrols or special enforcement tactics.

Ongoing-

Objective 4: Attempt to balance speed enforcement between high-volume roadways and residential streets attracting citizen complaints. Display the Division's speed monitoring trailer in critical areas, followed by increased police presence to reinforce posted limits.

Ongoing- A new Traffic Speed Sign was purchased and is being utilized. Continue to promote traffic enforcement with the patrol officers.

Objective 5: Support and participate in enforcement campaigns organized and promoted by the Ohio Department of Public Safety. Publicize local efforts with the assistance of print and broadcast media.

Completed and ongoing

Objective 6: Continue the Safety City traffic and safety education program. The Safety City program teaches safety to first graders including bicycle safety, pedestrian safety, Danger Stranger; Police Officers are Our Friends, and fire safety. Investment of about 160 hours of D.A.R.E. officer time required to set up and run the program.

Completed and ongoing

Objective 7: Provide one sworn officer full-time to the D.A.R.E. program and the D.A.R.E. summer camp, serving over 450 children each year.

Completed and ongoing

Objective 8: Present at least one seat belt education program at each elementary school to teach children to "buckle up" their safety belts.

Ongoing

GOAL: WORK TO PREVENT AND REDUCE FAMILY VIOLENCE

Objective 1: Reduce the number of Domestic Violence complaints and related injuries by establishing and maintaining an arrest ratio of at least 75% in all reported Domestic Violence reports.

Ongoing

Objective 2: Reduce the number of repeat Domestic Violence calls to the same residence within a 12-month period by striving to ensure the response of a trained social worker and police officer team to 100% of all follow-up investigations for Domestic Violence.

Ongoing

Objective 3: Task the DIVERT Detective to provide legal updates pertaining to Domestic Violence case law for all sworn officers.

Completed and ongoing

Objective 4: Renewal of DIVERT grant to maintain DIVERT Officer full-time.

Completed and ongoing

GOAL: CONTINUE ALL PRACTICAL MEANS OF REDUCING STREET LEVEL DRUG ABUSE AND/OR TRAFFICKING.

Objective 1: Schedule additional special patrol assignments that target all “nuisance complaints” commonly associated with those involved in ongoing drug activity.

Ongoing- Example of targeted enforcement nights by patrol, detectives and taskforce were performed. SWAT Team along with ACE taskforce served search warrants related to nuisance complaints of drug transactions.

Objective 2: Emphasize in-service training relevant to drug law enforcement. Seek external training opportunities worthy of XPD participation.

Ongoing

Objective 3: Solicit more joint operations with the ACE Task Force, utilizing its resources and promoting collaborative efforts. Attempt to supply a second XPD officer to ACE to provide valuable experience to interested officers on a part-time, rotating basis as available.

Ongoing with joint operation in targeted hot spots. Have not been able to provide a second officer due to manpower. SWAT Team along with ACE taskforce served search warrants related to nuisance complaints of drug transactions.

Objective 4: Promote and maintain a clear line of communications between the street officers and the A.C.E. Task force detective. This will enable the exchange of relevant intelligence pertaining to street level drug dealers between patrol units and investigations units.

Ongoing

Objective 5: Develop a program where a group of patrol officers would work collectively with the A.C.E. Task Force Detective to proactively work to curb the explosion of use and sale of heroin and other opiates at the street level.

Ongoing

GOAL: COLLABORATE WITH LOCAL, STATE, AND FEDERAL AGENCIES TO INSURE AWARENESS AND DECONFLICTION OF ALL THREATS BOTH DOMESTIC AND FOREIGN TO THE CITY OF XENIA INCLUDING JOINT OPERATIONS ON LARGE SCALE OR MULTI-JURISDICTIONAL CASES.

Objective 1: Continue to partner with Federal Law Enforcement Agencies in order to share intelligence and resources to better serve the citizens of Xenia in large scale or multi-jurisdictional cases. This includes FBI, Homeland Security (JTTF), Secret Service, and FBI Task Forces.

Ongoing

Objective 2. Continue to partner with Ohio BCI both through the ACE Task force and for Crime Scene Assistance in major cases.

Ongoing

CITY OF XENIA, OHIO

FY 2019 OPERATING BUDGET: DEPARTMENT PERFORMANCE PLAN
XENIA POLICE DIVISION 1221, 1223, 1213, 1224

ADMINISTRATIVE GOALS:

GOAL: KEEP POSITIVE PUBLIC RELATIONS A PRIORITY BY MAINTAINING CLOSE ASSOCIATIONS WITH VARIED SEGMENTS OF THE COMMUNITY.

- Objective 1: Assign uniform personnel to most school zones on a daily basis.
- Objective 2: Re-establish the partnership with secondary school administrators through attendance at meetings, semi-annual drug sweeps, and discussing matters of mutual concern.
- Objective 3: Maintain existing Neighborhood Watch groups to address quality of life issues in and around their neighborhoods. Look for opportunities to start new groups. .
- Objective 4: Address complaints and compliments in a timely manner. The preferred course of action is to meet with the reporting party in person, if possible. In all cases forward action to the appropriate supervisor.
- Objective 5: Utilize our School Resource Officer on a regular basis in the high school and middle school.
- Objective 6: Develop an MOU for joint SRO funding with school district with future goal of adding a second SRO for the middle school.
- Objective 7: Continue utilizing the D.A.R.E. Officer on a regular basis in the elementary schools.
- Objective 8: Attempt to fulfill all requests for police involvement at functions hosted by civic groups, churches, youth organizations and government entities.
- Objective 9: Encourage officers to be present or participate in after school activities with our youth.
- Objective 10: To the extent possible publicize successes in the Police Division. Add twitter account to mirror Facebook account.
- Objective 11: Assist in public functions such as parades, 5K runs and any other events for crowd control.
- Objective 12: Continue to Assist the Xenia Community Schools with maintenance of the A.L.I.C.E. program by providing A.L.I.C.E. trained police personnel to assist training school employees.
- Objective 13: Encourage officers to exit their vehicles and make contact with the citizen's in a positive way.
- Objective 14: Develop a program to train local churches in A.L.I.C.E.
- Objective 15: Utilize the newly established S.T.U. team for not only operational/emergency calls but to establish positive outreach and partnerships within the community.

GOAL: ACHIEVE AND MAINTAIN STANDARDS OF EXCELLENCE IN ALL ASPECTS OF POLICE OPERATIONS

- Objective 1: Maintain accreditation standards during the year 2019 by complying with all applicable mandatory standards of excellence established by the national Commission on Accreditation for Law Enforcement Agencies (CALEA).
- Objective 2: Maintain at least 85% compliance with all applicable other than mandatory standards of CALEA.
- Objective 3: Successfully complete the annual Accreditation file review required under the new CALEA four-year accreditation guidelines.

GOAL: CONTINUE TO DEVELOP DIVISION WIDE INNOVATION,

- Objective 1: Encourage the command staff and first line supervisors to develop, cultivate and implement programs and ideas that optimize results utilizing current limited resources.
- Objective 2: Continue to look at ways to control and minimize overtime.
- Objective 3: Evaluate operations, staffing, and special programs to determine the needs of the division and the efficacy of special programs.
- Objective 4: Continue to review policy on fleet utilization to ensure safe vehicles and maximize useful life and utility.
- Objective 5: Include personnel and form committees from all sworn departments to give their feedback when making large capital purchases that directly impact their working conditions.
- Objective 6: Maintain and update the Police Division’s City Web Pages and Facebook page.
- Objective 7: Expand our community outreach and establish a Citizens Police Academy.

GOAL: ADDRESS QUALITY OF LIFE ISSUES IN A TIMELY AND EFFECTIVE MANNER

- Objective 1: Increase community awareness and expectations on junk vehicles and other neighborhood nuisance programs as it relates to the police division. Continued partnership with city staff and XPD personnel to handle junk vehicles within the City.
- Objective 2: Strive to increase division visibility which projects positively on the division and on the city. Look at new arenas for promoting the police division.
- Objective 3: Continue to foster a positive working relationship with Mental Health Rehabilitation Board and TCN to deal with crisis calls relating to addiction and mental health issues.

OPERATIONAL GOALS:

GOAL: IMPROVE DIVISIONAL SKILLS/SAFETY THROUGH TRAINING

- Objective 1: Provide an annual training schedule on diverse topics with emphasis on areas that our young officers may not have received yet.

- Objective 2: Provide updates or in-service training on the topics of “legal use of force” and “vehicle pursuit policies” as well as any training mandated by the State of Ohio.
- Objective 3: Continue to provide in-service training for all officers on less lethal force options in the department to include the ASP baton, chemical agents (OC spray), tasers, and all other authorized less lethal force options at least once during the year.
- Objective 4: Continue to meet state guidelines for continuing education to maintain certification of officers.
- Objective 5: Participate in a mental health/stress training.
- Objective 6: Develop a method of conducting and reestablish consistent roll call trainings.

GOAL: EMPHASIZE ATTENTION TO TRAFFIC SAFETY THROUGH ENFORCEMENT AND EDUCATION.

- Objective 1: Continue to focus enforcement efforts in traffic areas identified as hazardous based on recent crash reporting data. Utilize fixed traffic posts to increase police visibility at the most dangerous city street intersections and evaluate the effectiveness of the permanent solar speed sign erected at W Main St and Orange St.
- Objective 2: Maintain a balance of proactive traffic enforcement by all officers assigned to patrol duty.
- Objective 3: Encourage Patrol Sergeants to be creative in best utilizing and assigning directed patrols or special enforcement tactics.
- Objective 4: Attempt to balance speed enforcement between high-volume roadways and residential streets attracting citizen complaints. Display the Division’s speed monitoring systems in critical areas, followed by increased police presence to reinforce posted limits.
- Objective 5: Support and participate in enforcement campaigns organized and promoted by the Ohio Department of Public Safety. Publicize local efforts with the assistance of print and broadcast media.
- Objective 6: Continue the Safety City traffic and safety education program. The Safety City program teaches safety to first graders including bicycle safety, pedestrian safety, Danger Stranger; Police Officers are Our Friends, and fire safety. Investment of about 160 hours of D.A.R.E. officer time required to set up and run the program.
- Objective 7: Provide one sworn officer full-time to the D.A.R.E. program and the D.A.R.E. summer camp, serving over 450 children each year.
- Objective 8: Present at least one seat belt education program at each elementary school to teach children to “buckle up” their safety belts.

GOAL: WORK TO PREVENT AND REDUCE FAMILY VIOLENCE

- Objective 1: Reduce the number of Domestic Violence complaints and related injuries by establishing and maintaining an arrest ratio of at least 75% in all reported Domestic Violence reports.

- Objective 2: Reduce the number of repeat Domestic Violence calls to the same residence within a 12-month period by striving to ensure the response of a trained social worker and police officer team to 100% of all follow-up investigations for Domestic Violence.
- Objective 3: Task the DIVERT Detective to provide legal updates pertaining to Domestic Violence case law for all sworn officers.
- Objective 4: Renewal of DIVERT grant to maintain DIVERT Officer full-time.

GOAL: CONTINUE ALL PRACTICAL MEANS OF REDUCING STREET LEVEL DRUG ABUSE AND/OR TRAFFICKING.

- Objective 1: Schedule additional special patrol assignments that target all “nuisance complaints” commonly associated with those involved in ongoing drug activity.
- Objective 2: Emphasize in-service training relevant to drug law enforcement. Seek external training opportunities worthy of XPD participation.
- Objective 3: Solicit more joint operations with the ACE Task Force, utilizing its resources and promoting collaborative efforts. Attempt to supply a second XPD officer to ACE to provide valuable experience to interested officers on a part-time, rotating basis as available.
- Objective 4: Promote and maintain a clear line of communications between the street officers and the A.C.E. Task force detective. This will enable the exchange of relevant intelligence pertaining to street level drug dealers between patrol units and investigations units.
- Objective 5: Develop a program where a group of patrol officers would work collectively with the A.C.E. Task Force Detective to proactively work to curb the explosion of use and sale of heroin and other opiates at the street level.
- Objective 6: Schedule training on “Street Level Drug Interdiction” for patrol officers.

GOAL: COLLABORATE WITH LOCAL, STATE, AND FEDERAL AGENCIES TO INSURE AWARENESS AND DECONFLICTION OF ALL THREATS BOTH DOMESTIC AND FOREIGN TO THE CITY OF XENIA INCLUDING JOINT OPERATIONS ON LARGE SCALE OR MULTI-JURISDICTIONAL CASES.

- Objective 1: Continue to partner with Federal Law Enforcement Agencies in order to share intelligence and resources to better serve the citizens of Xenia in large scale or multi-jurisdictional cases. This includes FBI, Homeland Security (JTTF), Secret Service, and FBI Task Forces.
- Objective 2. Continue to partner with Ohio BCI both through the ACE Task force and for Crime Scene Assistance in major cases.

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CENTRAL COMMUNICATIONS 1222
With Outcomes

ADMINISTRATIVE GOALS:

GOAL: SEEK OPPORTUNITIES TO DISPLAY POSITIVE IMAGE AND PROVIDE PUBLIC EDUCATION

Objective 1: Participate in public events and educational programs to promote the 911 center.
The Center participated in the annual Safety City program to teach children the proper use of 911.

Objective 2: Develop a 911 educational program for schools.
The Center has adopted the Ohio 9-1-1 Program Office’s 9-1-1 Education Program. The 9-1-1 Education Program is interactive and educational.

Objective 3: Continue to utilize the XWARN Communications trailer at large preplanned events.
The Center utilized the XWARN Communications trailer to assist with event communications for the Ohio River Road Runners Marathon as well as the Hamvention.

GOAL: DEVELOP CAREER TRACKING SYSTEMS THAT LEAD TO PROFICIENCY IN THE ORGANIZATION AND SELF SUFFICIENCY IN ITS OPERATION BY A PROCESS OF CONTINUOUS IMPROVEMENT AND SELF-ASSESSMENT.

Objective 1: Provide an average of 8 hours in-service training in 2018.
The Communications Operators completed 29.5 hours of in-house continuing education in the areas of Emergency Medical Dispatch, Law Enforcement dispatching and fire dispatching, customer service.

Objective 2: Provide an average of 8 hours of outside professional training in 2018 for at least half of the Center operators to expand their skills, knowledge and abilities.
In 2018, the center was able to provide a total of 264 hours of free outside professional training to ten of Communications Operators in the areas of Crisis Intervention training, Domestic Violence, Hostage Negotiations, Tactical Dispatch, Human Trafficking, Hazmat/WMD, NLETS and NCIC, NICS Background, and LEADS TAC In-Service.

In 2018, the center sent two Communications Operators through Emergency Medical Dispatch training and three Communications Operators through Emergency Medical Dispatch Quality Assurance Training for an additional 96 hours of paid outside professional training.

Objective 3: Continue the Safety Program of bi-monthly/quarterly refresher training

The Communications Operators continued and completed the bi-monthly and quarterly refresher training in 2018.

Objective 4: Provide training that accomplishes obtaining Continuing Education Units but does not require overtime to accomplish this.

The majority of the required continuing education credits are earned by the dispatchers while on duty during regularly scheduled hours. The Center does have scheduled bi-monthly training/staff meetings that requires 2 hours of overtime for each dispatcher as this training is completed over 2 days on the communications operators days off in order to maintain minimum staffing within the center.

The center did take advantage of free trainings offered by surrounding agencies to provide additional continuing education; however, there was a cost of overtime to send dispatchers on their days off.

Objective 5: Continue to utilize the in-house electronic course management system for on-the-job continuing education training and continue to transition more training to the electronic course management system.

The Center continued the use of the in-house electronic course management system for continuing education in 2018. All in house training that the Communications Operators complete while on duty is loaded into the course management system. The center also uses the course management system to provide the Communications Operators easy access to forms, policy and procedures and general information.

Objective 6: Provide training and education required to all dispatchers through the National Center for Missing and Exploited Children (NCMEC); and adopt the standards and policies required by the National Center for Missing and Exploited Children to become a recognized 9-1-1 Call partner.

In 2018, the Communications Director began the required in-house CEO training to become a recognized NCMEC 9-1-1 Call partner. The training will continue into 2019, with the Director and Technical Director attending the free NCMEC CEO training and all of the Communications Operators completing the required dispatcher training. The standards and policies that are required to meet the standard are already in place.

GOAL: MAINTAIN POLICES AND PROCEDURES FOR THE HANDLING OF CALLS FOR SERVICE

Objective 1: Continue our in-house Quality Assurance program with 98% or greater compliance in accordance with the standards and review procedures of the National Academy of EMD.

The EMD Quality Assurance Program was relaunched in 2018, with three new Communication Operator EMD-Qs as well as three EMD-Qs from the Xenia Fire Division. Xenia Fire personnel were included in our EMD-Q team to provide new perspective on quality assurance for emergency medical dispatching.

The new quality assurance program through the Priority Dispatch AQUA program no longer uses a percentage amount for compliance. The new program utilizes

compliance levels. The goal for 2019 will for the center to be reach a high compliance level.

Objective 2: Continue updating and writing policies and procedures for Communications in accordance with CALEA, APCO, NENA, and NAEMD standards.

In 2018, the center began to update policies in accordance with CALEA standards and will continue working on these into 2019.

Objective 3: Consolidation of multiple paper reference sources into a single paperless repository for all frequently accessed reference material, contracts, and policies.

The center continues to use the in-house electronic course management system to access frequently used forms, reference materials, contracts and policies.

OPERATIONAL GOALS:

GOAL: PROVIDE PROMPT RESPONSE AND PRE-ARRIVAL EMERGENCY INSTRUCTIONS ON ALL CALLS INVOLVING AN ILLNESS, INJURY OR THREAT TO LIFE UNTIL A FIRST RESPONDER IS ON THE SCENE.

Objective 1: Answer a minimum of 90% of 9-1-1 calls within 12 seconds (two rings of the telephone).

In 2018, the center had an average answer rate of 5 seconds for all incoming calls, including emergency 9-1-1 calls and non-emergency calls.

Objective 2: Dispatch 95% of all priority one Law Enforcement calls within 90 seconds of the call being created in CAD.

In 2018, the average create to dispatch time for priority one law enforcement calls was 31 seconds.

Objective 3: Dispatch 95% of all priority one Fire and EMS calls within 90 seconds of the call being created in CAD.

In 2018, the average create to dispatch time for priority one fire and EMS calls was 76 seconds.

GOAL: PROVIDE TIMELY AND ACCURATE INFORMATION TO RESPONDING PUBLIC SAFETY PERSONNEL

Objective 1: Provide prompt information to law enforcement personnel by answering queries for LEADS to within two (2) minutes in 98% of all wants, warrants, and registration requests.

The center continues to meet this goal answering LEADS queries in a reasonable time frame.

Objective 2: Make all LEADS (Law Enforcement Automated Data Systems) entries of wanted persons, runaway juveniles and removal of all served or recalled warrants from LEADS with a 100% accuracy rate.

All LEADS entries are checked for accuracy by a 2nd and sometimes 3rd operator to ensure that the accuracy rates are as high as possible.

GOAL: ENSURE ADEQUATE STAFFING TO HANDLE THE PROJECTED WORKLOAD

Objective 1: Demonstrate use of sick time by Communications Operators is maintained at or below 2017 levels.

Sick leave usage for Communications increased significantly in 2018. The department used 598 more sick hours in 2018 than in 2017. The increase was primarily due to significant FMLA events for 3 Communication Operators in 2018.

Objective 2: Work to control hours and overtime necessary to insure minimum staffing.

Objective 3: Continue to work toward a level of full staffing within the communications center.

The center reach full staffing at the end of 2018.

GOAL: SEEK INTEROPERABILITY BETWEEN OUR AGENCY AND OTHER PUBLIC SAFETY AGENCIES.

Objective 1: Continue to work with agencies within Greene County and surrounding counties on interoperable radio communications on the MARCS radio system.

The Center has continued to work with the agencies within Greene County to improve interoperable radio communications and dispatch call flow between PSAPS as well as other surrounding counties.

Objective 2: Continue to seek interoperability with Beavercreek, Fairborn, Wright State University and Yellow Springs Communications Centers in order to establish an effective emergency plan for all Greene County PSAPS and Communications Centers.

The Center will continue to work with surrounding PSAPs and dispatch centers to establish a more effective emergency plan for all of Greene County. In 2018, the PSAPS in Greene County successfully worked together and met the compliance for the Ohio 9-1-1 PSAP standards.

Objective 3: Continue to work with agencies within Greene County utilizing New World to ensure a safe and secure environment to share data across jurisdictional boundaries.

The Center continues to work with the other PSAPS and agencies in Greene County to make the work flow using New World software better and more efficient.

GOAL: DEAL EFFICIENTLY WITH ALL WEATHER EMERGENCIES AND OTHER DISASTERS

Objective 1: Continue testing the Disaster Sirens monthly to ensure proper functioning.

Disaster Sirens were tested monthly to ensure proper functioning.

Objective 2: Continue bi-monthly refresher training on the Emergency Weather Sirens and the Disaster sirens.

In addition to monthly sire testing, the Communications Operators complete bi-monthly refresher training on the Emergency Weather and Disaster sirens.

Objective 3: Continue to work on creating an all-hazards emergency contingency plan for the 911 Center and continue to expand the center's continuity of operations as well as researching back-up 911 facility options.

The center did complete an all-hazard emergency contingency plan in 2018 that was required in the Ohio 9-1-1 PSAP standards and will continue to work the a back-up 9-1-1 facility options.

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ADMINISTRATIVE GOALS:

GOAL: SEEK OPPORTUNITIES TO DISPLAY POSITIVE IMAGE AND PROVIDE PUBLIC EDUCATION

- Objective 1: Participate in public events and educational programs to promote the 911 center.
- Objective 2: Continue to use the Ohio 9-1-1 Program Office 911 Education Program in the community.
- Objective 3: Continue to utilize the XWARN Communications trailer at large preplanned events.
- Objective 4: Research, purchase and deploy a new Next Generation 9-1-1 CPE system and/or digital audio recording system.

GOAL: DEVELOP CAREER TRACKING SYSTEMS THAT LEAD TO PROFICIENCY IN THE ORGANIZATION AND SELF SUFFICIENCY IN ITS OPERATION BY A PROCESS OF CONTINUOUS IMPROVEMENT AND SELF-ASSESSMENT.

- Objective 1: Provide an average of 8 hours in-service training in 2019 to all Communications Operators.
- Objective 2: Provide an average of 8 hours of outside professional training in 2019 for at least half of the Center operators to expand their skills, knowledge and abilities.
- Objective 3: Continue the Safety Program of bi-monthly/quarterly refresher training
- Objective 4: Provide training that accomplishes obtaining Continuing Education Units but does not require overtime to accomplish this.
- Objective 5: Continue to utilize the in-house electronic course management system for on-the-job continuing education training and continue to transition more training to the electronic course management system.
- Objective 6: Complete the center required training and education required through the National Center for Missing and Exploited Children to become a recognized 9-1-1 Call partner.
- Objective 7: Participate with the TCN, Mental Health Board and other PSAPS to create a Communications Operator Crisis Intervention Training.

GOAL: MAINTAIN POLICES AND PROCEDURES FOR THE HANDLING OF CALLS FOR SERVICE

- Objective 1: Continue our in-house Quality Assurance program and achieve a High Compliance status in accordance with the standards and review procedures of the National Academy of EMD.

Objective 2: Continue updating and writing policies and procedures for Communications in accordance with CALEA, APCO, NENA, and NAEMD standards.

OPERATIONAL GOALS:

GOAL: PROVIDE PROMPT RESPONSE AND PRE-ARRIVAL EMERGENCY INSTRUCTIONS ON ALL CALLS INVOLVING AN ILLNESS, INJURY OR THREAT TO LIFE UNTIL A FIRST RESPONDER IS ON THE SCENE.

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Objective 2: Make all LEADS (Law Enforcement Automated Data Systems) entries of wanted persons, runaway juveniles and removal of all served or recalled warrants from LEADS with a 100% accuracy rate.

GOAL: ENSURE ADEQUATE STAFFING TO HANDLE THE PROJECTED WORKLOAD

Objective 1: Demonstrate use of sick time by Communications Operators is maintained at or below 2018 levels.

Objective 2: Work to control hours and overtime necessary to insure minimum staffing.

Objective 3: Maintain a level of full staffing.

GOAL: SEEK INTEROPERABILITY BETWEEN OUR AGENCY AND OTHER PUBLIC SAFETY AGENCIES.

Objective 1: Continue to work with agencies within Greene County and surrounding counties on interoperable radio communications on the MARCS radio system.

Objective 2: Continue to seek interoperability with Beavercreek, Fairborn, Wright State University and Yellow Springs Communications Centers in order to establish an effective emergency plan for all Greene County PSAPS and Communications Centers.

Objective 3: Continue to work with agencies within Greene County utilizing New World to ensure a safe and secure environment to share data across jurisdictional boundaries.

GOAL: DEAL EFFICIENTLY WITH ALL WEATHER EMERGENCIES AND OTHER DISASTERS

Objective 1: Continue testing the Disaster Sirens monthly to ensure proper functioning.

Objective 2: Continue bi-monthly refresher training on the Emergency Weather Sirens and the Disaster sirens.

Objective 3: The Center continues to work towards an all-hazards emergency contingency plan for the 911 center including researching back-up 911 facility sites to ensure the continuity of operations.