

Xenia Police Division 2009 Annual Report



Chief Donald R. Person



An Internationally Accredited Agency

"A Family of Professionals"

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Letter of Introduction To the Citizens of Xenia:

To the Citizens of Xenia:

It is with great pride that I present to you the Xenia Police Division's 2009 Annual Report. While this year has been the most challenging year I have ever had while at the Xenia Police Division, I have never been prouder of the way that the men and women in our organization conducted themselves and stepped up to the challenges despite the lack of funding and resources necessary for our operation.

Our authorized strength which had been at 45 sworn officers, reduced from 48 Officers in 2003, was once again reduced with the deepening recession to 43 sworn personnel with the threat of the loss of an additional four officers. The additional loss of four more officers was averted for 2009/2010 when all police unions agreed to forgo raises in 2009 and 2010. Despite reduced manning, the police division has continued to provide the best service that manning would allow and responded to all emergency calls in a timely manner. Many of our normal service calls suffered in not being answered or answered more slowly than we would normally view as an acceptable response time. I am proud of our Officers and staff for persevering throughout the year.

One of our large tasks completed in 2009 was a complete rewrite of our policies and procedures. This is necessary as we moved towards our 2010 accreditation on-site review which is a three day assessment through the Commission on Accreditation for Law Enforcement Agencies. This three day assessment every three years assures the community that the Xenia Police Division has policies, procedures, and guidelines that follow nationally set standards for professional law enforcement services.

The Xenia Police Division has continued to join forces with other agencies over the years to better serve the community we live in. We have enjoyed a partnership with the Family Violence Prevention Center for many years. This partnership has been recognized nationally as a "best practice" to combat crime in a small community. Greene County Children Services Board has joined our team to help us in our efforts to prevent violence in the home. The consortium on Domestic Violence established by the Greene County Prosecutor's Office and Victim/Witness Division has enlisted not only the help of the police, but also of the courts, prosecutors, hospital and social agencies to provide comprehensive services in all jurisdictions of Greene County on issues involving violence in the home.

Our ongoing partnership with the Xenia Community Schools allows us to have an officer in each of the elementary schools teaching the D.A.R.E. curriculum for many years. However the recession and reduction in manpower did force us to discontinue our program at Xenia High School which put a School Resource Officer in the schools at least three full days per week. We also assign this officer to each of the middle schools one day per week. Unfortunately it will take addition revenues and manpower to reinstate this very worthwhile program. We did continue our involvement in other aspects of the school day as time allowed. Patrol officers assist by being in the school zones or at school crossings at the beginning and end of as many school days as we can. Once again, Officer Dean Margioras and many others assisted with the planning of police week with seniors in their government classes at Xenia High School. Several officers spent a day in class with the seniors.

We continue our partnership with the Greene County Combined Health District through their program called "Safe Communities." Their health educator, Beth Player, provides training on child safety seats and coordinates safety checks. Beth is our connection to many of Ohio's traffic safety events.

Another example of our partnerships would be our mutual aid agreement with all the law enforcement agencies in Greene County and our participation in the countywide drug enforcement unit. The Greene County Sheriff, County Prosecutor, Beavercreek Police, Fairborn Police and Xenia Police joined forces in the 80's to create the drug unit now known as The Agencies for Combined Enforcement (A.C.E.). The partnership was expanded in recent years to include agents from the State of Ohio and the Drug Enforcement Agency (D.E.A.).

Through the Chamber of Commerce's Old Fashioned Days Festival Committee, we work together to plan the annual festival and parade. And for fun, in March of each year, we partner up with Red Lobster Restaurant and do "Cops-n-Lobsters," a fundraiser for Special Olympics.

There are severe challenges that we face going into 2010 and on into 2011. Without additional revenue, the city will be forced to lay-off at least four additional police officers and six firefighters. Likely City Council will request an increase in the income tax rate to maintain public safety services. We also must replace at least three police vehicles each year to keep our fleet current. However due to lack of revenue will not be able to purchase police cars in 2010 and that will affect our fleet negatively for several years. Finally we still must someday find a solution to our lack of space and upgrade our facility.

Regardless the men and women of the Xenia Police Division will continue to give the best service possible with the manpower and resources available to us.

Your comments or suggestions on how X.P.D. can better serve you are welcome. You may reach me at (937) 376-7221 or by e-mail at dperson@ci.xenia.oh.us.

Donald R. Person (Randy)
Chief of Police
Xenia Police Division

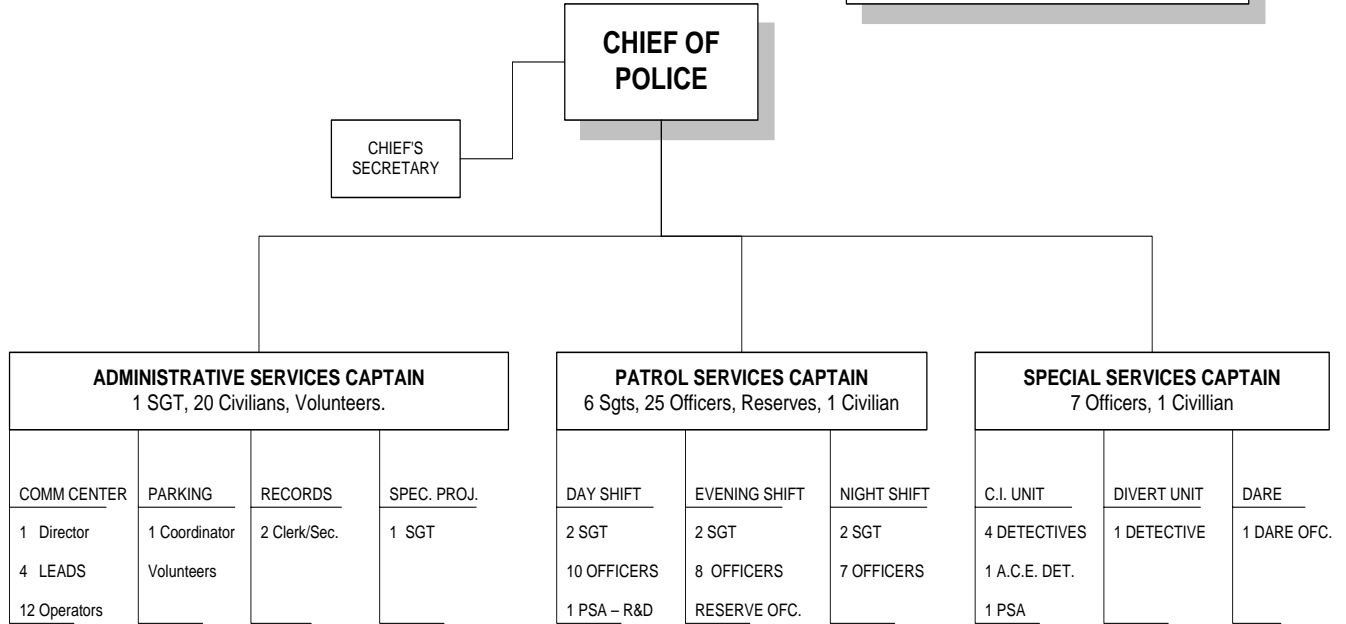
City of Xenia, Ohio Police Division Organizational Chart

XENIA POLICE DIVISION

December 31, 2009

CURRENT ORGANIZATION

TOTAL ORGANIZATION STAFF
 43 SWORN PERSONNEL
 22 FULL TIME CIVILIAN
65 TOTAL



City of Xenia, Ohio Police Division History of Police Chiefs

The Xenia Police Division was first organized on August 28, 1871.
Those serving in the office of Chief of Police since that time are:

1871-1880	Marshall Solomon K. Harner
1881-1892	Chief Norman S. Tiffany
1892-1914	Chief Edward M. Smith
1915-1920	Chief James Canaday
1921-1929	Chief M. E. Graham
1930-1939	Chief Ozni H. Cornwell
1939-1950	Chief Stanley L. Nickell
1951-1955	Chief Ancil R. Stephens
1956-1965	Chief Robert Killeen
1966-1971	Chief Harold Miller
1971-1978	Chief Raymond B. Jordan
1978-1991	Chief Dan Aultman
1991-1995	Chief Claude N. Lyons
1995-1998	Chief Danny L. O'Malley
1998-2003	Chief Eric J. Prindle
2003-Present	Chief Donald R. Person

Each of these men dedicated themselves to the betterment of the City of Xenia.
For this dedication, we honor and salute them all.

**City of Xenia, Ohio Police Division
Chief Donald R. Person**



Chief Donald R. Person, better known as Randy has been with the police division for over 33 years. Chief Person started his career with the City of Xenia in 1976 as a Communications Operator. In 1979 Chief Person was sworn in as a police officer. In 1987, Chief Person was promoted to the rank of sergeant and served as a street patrol supervisor. Chief Person served as a member of the division's special weapons and tactical team for a number of years before being promoted to Lieutenant in 1992. As a Lieutenant, Chief Person supervised the Patrol Section, the Administrative Section, and twice served as the interim Chief of Police before being appointed full-time to the Chief of Police position in June 2003. Chief Person has led the Xenia Police Division through its initial Accreditation process in 1993, as well as very successful re-accreditation inspections in 1998, 2001, 2004, and 2007. Chief Person has an Associates Degree in Applied Sciences in Law Enforcement from Sinclair Community College and a Bachelors Degree of Science in Urban Administration from Wright State University. In addition Chief Person graduated from the Northwestern University Traffic Institute School of Police Staff and Command in 1996. In 1998 Chief Person has also received the Casey Elliott "City's Finest" Award. Chief Person has worked diligently to keep the division on the cutting edge of technological advancements and current management philosophies. Chief Person, in his position as Chief, looks forward to facing the challenges in our community. Chief Person is married to his wife Cheryl and has two sons, Ben and Brian.

City of Xenia, Ohio Police Division Retired Captain Daniel T. Donahue



Captain Donahue has been a member of the Xenia Police Division since April of 1976. He began his career as a patrol Officer and spent 14 years in Patrol. During that time he served as a BAC Operator, Special Events Team member, Evidence Technician, Fatal Accident Team member and a Field Training Officer. In 1990 he was transferred to the Detective Section where he spent the next four years. In 1993 he received the Greene County Victim Witness Division's Outstanding Community Service Award for his work on Sexual Abuse cases. In 1994 he received the Xenia Police Division's "Casey Elliot Xenia's Finest Award". In 1994 he was promoted to the rank of Sergeant and returned to the Patrol Section as a Shift Supervisor. In 1998 he was promoted to the rank of Lieutenant and placed in charge of the Special Services Section, overseeing all Criminal Investigation activities. In 2000 he was involved in the formation of the Internet Child Protection Unit, which has gained national recognition for its work in protecting children from predators on the internet. In mid 2003 he transferred to the Uniform Patrol Section, during this time the Xenia Police Lieutenants were changed to Captain. On January 1, 2006 Captain Donahue took over the position of Administrative Captain, which includes being the Accreditation Manager, Special Operations Commander over the SWAT and HNT teams, along with managing day to day finances of the Division. Captain Donahue has an Associate Degree in Law Enforcement Technology from Clark Technical College. In 1997 he attended the Northwestern University Traffic Institute's School of Police Staff and Command, a ten week management program that also earns the student 21 college credit hours. Captain Donahue has been married to Brenda for 30 years, and has three children and one grandchild. In January of 2008 Captain Donahue will be reassigned to the Special Services Section where he will be in charge of Criminal Investigations, DARE, Divert, and the Xenia Police Div. Detective assigned to the Greene County A.C.E. Drug Task Force.

Captain Donahue retired on March 20, 2009

**City of Xenia, Ohio Police Division
Patrol Services Captain Douglas P. Doherty**



The Xenia Police Division Patrol Captain is Douglas P. Doherty. Capt. Doherty had served as the Special Services Captain in charge of the Det. Section from 2006-2008. Capt. Doherty has served in all three administrative positions since being promoted to Captain. Captain Doherty has been with the Xenia Police Division since February 26, 1990. Captain Doherty was a patrol officer for 8 years before taking an assignment within the Division as a Detective in December 1997. Captain Doherty was promoted to Sergeant in May 1998. He served as the District Two Sergeant for the Evening shift for five years. Captain Doherty joined the XPD SWAT team in 1993 and served as our tactical team leader for the SWAT team from 2001-2004. In March 2003, Captain Doherty was promoted to the rank of Captain. Captain Doherty attended Wright State University for four years as a Political Science major. Captain Doherty is a 2000 graduate of Northwestern's School of Police Staff and Command. Captain Doherty received the Casey Elliot "City's Finest" award in 2001. Captain Doherty attended the F.B.I. National Academy in 2003 and graduated in the 214th session. Captain Doherty is married to Shannon and has two children, Christina and Daniel.

**City of Xenia, Ohio Police Division
Special Services Captain Scott J. Anger**



Captain Scott Anger started his career with Xenia Police Division in 1987. He attended Clark State Community for two years in the Criminal Justice Program. Captain Anger holds a B.A. degree in Liberal Professional Studies with a concentration in Criminal Justice and Psychology from Capital University. He graduated from the Northwestern University Traffic Institute's School of Police Staff and Command in 1999. Captain Anger graduated from The FBI National Academy Session 235 in December of 2008. Captain Anger has been active in the Fraternal Order of Police and was lodge president for two years in 2001 and 2002. He worked as the department's D.A.R.E. Officer from 1993-95. In 1995, he was awarded the "Casey Elliott Xenia's Finest" award. Also in 1995, he was assigned to the criminal investigation section as a detective. In 1997, Capt. Anger was promoted to patrol sergeant and served in this capacity until being promoted to lieutenant in June of 2003. Prior to this promotion, He served on the division's Special Weapons & Tactics Team for fifteen years (1988-2003). In 2003, Capt. Anger became the commander of the Special Services Section which includes the Detective Section, the DARE Program, the Domestic Violence Intervention Unit (DIVERT), the Internet Child Protection Unit (ICPU), and the detective assigned to the county drug task force (A.C.E.). He served as the commander of the division's patrol operations section in 2007 and 2008. Captain Anger served as the Administrative section commander in 2009. The assignment included the oversight of the budget operations and the police records section. Captain Anger is currently serving again as the Special Services Commander. He was awarded the "Casey Elliott Xenia's Finest" award in 1995. Scott is married and has two children. He stays involved with local youth recreational activities in Xenia.

**City of Xenia, Ohio Police Division
Administrative Services Captain David J. Pazynski**



Captain David Pazynski began his career as an Ohio Peace Officer on March 1, 1991. During his first four years of service he worked as a patrol officer where he was awarded the Department's Silver Shield award (1992). He continued in this position until he accepted the D.A.R.E. (Drug Abuse Resistance Education) position. As a D.A.R.E. Officer, he was instrumental in the department acquiring its first new D.A.R.E. vehicle. In 1995, Captain Pazynski graduated from Capital University with a Bachelor of Arts in Criminal Psychology. Three years later he was promoted to the position of Patrol Sergeant. While in this position, Captain Pazynski was in charge of Crime Prevention/Community Policing and later took charge of all the Xenia Police Division's Fleet maintenance. In 2000, he graduated from the Northwestern School of Police Staff and Command. Captain Pazynski received the Distinguished Service Award (2001, 2003) and the Leadership Award (2007). In March of 2009 he was promoted to the position of Captain and is currently in charge of the Administrative Division. David has been married to Lee for 19 years and has 3 daughters Sally, Natalie, and Claire.

**City of Xenia, Ohio Police Division
2009 Sworn Personnel Roster**

Name & Unit #	Current Rank	Date Appointed
11-Donald R. Person	Chief of Police	4/12/76
41-Daniel T. Donahue	<i>Administrative Services Captain</i>	4/26/76
12-Douglas P. Doherty	Patrol Services Captain	2/26/90
29-Scott J. Anger	Special Services Captain	4/6/87
21-David J. Pazynski	Administrative Services Captain	3/3/91
27-B. Todd LeMaster	Patrol Sergeant	8/6/84
35-Steven T. Lane	Patrol Sergeant	2/23/93
32-Gary E. Johnson	Staff Sergeant	11/18/91
36-Peter P. Wiza IV	Patrol Sergeant	3/25/94
31-Alonzo O. Wilson	Patrol Sergeant	3/10/91
42-Christin A. Stutes	Patrol Sergeant	3/11/96
28-Kathleen D. Forrest	Patrol Sergeant	8/20/84
30-Gerald W. Merriman	Patrol Officer	4/6/87
26-Frederick W. Barker	Patrol Officer	2/26/90
33-Richard Scott Sams	Patrol Officer	1/20/92
34-Darrin R. Barlow	Detective	3/2/92
37-Fred E. Meadows	Detective	3/25/94
38-Larry L. Henry	Patrol Officer	1/3/95
39-Timothy E. Roop	Patrol Officer	1/30/95
40-Matthew R. Foubert	Patrol Officer	2/11/96
43-Dean A. Margioras	Patrol Officer	3/11/96
46-Jeffery L. Osburn	Detective	6/16/97
47-Robert A. Kelley	Patrol Officer	6/16/97
48-Holly N. Clay	Detective	6/16/97
49-Marc A. Margioras	Patrol Officer	9/8/97
50-Ellyn D. Board	Divert Detective	1/5/98
51-Harold P. Matheson	D.A.R.E. Officer	8/31/98
52-Patrick M. Walsh	Patrol Officer	8/31/98
53-Scott A. Beegle	Patrol Officer	1/19/99
54-Lon E. Etchison	A.C.E. Detective	1/19/99
55-Robert D. Stouffer	Patrol Officer	1/19/99

58-Stephen G. Shaw	Patrol Officer	9/7/99
25-Phillip M. Pierson	Patrol Officer	9/9/02
57-Matthew R. Miller	Patrol Officer	9/9/02
44-Ryan T. Dillon	Patrol Officer	3/24/03
62-Rebecca L. Lilje	Patrol Officer	06/30/03
63-Charles H. Sanso	Patrol Officer	06/30/03
64-Matthew Cvitkovich	Patrol Officer	06/30/03
60-W. Paul Stott	Patrol Officer	09/29/03
66-Greg Burri	<i>Patrol Officer</i>	<i>4/25/05</i>
67-Doug Sparks	Patrol Officer	4/25/05
68-Matt Dray	Patrol Officer	4/25/05
61-Anthony Vitale	Patrol Officer	1/30/06
70-David Wilson	Patrol Officer	6/25/07
71-Terry Zoerb	Patrol Officer	6/25/07
45-Brian Blackaby	Patrol Officer	10/20/08

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2009 year.

**City of Xenia, Ohio Police Division
2009 Sworn Personnel Changes**

1.	Present for duty on January 1, 2009	46
2.	Retired from the Division in 2009	1
	Total.....	45
3.	Resigned from the Division in 2009	1
4.	Appointed to the Division in 2009	0
5.	Present for duty on December 31, 2009	44

Timeline for Sworn Personnel Changes during 2009:

- 3/20/2009 Captain Dan Donahue Retired with a full retirement.
- 8/30/2009 Officer Greg Burri resigned to take a job at BCI.

**City of Xenia, Ohio Police Division
2009 Changes in Authorized and Actual Strength of Sworn Personnel**

Rank	Authorized Strength		Actual Strength	
	1/1/09	12/31/09	1/1/09	12/31/09
Chief	1	1	1	1
Captains	3	3	3	3
Sergeants	6	7	7	7
Officers	<u>35</u>	<u>34</u>	<u>35</u>	<u>33</u>
Totals	45	45	46	44

**City of Xenia, Ohio Police Division
2009 Sworn Personnel Years of Service Chart**

<u>Number of Officers</u>	<u>Years of Service</u>	<u>Percent of Force</u>
3	25 +	6.8%
2	20-24	4.5%
10	15-19	22.7%
16	10-14	36.4%
7	5-9	15.9%
6	-4	13.6%

**City of Xenia, Ohio Police Division
2009 Tabulation of Age of Sworn Personnel**

Year of Birth	Chief	Captain	Sergeant	Police Officer	Number of Members	Approx Age Members of Division
1954	1				1	55 years
1955				1	1	54 years
1956						53 years
1957						52 years
1958						51 years
1959						50 years
1960						49 years
1961						48 years
1962		1	1	1	3	47 years
1963			2	2	4	46 years
1964						45 years
1965		1		1	2	44 years
1966		1	1	2	4	43 years
1967						42 years
1968			1	1	2	41 years
1969				2	2	40 years
1970				2	2	39 years
1971			1	4	5	38 years
1972			1	2	3	37 years
1973				1	1	36 years
1974				1	1	35 years
1975						34 years
1976				1	1	33 years
1977				1	1	32 years
1978				1	1	31 years
1979				1	1	30 years
1980				3	3	29 years
1981				2	2	28 years
1982				2	2	27 years
1983						26 years
1984				1	1	25 years
1985				1	1	24 years
TOTAL	1	3	7	33	44	Avg. Age 40.6 years

**City of Xenia, Ohio Police Division
1999-2009**

Sworn Personnel Changes - Authorized Strength Chart						
YEAR	Authorized Strength	Actual Strength	Personnel	Ret/Res	Hired	NOTES
1999	48	45	S. Beegle		1/19/99	
		46	L. Etchison		1/19/99	
		47	R. Stouffer		1/19/99	
		46	J. Earley	1/27/99		
		45	R. Thomas	4/1/99		
		46	T. Lemaster		9/7/99	
		47	M. Gau		9/7/99	
		48	S. Shaw		9/7/99	
2000	48	47	C. Keith	3/38/00		
		46	D. Savage	5/2/00		
2001	48	47	S. Ritterbach		3/19/01	
		46	M. Gau	9/12/01		
2002	48	45	J. Shanks	1/19/02		
		44	S. Slone	1.28/02		
		45	K. Tubbs		7/1/02	
		46	S. Huntsman		7/1/02	
		45	T. Norris	8/3/02		
		46	P. Pierson		9/9/02	
		47	M. Miller		9/9/02	
2003	48	46	E. Hughes	1/4/03		
		45	K. Tubbs	2/7/03		
		46	R. Dillon		3/24/03	
		45	S. Ritterbach	3/19/03		
		44	S. Helling	3/28/03		
		43	W. McKinney	4/30/03		
		44	J. Phillips		5/4/03	
		43	E. Prindle	5/30/03		
		44	R. Lilje		6/30/03	
		45	C. Sanso		6/30/03	
		46	M. Cvitkovich		6/30/03	
		47	W. Phillips		6/30/03	
		46	Gene Fischer	7/5/03		
		45	J. Phillips	9/2/03		
		46	W. Stott		9/29/03	
	45	45	R. K. Smith	12/7/03		Reduced three officers - failure of .25% tax levy - down economy
2004	45	44	S. Huntsman	1/27/04		
		45	C. Mintz		5/10/04	
		44	W. Phillips	7/12/04		
2005	45	43	C Mintz	1/15/05		
		42	S. Moning	2/17/05		
		43	G. Burri		4/25/05	
		44	D. Sparks		4/25/05	
		45	M. Dray		4/25/05	
2006	45	46	T. Vitale		1/30/06	Temporally hired to cover while L. Henry is on military leave

Sworn Personnel Changes - Authorized Strength Chart						
YEAR	Authorized Strength	Actual Strength	Personnel	Ret/Res	Hired	NOTES
2007	45	45	TD. LeMaster	4/24/07		
	45	45	T. Vitale		4/24/07	Moved to Permanent Status
	45	44	K. Linkhart	6/16/07		
	45	45	D. Wilson		6/25/07	
	45	46	T. Zoerb		6/25/07	Temporally hired to cover while L. Henry is on military leave
2008	45	45	J. Mann	9/6/08		
	45	45	T. Zoerb		9/6/08	Moved to Permanent Status
	45	46	B. Blackaby		10/20/08	Temporally hired to cover while L. Henry is on military leave
2009	45	45	D. Donahue	3/20/09		Retired
	45	45	B. Blackaby		3/20/09	Moved to Permanent Status
	44	44	G. Burri	8/30/09		Resigned/Reduced one officer due to budget issues

**City of Xenia, Ohio Police Division
2009 Communications Personnel Roster**

Unit Number	Name	Assignment
160	P. June Johnson	Communications Director
161	Mickey E. Sweeney	Communications Operator II
162	Donna K. Swisshelm	Communications Operator II
163	Marian L. Bankhead	Communications Operator II
164	Vicki L. Coy	Communications Operator II
165	Connie S. Miller	Communications Operator II
166	Jacquelyn M. Foster	Communications Operator II
167	Valerie L. Hawkins	Communications Operator II
168	Dawn E. Ellis-Whittemore	Communications Operator II
169	Kimberly Creswell	Communications Operator II
170	Christina L. Beegle	Communications Operator II
171	Patricia A. Balonier	Communications Operator II
172	Susan E. Shank	Communications Operator II
173	Jessica Gibbs	Communications Operator II
174	Heather Pitstick	Communications Operator II
175	Heather Walden	Communications Operator II
176	Kimberly Parker	Communications Operator II

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2009 year.

**City of Xenia, Ohio Police Division
2007 Civilian Personnel Roster**

Unit Number	Name	Assignment
250	<i>Kathleen Pratt</i>	<i>Records Clerk</i>
251	Christina L. Shaw	Police Service Aide/Accreditation Manager
252	Pamela S. Gibbs	Police Service Aide
253	LeJean R. Huston	Secretary
254	Sandra I. Saunders	Secretary
255	James Osburn	Parking Enforcement/Volunteer Coordinator
256	<i>Stephanie Erbaugh</i>	<i>Secretary</i>
257	Sherri DeWine	Secretary

Those names in Italic are individuals that ended their service to the City of Xenia sometime during the 2009 year.

City of Xenia, Ohio Police Division Casey Elliot Memorial “City’s Finest” Award Winner 2009

The Casey Elliott Memorial “City’s Finest” Award is given each year in recognition for either an outstanding accomplishment in police work, bravery in the line of duty, or a humanitarian deed. The selection committee is comprised of the City Manager, a Representative of the Fraternal Order of Police, Greene County Lodge #37 and the Chief of Police.

The Casey Elliott Memorial Award for leadership recognizes those officers who on a daily basis, and through personal example, set a standard of excellence for others in the division to follow. All of these leaders are the type of person that you instinctively appreciate.

This year’s winner is an 11 year veteran of the police division. This officer grew up in Xenia and he is a 1992 graduate of Beavercreek High School where he excelled in football and wrestling. He has proudly served the police division since 1997. The officer has served as a member of the SWAT Team, Officer in Charge duties and bike patrol officer. However, he is probably most known as a tenacious, relentless, curious, aggressive, persistent officer. These traits serve him well and make him an outstanding patrol officer. One of our best!

This officer has been a constant, relentless force on the streets he patrols and he has been a finalist for this award several times. This officer has received the Meritorious Service Award three times, 1999, 2001 and 2003. He is not afraid to speak his mind or give his opinion to his fellow officers, his Sergeants or to the command staff. This officer is very popular among all ranks and has a great personality.

Recently, this officer has been involved in several incidents that were handled with his usual skills. This officer located a subject in a local bar that had warrants. Upon his arrest, a pat down search revealed he had drugs. He was subsequently served felony charges. Another example of this officers dogged determination was his assistance on a traffic stop. During the stop, a K-9, alerted on some small amounts of marijuana and a single 9mm round. Upon a closer search, a 9mm firearm was located along with a loaded magazine. These type incidents don’t stop while he is working. Recently at a local festival, this officer while off duty, discovered a subject in the crowd that had an active warrant from the Xenia Police Division. He made contact with the local police and the subject was arrested without incident. We have come to expect these types of arrests from this officer and continue to expect great things from him. In fact we have delayed getting a K-9 unit because this officer’s ability to detect drugs is just as effective as having a German Shepard on duty.

On a personal note, he has two daughters, Alyssa and Alexis. His children are the love of his life. His mother, Diane, is in attendance and has been present for both of her sons’ acceptance of this prestigious award. In his spare time Marc enjoys managing/playing softball, coaching youth wrestling and is a large donor for fantasy football.

Prior to the death of Evelyn Douglas in 1996, the daughter of Casey Elliot and the founder of this award, she made arrangements for this award to be endowed in perpetuity. We believe that Evelyn would be proud to know that this award will continue to “carry on.”

For his many accomplishments in the Xenia Police Division and from the hearts of his fellow officers, it is indeed an honor to present the 2008 Casey Elliot Memorial “City’s Finest Award to **Officer Marc A. Margioras.**

City of Xenia, Ohio Police Division Five Year Offense Summary Report

Offenses of Arson

Types of Property	2009	2008	2007	2006	2005
Commercial	3	2	5	2	3
Residential	3	2	8	6	3

Offenses of Assault

Types of Assault	2009	2008	2007	2006	2005
No Weapon	400	501	482	481	496
Weapon	35	18	21	19	8
Domestic	252	272	230	253	296
Adult	361	419	418	432	392
Juvenile	74	100	85	68	111
Officers Assaulted	2	6	8	2	6

Offenses of B&E/Burglary

Types of Property	2009	2008	2007	2006	2005
Commercial	39	34	26	42	21
Residential	148	150	169	151	159

Offenses of Homicide

Types of Homicide	2009	2008	2007	2006	2005
Overall	0	1	1	1	0
Infant Death/Stabbing/Arson	0	0	0	0	0

Offenses of Larceny

Types of Larceny	2009	2008	2007	2006	2005
Automobile/Other	25	41	40	56	42
Auto Accessory	117	100	84	69	87
Grand	161	180	184	205	177
Petty	647	661	625	679	742

Offenses of Rape

Types of Rape	2009	2008	2007	2006	2005
Forcible	9	7	9	14	11

Offenses of Robbery

Types of Robbery	2009	2008	2007	2006	2005
Armed	8	10	7	10	5
Strong Arm	9	12	17	11	9

Other Offenses

Types of Offenses	2009	2008	2007	2006	2005
Bad Checks/Fraud	142	129	169	175	192
Phone Harassment/Threats	248	333	392	367	391
Property Damage	330	386	440	494	451
Miscellaneous Incidents	1351	1658	1903	1990	2047

Traffic Accident Investigations

Types of Accidents	2009	2008	2007	2006	2005
Fatal	1	0	0	0	4
Personal Injury	114	118	109	138	117
Property Damage	341	416	497	462	511
Hit Skip	115	143	156	168	171
Private Property	38	50	64	77	61
Number of Injured Persons	159	150	148	177	149

House Checks

Types of Check	2009	2008	2007	2006	2005
Vacant House	59	67	92	70	66

Special Services Activity

Types of Activity	2009	2008	2007	2006	2005
Total Cases Assigned	864	841	661	923	664
Misdemeanor Cases	477	201	140	454	163
Felony Cases	342	576	455	469	501
Felony Charges (Adult)	163	221	143	127	146
Property Room Items Logged	1113	1416	1580	1628	1560
Narcotics Cases Handled	60	65	64	62	68
Other Cases (missings, deaths, etc.)	45	64	36		

City of Xenia, Ohio Police Division Five Year FBI Uniform Crime Report

Criminal Homicide	2009	2008	2007	2006	2005
Murder/Non-Negligent Manslaughter	0	1	1	1	0
Manslaughter by Negligence	0	0	0	0	0
Total Criminal Homicides	0	1	1	1	0

Forcible Rape	2009	2008	2007	2006	2005
Rape by Force	6	7	10	14	12
Attempts to Commit Forcible Rape	0	0	0	0	0
Total Forcible Rapes	6	7	10	14	12

Robbery	2009	2008	2007	2006	2005
Firearm	6	10	4	7	2
Knife or Cutting Instrument	1	1	1	3	3
Other Dangerous Weapon	5	5	3	2	1
Strong Arm	6	8	17	9	7
Total Robberies	18	24	25	21	13

Assault	2009	2008	2007	2006	2005
Firearm	4	2	4	1	3
Knife or Cutting Instrument	1	2	2	1	3
Other Dangerous Weapon	16	0	1	0	0
Hands, Fists, Feet – Aggravated	13	1	0	1	0
Other Assault (simple)	425	516	505	500	499
Total Assaults	459	521	512	503	505

Burglary – Breaking and Entering	2009	2008	2007	2006	2005
Forcible Entry	90	112	116	108	107
Unlawful Entry – No Force	108	53	67	79	59
Attempted Forcible Entry	5	18	13	20	15
Total Burglaries	203	183	196	207	181

Larceny – Theft (Except Motor Vehicle Theft)	2009	2008	2007	2006	2005
Total Larceny Thefts	941	943	894	951	1009

Motor Vehicle Theft	2009	2008	2007	2006	2005
Autos	25	28	34	46	32
Trucks and Buses	1	11	3	8	5
Other Vehicles	2	2	6	1	5
Total Motor Vehicle Thefts	28	41	43	55	42

Grand Totals	2009	2008	2007	2006	2005
	1655	1721	1681	1752	1762

City of Xenia, Ohio Police Division 2009 Annual Analysis of Vehicular Pursuits

During the past year of 2009, the Xenia Police Division maintained its operation under the pursuit policy redesigned in September 2005. The pursuit policy allows for vehicular pursuits for the apprehension of suspects involved in very serious and violent crimes. Officers are required to document all incidents when a suspect violator fails to stop and a pursuit decision must be made. Our current policy requires the administration to convene the Use of Force Review Board in any instance an officer is involved in a high speed vehicular pursuit. Division officers received a policy review during roll call training. This training occurred in the March 04 week during 2009. Officers reviewed the policy and watched a video. The officers signed off on the training once completed.

The Xenia Police Division was not involved in any high speed pursuits during the year of 2009. Xenia Police Officers were involved in two (2) incidents that involving a suspect violator failing to stop. In the past year, we had no occurrences of using stop sticks. The following is a summary of the 2009 incidents:

On **May 06, 2009**, Officer Patrick Walsh attempted to stop a vehicle after he identified the driver as having an active warrant. Officer Walsh activated his overhead lights and siren at the intersection of Church and Cincinnati Ave. The driver continued on SB on Cincinnati refusing to stop for Officer Walsh. Approximately ½ mile down the road, Sgt. Wilson advised to terminate the pursuit and for officer Walsh to pull to the side of the roadway.

On **September 11, 2009**, Officer Jerry Merriman attempted to stop a vehicle on N. Columbus and Tremont. Officer Merriman activated his lights and siren. However, the driver refused to stop and accelerated to over 70 MPH. Officer Merriman decided to terminate the stop attempt a ½ mile up N. Columbus at our City limits. Officer Merriman made this decision based on our pursuit policy.

Vehicle Pursuits by Year

Pursuits	2007	2008	2009
Total Pursuits	6	2	2
Policy Compliant	6	2	2
Policy non-compliant	0	0	0
Accidents	2	0	0
Injuries (Officer/Suspect/Third Party)	0	0	0
Traffic Offense	4	2	1
Felony	0	0	0
Misdemeanor	2	2	2

City of Xenia, Ohio Police Division 2009 Accident and Traffic Enforcement Review

Section 1 Traffic Accident Statistical Data

Data Collection: All Traffic Accident Reports completed by the division have been compiled.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total	Percent
0000	1	1		2	3	2	1	10	2.1%
0100		1		1		1	1	4	0.8%
0200	3				2	1	2	8	1.7%
0300	1					1	1	3	0.6%
0400	1						1	2	0.8%
0500		2	2				2	6	1.3%
0600			1		2	1		4	0.8%
0700	1	3	1	4	4	3		16	3.4%
0800	1	2	2	2	3	1	2	13	2.7%
0900		2	3	6	1	7		19	4.0%
1000	3	2	4	2	6	4	5	26	5.5%
1100	2	6	2	6	6	6	1	29	6.1%
1200	3	4	6	7	2	4	4	30	6.3%
1300	4	5	4	4	9	10	2	38	8.0%
1400	7	6	2	7	8	5	6	41	8.6%
1500	5	4	6	8	6	9	5	43	9.0%
1600	3	9	5	7	9	5	2	40	8.4%
1700	4	9	4	3	7	7	3	37	7.8%
1800	2	5	2	3	5	4	3	24	5.0%
1900	4	4	3	2		3	4	20	4.2%
2000	4	2	2	1	4	6	4	23	4.8%
2100	2	1	1	3	5	2	2	16	3.4%
2200	2	1	2	1	3	3		12	2.5%
2300	2	2	2	1	1		5	13	2.7%
Total	55	71	54	70	86	85	56	477	100%
Percent	11.5%	14.9%	11.3%	14.7%	18.0%	17.8%	11.7%	100%	

Pattern/Trend Identification:

Pattern #1 - Fifty Four (**54.2%**) of all crashes occurred between 1100-1800 hours during the 2009 calendar year.

Pattern #2 - Nine (**9.0%**) of all crashes occurred between 1500-1600 hour.

Pattern #3 - Eighteen (**18.0%**) of all crashes occurred on Thursdays. The majority of the crashes were between 1300-1700 hours.)

Cause/Effect of Patterns/Trends: The crash patterns listed above indicate that the majority of crashes occurred during peak driving hours. These crashes occurred during the standard work week (Monday thru Friday).

Findings: The crashes reported in the city of Xenia are within the averages of other cities that are proportionate in size and geographic composition.

The following intersections were identified as having the high number of crashes:

Main St. @ Hospitality Dr.	17
Main St. @ Progress Dr.	16
Progress Dr. @ Harner Dr.	10
Detroit St. @ Church St.	10
Cincinnati @ Ledbetter	9

Main @ Detroit	9
Detroit @ Ankeney Mill	7
Detroit St. @ Second St.	6
W. Main St. @ Orange St.	6
Second @ Church	6

Recommendation:

1. It is recommended that selective traffic enforcement be directed in the area of the listed intersections, particularly during the peak crash times.
2. Cincinnati and Ledbetter was not in the top ten intersections in 2008. This was prior to the placement of the traffic signal. It would be recommended that the Engineering Department evaluate the usefulness of the signal.

Section 2 Traffic Enforcement Statistical Data

Data Collection: The Divisions monthly Productivity Reports from Jan. 1 to Dec. 31, 2009 were compiled to arrive at a total number of citations. The Bias Based data was used to determine the total number of warnings and traffic stops.

2009	Citations	Warnings	Total Stops
1 st Quarter	666	630	1296
2 nd Quarter	481	403	884
3 rd Quarter	430	298	728
4 th Quarter	501	432	933
Totals	2078	1763	3841

* Note that more than one violation can go on one citation. A person can be issued a combination of citations and warnings.

Pattern/Trend Identifications: All areas of reported traffic decreased in 2009 from 2008. Citations were down (52%). Warnings were down (36%). Total stops were down (34%).

Cause/Effect of Patterns/Trends: The Total number of reported crashes decreased from 534 in 2008 to 477 in 2009. A difference of 57 crashes (approximately 11% decrease)

Findings: In past years when there was an increase in traffic citations there was a decrease in traffic accidents. In 2009 these statistics did not hold true.

Section 3 Specific Traffic Enforcement Activities

Activity 1: Officers continue to conduct selective traffic enforcement in areas of high crash intersections.

Activity 2: The Xenia Police Division continues to participate in state wide traffic enforcement campaigns, such as: Click it or Ticket, Failure to Yield and OVI enforcement.

Section 4 Evaluation of Selective Traffic Enforcement Activities

Activity 1: Officers continued to conduct the selective traffic enforcement at high crash intersections. Their “known” presence at the intersection appears to be a causative factor for the decrease in accidents and traffic citations.

Activity 2: Participating in statewide campaigns benefits the community as a whole. There is TV media coverage of the campaigns and the Division's participation reinforces our commitment to traffic safety.

Section 5 Activities for the Coming Year

Activity 1: Officers will continue to run selective traffic posts with special attention being paid to the top 10 intersections.

Activity 2: The Xenia Police Division will continue to participate in state wide traffic campaigns.

Section 6 Comparison of collision and Enforcement Activities

Event	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Accidents	116	114	120	127
Citations	666	481	430	501
Warnings	630	403	298	432
Traffic Stops	1296	884	728	933

Cause/Effect of Patterns/Trends: Compared to the 2008 statistics, there was a decrease in accidents and citations in every quarter in 2009.

Findings: Unlike in past years, where the increase in citations appeared to be the direct cause in the decrease of accidents; the 2009 statistics did not support that conclusion. However, it is reasonable to conclude that the consistent traffic enforcement presence at the high crash intersections have influenced drivers to be more alert. As a result of our traffic enforcement, drivers are being more cautious; thereby, resulting in fewer accidents and making it more difficult to issue citations.

Recommendations: Even though the findings were not consistent with past years, traffic enforcement is still the primary tool we can utilize to help reduce the number of accidents.

City of Xenia, Ohio Police Division 2009 Divisional Training

The Xenia Police Division is proud of its ongoing training program. The Xenia Police Division's training program starts with the Training Committee led by Sergeant Todd LeMaster. The Training Committee meets monthly to review the ongoing training needs of the division and to review individual requests for specialized training to ensure the those requests meet both individual and divisional needs. The Training Committee is charged with scheduling all training mandated by the State of Ohio and CALEA standards. Finally the training committee is tasked with scheduling training that will keep our staff at the forefront of law enforcement tactics and techniques.

The Xenia Police Division is fortunate to have a high number of certified training instructors on our staff. We not only benefit from their ability to provide training in-house but we gain more diversity in our training by collaborating with other departments and academies by exchanging instructors.

The committee continues to work to provide officers with the training that is needed to expand their skills and abilities. The Police Division also strives to provide training which provides the knowledge to increase officer safety.

Training Year	In-House Training Hours	Outside Training Hours	Total Training Hours
2009	45% - 1374 hrs.	55% - 1666 hrs.	3040 hrs.
2008	44% - 1395 hrs.	56% - 1802 hrs.	3197 hrs.
2007	46% - 1552 hrs.	54% - 1798 hrs.	3350 hrs.
2006	54% - 1476 hrs.	46% - 1253 hrs.	2729 hrs.
2005	55% - 1217.5 hrs.	45% - 998.5 hrs.	2216 hrs.
2004	61% - 1904 hrs.	39% - 1231 hrs.	3135 hrs.
2003	24% - 1167 hrs.	76% - 3671 hrs.	4838 hrs.
2002	36% - 1851 hrs.	64% - 3341 hrs.	5192 hrs.
2001	40% - 2637 hrs.	60% - 3982 hrs.	6619 hrs.
2000	38% - 2737 hrs.	62% - 4484 hrs.	7221 hrs.
1999	41% - 2862 hrs.	59% - 4118 hrs.	6980 hrs.

City of Xenia, Ohio Police Division 2009 Reserve Unit Report

The Reserve Unit of the Xenia Police Division started the year 2009 with two officers and ended the year with the same two officers. In the year 2009 the Reserve Unit logged a total of 575 man-hours with just two officers.

The hours logged by the Unit include many areas of activity in their service to the City of Xenia. Included in these hours is time on patrol duties, traffic control, service at special events, security for local businesses, emergency call-ins, administrative duties and training.

Reserve Unit members took part in many special events, such as Cops and Lobsters; traffic control and security details for the Xenia Old Fashioned Days Parade and weekend festivities; Security for many Xenia businesses and the Greene County Library.

The Reserve Unit stayed current in all training made available to them and both officers are qualified with their duty and off-duty firearms, the patrol rifles, shotguns, and tasers. Other training included defensive tactics, OC spray, cuffing techniques and simunition training in various scenarios.

The Reserve Unit looks forward to serving the City in the coming year and aiding the Police Division in any way we can.

City of Xenia, Ohio Police Division 2009 D.A.R.E. Report

The Xenia Police Division currently presents the DARE curriculum in 9 elementary schools. All of our schools embrace the program and support its continuance. The students enjoy the lessons and look forward to "DARE Day". The younger kids look forward to their turn in the future. Many parents have stated that their kids talk about DARE and what they learn frequently (many parents are challenged about their own behaviors).

The DARE curriculum focuses on drug prevention in two main areas. First, teaching kids the harmful physical consequences of tobacco, marijuana, alcohol and inhalants. Second, focusing on choosing good friendships and how to resist and avoid negative peer pressure to use drugs.

The D.A.R.E. Officer has been instrumental in providing assistance with numerous community events during the year. Due to significant cut backs of personnel, he is many times the only resource available for Crime Prevention and Community Relation Activities.

January through May officer Matheson taught the DARE program at St Brigid, Xenia Nazarene, McKinley, Cox, and Simon Kenton. Each School program concluded with a graduation for the students. The graduations included a slideshow with pictures of the kids doing different activities in DARE class. The slide shows are a big hit. In addition to teaching DARE classes, officer Matheson regularly reads to various classes and continues to teach pre-school children about Stranger Danger. Officer Matheson also visits many classes to inform children about what police officers do.

In April and May Officer Matheson took 24 DARE essay winners to McDonald's for lunch. McDonald's graciously donated the lunches as they have the past five years.

May was a very busy month. We started the planning of Safety City Program and the 18th Annual DARE Golf Scramble. Officer Matheson visited businesses in the city and a few outside the city soliciting sponsorships for the DARE program. The community responded with enthusiasm and generosity.

In June, Officer Matheson presented the Safety City program to about 65 of Xenia's soon to be 1st graders at Warner Middle School. Christina Shaw's assistance with the program proved to be invaluable. We also had the help of two high school students, and 9 D.A.R.E. graduates assisting with set up and activities for the kids. Officer Matheson taught stranger danger, pedestrian safety, and gun safety. Kim Creswell taught 911. Greene county parks and Rec taught water safety. Officer Dean Margioras taught bike safety. Officer Becky Greene taught about safety belt use and Laura Smith from Xenia Community schools, taught school bus safety. Members of the Xenia Fire Division brought the fire safety trailer out and taught fire safety and poison prevention. Deputy Dan Funk with the Greene County Sheriff's Office brought out his dog for a presentation. The program went smoothly and was enjoyed by all. Many compliments and thanks from parents were received.

In July was Xenia Police Division's 18th annual golf scramble held at Locust Hills Golf Course in Springfield. It was a beautiful day and the golf scramble was a huge success with earnings close to \$6,000.00 for the DARE program. Jim Osburn, Pam Gibbs and Christina Shaw were exceptionally helpful. The community supported the fundraiser both financially and with loads of door prizes. Everyone who attended received a door prize. The scramble was enjoyed by all. Many compliments were received.

In August, Officer Matheson took 20 of his D.A.R.E. graduates to Camp Birch for D.A.R.E. camp. There were also D.A.R.E. graduates there from Beaver creek and Fairborn. It was a good experience for all. Activities included swimming, canoeing, arts and crafts, archery, a talent show, and a family dinner.

September through December Officer Matheson taught the DARE program at Springhill, Arrowood, Shawnee, and Tecumseh. The new fifth graders were excited to finally get to participate in the program. Again along with teaching the D.A.R.E. program, Officer Matheson reads and teaches safety lessons to

the younger classes. Again, each of the School's DARE programs concluded with a graduation for the students.

From September to December Officer Matheson attended Lockdown Drills at city schools and daycares. He talked with principals and staff about how to conduct the drills. He also served as an advisor for any improvements that can be made.

October 24th, Officer Matheson attended Xenia Nazarene's annual Carnival with the DARE truck handing out candy, playing games with the kids, and interacting with many members of the community. On the 25th Officer Matheson gave a tour of XPD to a local Boy Scout Troop and talked with them about what police officers do along with residential safety and security. On the 28th Officer Matheson and Captain Anger attended Children Services Trunk or Treat event at the Ledbetter Plaza. They handed out candy and gave tours of the DARE truck. On the 30th, Officer Matheson attended Science Day at Tecumseh Elementary and talked with multiple grades about bullying and stealing.

In December, Officer Matheson took 24 DARE essay winners to McDonald's for lunch as a reward for their hard work (McDonald's graciously donated the food). He also conducted DARE graduations for Springhill, Arrowood, Shawnee, and Tecumseh Elementary Schools.

In all, this was a very good year for the DARE program. Through the program, positive relationships are established with school staff, students, and parents. It continues to be a positive influence for the City of Xenia.

City of Xenia, Ohio Police Division 2009 School Resource Officer Report

The Xenia Police Division continued to provide a fulltime school resource officer, Ofc. Dean Margioras, to Xenia City Schools. The officer mainly serviced Xenia High School as well as both middle schools but did, on occasion assist several elementary schools when summoned. The SRO was assigned to the high school 4 days a week and at the middle schools one day. Most of the calls for service continued to be at the high school level. The SRO program was discontinued at the end of April due city budget reductions. The officer was needed to fulfill manpower needs for the patrol division.

During the short time the SRO was in the schools, he continued to stay proactive with upcoming issues concerning our youth. Numerous teachers responded to an e-mail from the SRO regarding growing concerns of teens sending inappropriate pictures of others or themselves via cell phone and internet. The presentations also stemmed from several police investigations of "Sexting" incidents involving our area youth. The SRO along with Greene County Juvenile Court and the Prosecutor's Office developed a presentation on the subject and spoke to every grade level at the high school and at both middle schools. Present were the SRO, a Greene County Court Magistrate, a diversion officer from Greene County Juvenile Court, and a Greene County Juvenile court Prosecutor. The SRO spoke about the long term affects of Sexting and urged students to refrain from it. Greene County Juvenile Court officials spoke about the court process and punishment if one was convicted of Sexting. Sgt. Lane and the SRO attended and participated in the annual Mock Crash assembly at Xenia High School. The SRO also gave presentations reference school violence and bullying in classes during the year.

Such incidents as thefts, fights, weapons on school grounds, disorderly mentally handicap students, and medical calls were handled by the SRO. The SRO spoke with Board of Education officials and Greene County Prosecutors about dealing with violent mentally handicap children in school. There were a few incidents where these students either assaulted another student or a teacher. A burglary that occurred at a Xenia residence was solved because counselors at Warner Middle School alerted the SRO to some stolen property that a student was found to be in possessing. Because of the prior dealing, officers were able to identify the juvenile as the suspect in other burglaries as well as an attempted sexual assault case. There were also requests from school principals and counselors to speak with students about their behavior issues and how those behaviors could be a crime.

Overall, there continues to be extremely positive feedback from school officials about the SRO program. Principals, assistant principals, secretaries, counselors, and teachers have voiced their opinions that an SRO has been a crucial part of the school environment. In the future, if the city budget allows, the SRO program will most likely be re-established.

City of Xenia, Ohio Police Division 2009 D.I.V.E.R.T Report

Total number of cases where contact was attempted	285
Total number of cases where contact was available	170
Total number of cases where contact was unavailable	115
Wrong number	3
No longer in service	57
Four time callback	55
Client moved	0

Number of contacts who	
Agreed to participate	166
Refused to participate	4

Of the contacts who agreed to participate

1. Did you receive any additional information about community resources that you felt were helpful to your situation?

Yes 166 No 0 Don't Know 0

2. a. Did you contact any of the referral resources we gave you?

Yes 140 No 369

b. Was the contact helpful?

Yes 133 No 7 Don't Know 0

3. I am going to list the specific agencies or resources that the DIVERT Team referred you to during their contact with you. Please indicate yes or no about whether you were in contact with the agency.

Number of referrals made to agencies	509
Average number per case	3.066

Actual referral resources contacted	140
Did not make contact	369

4. Have there been any more incidents of violence since had contact with the DIVERT team?

Yes 33 No 133 Will Not Disclose 0

5. Would you be willing to have the DIVERT team come to your home again if you experience another crisis situation?

Yes 166 No 0 Don't Know 0

City of Xenia, Ohio Police Division 2009 Greene County Regional Swat Team

The Greene County Regional S.W.A.T. Team completed three (3) missions in 2009. Two (2) of the missions were emergency responses to incidents of a subject(s) barricaded with a firearm. Each of these missions resulted in the arrest of the barricaded subject(s). One incident resulted in felony charges being filed and the other with misdemeanor charges.

The remaining mission was a preplanned high risk buy/bust operation. The Team was deployed and stood-by in the area. Due to developments in the investigation no contact was made with the suspect(s) and no arrests were made.

The Team was activated one other time during the year for an armed barricaded subject. The subject surrendered however, before the Team was on scene, after hearing SWAT was responding.

2009 Missions

Date	Location	City	Requesting Agency	Type of Location	Type
08-Aug-09	3788 Wolford Rd.	Cedarville Twp	GCSO	Single Family Residence	Barricade
Sep-09			ACE TF		Buy / Bust
11-Dec-09	530 Newport Rd., Apt. 34 & 35	Xenia	Xenia PD	Apartment	Barricade

City of Xenia, Ohio Police Division Hostage Negotiation Team Report

Call outs for 2009

In 2009 the CNT responded to two call outs.

- 1- August 8th, 2009 the Crisis Negotiation Team was activated for a call out at 3788 Wolford Rd.
 - Intoxicated male was inside his residence with his three children making threats of violence. The subject was negotiated out of the house and taken into custody by members of SWAT.
- 2- December 11th, 2009 the Crisis Negotiation Team was activated for a call out at 580 New Port Rd.
 - Four suspects barricaded themselves inside an apartment. Earlier they had shot at two plain clothes officers working an extra detail. Negotiators attempted to make contact but were unsuccessful. They eventually surrendered after being gassed by SWAT.

3- Training for 2009

September 9th-11th, 2009 two members of CNT and S. Beegle (future member) attended the Midwest Crisis Negotiations seminar in Columbus Oh. This seminar is a three day seminar dealing with Crisis Negotiations.

October 17th, 2009 the Crisis Negotiation Team participated in a combined training with Greene County SWAT and Greene County Sheriff's office Crisis Negotiators. The training was held at the Greene County Visitation Center.

(Total of 32 hours of training.)

In October 2009, two team members resigned from the Crisis Negotiation Team.

Det. Darrin Barlow

Det. Ellyn Board

The Xenia Police Division posted for the openings and subsequently held interviews for the positions.

Det. Fred Meadows, Officer Scott Beegle and Officer Steve Shaw put in for the openings. Interviews were held on November 4th, 2009. After much consideration, all three applicants were selected for the team and were officially brought on as team members. This officially brought the size of the team to 5 members.

**City of Xenia, Ohio Police Division
2009 Parking Revenue Receipts**

**Parking Citations
Month by Month Comparison**

Month Difference	Citations 2008 Difference	Citations 2009	Amount	Percent
January	299	168	- 131	-43.81%
February	205	248	43	17.34%
March	247	224	- 49	-09.31%
April	217	209	- 08	-03.69%
May	229	158	- 71	-31.00%
June	161	169	08	04.73%
July	230	178	- 52	-22.61%
August	224	219	- 05	-02.23%
September	256	235	- 21	-08.20%
October	220	179	- 41	-18.64%
November	227	187	- 40	-17.62%
December	217	124	- 93	-42.86%
YTD Totals	2732	2298	-434	-15.89%

**Parking Citation Receipts
Month by Month Comparison**

Month	Receipts 2008	Receipts 2009	Amount Difference	Percent Difference
January	\$ 5,313.08	\$ 4,757.42	\$ -555.66	- 10.46%
February	\$ 5,235.25	\$ 5,502.57	\$ +267.32	+ 4.86%
March	\$ 5,805.90	\$ 6,150.22	\$ +344.32	+ 5.60%
April	\$ 6,269.93	\$ 5,505.03	\$ -764.90	- 12.20%
May	\$ 5,233.70	\$ 4,227.53	\$ -1,006.17	- 19.23%
June	\$ 5,457.60	\$ 5,032.07	\$ -425.53	- 7.80%
July	\$ 5,158.92	\$ 4,720.65	\$ -438.27	- 8.50%
August	\$ 5,727.99	\$ 4,237.36	\$ -1,490.63	- 26.02%
September	\$ 5,327.41	\$ 5,129.86	\$ -197.55	- 3.08%
October	\$ 5,541.75	\$ 5,435.03	\$ -106.62	- 1.93%
November	\$ 4,589.21	\$ 3,969.30	\$ -619.91	- 13.51%
December	\$ 6,100.80	\$ 4,647.46	\$ -1,453.34	- 23.82%
YTD Total	\$ 65,761.54	\$59,314.50	\$ -6,447.04	- 9.80%

**City of Xenia, Ohio Police Division
2008 Auxiliary Unit Report**

Volunteer Time for 2009

Name	Unit Number	2008 Hours	2009 Hours	Percent
Bob Craig	701	425 hours	371 hours	- 12.71%
Sue Grooms	702	0 hours	0 hours	
David Davis Jr.	703	240 hours	152 hours	- 36.67%
Mary Plsek	707	60 hours	15 hours	- 75.00%
Marg McQuinn	708	0 hours	0 hours	
Marilyn Smallwood	709	0 hours	0 hours	
YTD Totals		725 hours	538 hours	- 25.80%

Volunteer's time worth @ \$20.95 for 2009 x 538 hours = \$11,271.10 saved.

**XENIA POLICE DIVISION 1221, 1223, 1213, 1224
2009 PERFORMANCE PLAN with OUTCOMES**

IT IS THE MISSION OF THE POLICE DIVISION TO:

- Make the maximum contribution to enhancing the quality of life in Xenia;
 - Have the courage to always fight injustice;
 - Protect the innocent and provide aid to those who cannot care for themselves;
 - Work in partnership with our community to prevent, resist, and eliminate crime;
 - Recognize diversity and foster a relationship of mutual respect with the members of our community;
 - Achieve personal and professional excellence;
 - Ethically, consistently, and equitably exercise police powers and discretion.
-

Requested Resources:

Employees ... 46 Sworn Officers & 6 Civilians & 1 Parking Enforcement

Positions	General Fund – 101	Parking Fund - 615
Police Chief -1	100%	
Captains, Admin, Special-2	100%	
Captains, Patrol – 1	95%	5%
Sergeants – 7	100%	
Officers – 36 (Only 33 Authorized)	100%	
Civilians – 6	100%	
Parking Enforcement - 1		100%

Grant Income -

Violence Against Women’s Act (VAWA/DIVERT) - Estimated at \$52,000.00 including required match.

D.A.R.E. Grant - \$18,000.00 (Estimated)

Third Grade Safety Belt Program - \$1,000.00 (Estimated)

Jag Grant - \$23,000 estimated for equipment

ADMINISTRATIVE GOALS:

KEEP POSITIVE PUBLIC RELATIONS A PRIORITY BY MAINTAINING CLOSE ASSOCIATIONS WITH VARIED SEGMENTS OF THE COMMUNITY.

- Assign uniform personnel to most school zones on a daily basis.

Outcome: *Completed.*

- Continue the partnership with secondary school administrators through attendance at meetings, semi-annual drug sweeps, and discussing matters of mutual concern.

Outcome: *Completed.*

- Maintain existing Neighborhood Watch groups to address quality of life issues in and around their neighborhoods. Look for opportunities to start new groups.

Outcome: *We were able to maintain the program and one new group was started.*

- Attempt to fulfill all requests for police involvement at functions hosted by civic groups, churches, youth organizations and government entities utilizing the new crime prevention unit.

Outcome: *We were able to fulfill most requests.*

- Continue the School Resource Officer (SRO) program utilizing current resources in the secondary schools.

Outcome: *Unfortunately due to manpower cuts, we were forced to discontinue this program in June 2009.*

- Encourage officers to be present or participate in after school activities with our youth.

Outcome: *Done as time and manpower allow.*

- To the extent possible publicize successes in the Police Division.

Outcome: *Completed.*

ACHIEVE AND MAINTAIN STANDARDS OF EXCELLENCE IN ALL ASPECTS OF POLICE OPERATIONS

- Maintain accreditation standards during the year 2009 by complying with all applicable mandatory standards of excellence established by the national Commission on Accreditation for Law Enforcement Agencies (CALEA).

Outcome: *Completed.*

- Maintain at least 85% compliance with all applicable other than mandatory standards of CALEA.

Outcome: *Completed.*

- Complete transition to the Fifth edition CALEA Standards including rewrites and new policies required by the new standards.

Outcome: *Completed.*

- Complete a successful on-site Mock in preparation for the 2010 re-accreditation on-site.

Outcome: *Completed.*

CONTINUE TO DEVELOP DIVISION WIDE INNOVATION,

- Encourage the command staff and first line supervisors to develop, cultivate and implement programs and ideas that optimize results utilizing current limited resources.

Outcome: *Staff has excelled at doing more with less this year..*

- Continue to look at ways to control and minimize overtime.

Outcome: *Continuing to be vigilant in this respect.*

- Continue to seek grant funding to supplement local dollars to modernize equipment and increase efficiencies.

- **Outcome:** *Ongoing endeavor.*

- Evaluate operations, staffing, and special programs to determine the needs of the division and the efficacy of the special programs.

Outcome: *Completed.*

- Review policy on fleet utilization to ensure safe vehicles and maximize useful life and utility.

Outcome: *Completed.*

- Maintain the Xeniapd.com website

Outcome: *Completed, more or less.*

ADDRESS QUALITY OF LIFE ISSUES IN A TIMELY AND EFFECTIVE MANNER

- Continue Committee work on plans for a new Police Division building or larger quarters.

Outcome: *Ongoing Endeavor.*

- Increase community awareness and expectations on junk vehicles and other neighborhood nuisance programs as it relates to the police division. Continued partnership with city staff and XPD personnel to handle junk vehicles within the City.

Outcome: *Completed in moderation with considerations given to economic times.*

- Strive to increase division visibility which projects positively on the division and on the city. Look at new arenas for promoting the police division.

- **Outcome:** *Ongoing Endeavor.*

OPERATIONAL GOALS:

IMPROVE DIVISIONAL SKILLS/SAFETY THROUGH TRAINING

- Have the Training/Safety Committee determine guidelines for improving safety within the police division. Also look at developing minimum and preferred fitness guideline standards.

Outcome: *Ongoing Endeavor.*

- Provide annual training schedule with emphasis this year on a Diverse Training program for officers.

Outcome: *Completed.*

- Provide a minimum of 2 hours of in-service training on the topics of “legal use of force” and “vehicle pursuit policies”.

Outcome: *Completed.*

- Continue to provide at least 8 hours of in-service training for all officers on less lethal force options in the department to include the ASP baton, chemical agents (OC spray), tasers, and all other authorized less lethal force options at least once during the year.

Outcome: *Completed.*

- Understand and implement new state guidelines for continuing education to maintain certification of officers.

Outcome: *Completed.*

- Implement exercise, nutrition, and stress management guidelines for staff and encourage compliance with same.

Outcome: *Ongoing Endeavor.*

EMPHASIZE ATTENTION TO TRAFFIC SAFETY THROUGH ENFORCEMENT AND EDUCATION.

- Continue to focus enforcement efforts in areas identified as hazardous based on recent crash reporting data. Utilize fixed traffic posts to increase police visibility at the most dangerous city street intersections.

Outcome: *Ongoing Endeavor.*

- Attempt to balance speed enforcement between high-volume roadways and residential streets attracting citizen complaints. Display the Division's speed monitoring trailer in critical areas, followed by increased police presence to reinforce posted limits.

Outcome: *Ongoing Endeavor.*

- Support and participate in enforcement campaigns organized and promoted by the Ohio Department of Public Safety. Publicize local efforts with the assistance of print and broadcast media.

Outcome: *Completed as manpower allows.*

- Continue close association with the local "Safe Communities" coalition, seeking all opportunities to increase local restraint usage and espousing sensible and safe habits among youthful, inexperienced drivers.

Outcome: *Completed.*

- Continue the Safety City traffic and safety education program. The Safety City program teaches safety to first graders including bicycle safety, pedestrian safety, Danger Stranger, Police Officers are Our Friends, and fire safety. Investment of about 160 hours of D.A.R.E. officer time required to set up and run the program.

Outcome: *Completed.*

- Provide one sworn officer full-time to the D.A.R.E. program and the D.A.R.E. summer camp, serving over 450 children each year.

Outcome: *Completed.*

- Present at least one seat belt education program at each elementary school to teach children to "buckle up" their safety belts.

Outcome: *Completed.*

WORK TO PREVENT AND REDUCE FAMILY VIOLENCE

- Reduce the number of Domestic Violence related injuries by establishing and maintaining an arrest ratio of at least 75% in all reported Domestic Violence reports.

Outcome: *Completed.*

- Reduce the number of repeat Domestic Violence calls to the same residence within a 12 month period by striving to ensure the response of a trained social worker and police officer team to 100% of all follow-up investigations for Domestic Violence.

Outcome: *Completed.*

- Renewal of DIVERT grant to maintain DIVERT Officer. 4th Quarter

Outcome: *Completed.*

CONTINUE ALL PRACTICAL MEANS OF REDUCING STREET LEVEL DRUG ABUSE AND/OR TRAFFICKING.

- Schedule additional special patrol assignments that target all “nuisance complaints” commonly associated with those involved in ongoing drug activity.

Outcome: *Completed as manpower allows.*

- Emphasize in-service training relevant to drug law enforcement. Seek external training opportunities worthy of XPD participation.

Outcome: *Ongoing Endeavor.*

- Solicit more joint operations with the ACE Task Force, utilizing its resources and promoting collaborative efforts. Attempt to supply a second XPD officer to ACE to provide valuable experience to interested officers on a part-time, rotating basis as available.

Outcome: *Unable to complete due to manpower constraints.*

CAPITAL PROJECTS

- Complete Property Facility Project on Towler Rd.

Outcome: *Completed.*

- Complete Training Facility Project on Ford Road.

Outcome: *Ongoing, will be completed in 2010.*

- Continue implementation of the Countywide Computer Aided Dispatch and Records Management Projects.

Outcome: *Ongoing. Moving at a slower pace than expected but progress continues.*

**XENIA POLICE DIVISION 1221, 1223, 1213, 1224
2010 PERFORMANCE PLAN**

IT IS THE MISSION OF THE POLICE DIVISION TO:

- Make the maximum contribution to enhancing the quality of life in Xenia;
- Have the courage to always fight injustice;
- Protect the innocent and provide aid to those who cannot care for themselves;
- Work in partnership with our community to prevent, resist, and eliminate crime;
- Recognize diversity and foster a relationship of mutual respect with the members of our community;
- Achieve personal and professional excellence;
- Ethically, consistently, and equitably exercise police powers and discretion.

Requested Resources:

Employees ... 48 Sworn Officers & 6 Civilians & 1 Parking Enforcement

Positions	General Fund - 101	Parking Fund - 615
Police Chief -1	100%	
Captains, Admin, Special-2	100%	
Captains, Patrol - 1	95%	5%
Sergeants - 7	100%	
Officers - 37 (Only 32 Authorized)	100%	
Civilians - 6 (Only 5 Authorized)	100%	
Parking Enforcement - 1		100%

■ **Grant Income -**

Violence Against Women’s Act (VAWA/DIVERT) - Estimated at \$57,000.00 including required match.

D.A.R.E. Grant - \$18,000.00 (Estimated)

Third Grade Safety Belt Program - \$1,000.00 (Estimated)

Jag Grant - \$23,000 estimated for equipment

ADMINISTRATIVE GOALS:

KEEP POSITIVE PUBLIC RELATIONS A PRIORITY BY MAINTAINING CLOSE ASSOCIATIONS WITH VARIED SEGMENTS OF THE COMMUNITY.

- Assign uniform personnel to most school zones on a daily basis.
- Continue the partnership with secondary school administrators through attendance at meetings, semi-annual drug sweeps, and discussing matters of mutual concern.
- Maintain existing Neighborhood Watch groups to address quality of life issues in and around their neighborhoods. Look for opportunities to start new groups.
- Attempt to fulfill all requests for police involvement at functions hosted by civic groups, churches, youth organizations and government entities utilizing the new crime prevention unit.

- Restore the School Resource Officer (SRO) program utilizing current resources in the secondary schools if a levy can be passed.
- Encourage officers to be present or participate in after school activities with our youth.
- To the extent possible publicize successes in the Police Division.

ACHIEVE AND MAINTAIN STANDARDS OF EXCELLENCE IN ALL ASPECTS OF POLICE OPERATIONS

- Maintain accreditation standards during the year 2010 by complying with all applicable mandatory standards of excellence established by the national Commission on Accreditation for Law Enforcement Agencies (CALEA).
- Maintain at least 85% compliance with all applicable other than mandatory standards of CALEA.
- Complete a successful on-site for the 2010 re-accreditation on-site.

CONTINUE TO DEVELOP DIVISION WIDE INNOVATION,

- Continue work towards securing Simon Kenton as a new Police Division Headquarters.
- Encourage the command staff and first line supervisors to develop, cultivate and implement programs and ideas that optimize results utilizing current limited resources.
- Continue to look at ways to control and minimize overtime.
- Continue to seek grant funding to supplement local dollars to modernize equipment and increase efficiencies.
- Evaluate operations, staffing, and special programs to determine the needs of the division and the efficacy of the special programs.
- Review policy on fleet utilization to ensure safe vehicles and maximize useful life and utility.
- Maintain the Xeniapd.com website

ADDRESS QUALITY OF LIFE ISSUES IN A TIMELY AND EFFECTIVE MANNER

- Continue work on plans for the possibility of a new Police Division at Simon Kenton School on W. Second St.
- Increase community awareness and expectations on junk vehicles and other neighborhood nuisance programs as it relates to the police division. Continued partnership with city staff and XPD personnel to handle junk vehicles within the City.
- Strive to increase division visibility which projects positively on the division and on the city. Look at new arenas for promoting the police division.

OPERATIONAL GOALS:

IMPROVE DIVISIONAL SKILLS/SAFETY THROUGH TRAINING

- Have the Training/Safety Committee determine guidelines for improving safety within the police division. Also look at developing minimum and preferred fitness guideline standards.
- Provide annual training schedule with emphasis this year on a Diverse Training program for officers.
- Provide a minimum of 2 hours of in-service training on the topics of “legal use of force” and “vehicle pursuit policies”.

- Continue to provide at least 8 hours of in-service training for all officers on less lethal force options in the department to include the ASP baton, chemical agents (OC spray), tasers, and all other authorized less lethal force options at least once during the year.
- Continue to meet state guidelines for continuing education to maintain certification of officers.
- Implement exercise, nutrition, and stress management guidelines for staff and encourage compliance with same.

EMPHASIZE ATTENTION TO TRAFFIC SAFETY THROUGH ENFORCEMENT AND EDUCATION.

- Continue to focus enforcement efforts in traffic areas identified as hazardous based on recent crash reporting data. Utilize fixed traffic posts to increase police visibility at the most dangerous city street intersections.
- Attempt to balance speed enforcement between high-volume roadways and residential streets attracting citizen complaints. Display the Division's speed monitoring trailer in critical areas, followed by increased police presence to reinforce posted limits.
- Support and participate in enforcement campaigns organized and promoted by the Ohio Department of Public Safety. Publicize local efforts with the assistance of print and broadcast media.
- Continue close association with the local "Safe Communities" coalition, seeking all opportunities to increase local restraint usage and espousing sensible and safe habits among youthful, inexperienced drivers.
- Continue the Safety City traffic and safety education program. The Safety City program teaches safety to first graders including bicycle safety, pedestrian safety, Danger Stranger; Police Officers are Our Friends, and fire safety. Investment of about 160 hours of D.A.R.E. officer time required to set up and run the program.
- Provide one sworn officer full-time to the D.A.R.E. program and the D.A.R.E. summer camp, serving over 450 children each year.
- Present at least one seat belt education program at each elementary school to teach children to "buckle up" their safety belts.

WORK TO PREVENT AND REDUCE FAMILY VIOLENCE

- Reduce the number of Domestic Violence complaints and related injuries by establishing and maintaining an arrest ratio of at least 75% in all reported Domestic Violence reports.
- Reduce the number of repeat Domestic Violence calls to the same residence within a 12 month period by striving to ensure the response of a trained social worker and police officer team to 100% of all follow-up investigations for Domestic Violence.
- Renewal of DIVERT grant to maintain DIVERT Officer. 4th Quarter

CONTINUE ALL PRACTICAL MEANS OF REDUCING STREET LEVEL DRUG ABUSE AND/OR TRAFFICKING.

- Schedule additional special patrol assignments that target all "nuisance complaints" commonly associated with those involved in ongoing drug activity.
- Emphasize in-service training relevant to drug law enforcement. Seek external training opportunities worthy of XPD participation

- Solicit more joint operations with the ACE Task Force, utilizing its resources and promoting collaborative efforts. Attempt to supply a second XPD officer to ACE to provide valuable experience to interested officers on a part-time, rotating basis as available.

CAPITAL PROJECTS

- Do feasibility study on using Simon Kenton as a police headquarters
- Complete Training Facility Project on Ford Road.
- Equip new training facility.
- Continue implementation of the Countywide Computer Aided Dispatch and Records Management Projects.
- Purchase radar units, tasers, and defensive tactical equipment as provided in JAG grant.

**XENIA/GREENE CENTRAL COMMUNICATIONS CENTER
2009 PERFORMANCE PLAN AND OUTCOME**

IT IS THE MISSION OF THE XENIA/GREENE/CENTRAL COMMUNICATIONS CENTER TO:

- Establish and maintain an essential link between those who need services and those who provide assistance.
- In times of crisis, obtain and relay critical information to ensure the safety of responding emergency personnel and persons in danger at the scene.
- Provide information, instructions, and support to callers requesting intervention.
- Act as the initial point of contact for community information and referral.
- Provide a high-level state of readiness for immediate and coordinated response during natural and man-made disasters and other unusual occurrences.
- Achieve personal and professional excellence.

REQUESTED RESOURCES:

Full-time employees: 1 Communications Director, 2 Supervisors 16 Communications Operators

Position	General Fund – 101
Communications Director – 1	100% *
Communications Supervisors - 2	100% *
Communications Operators – 16	100% *

- Essentially includes a 50% reimbursement of costs from Greene County.

Outcome: *We still do not have line supervisors due to lack of funding.*

ADMINISTRATIVE GOALS:

SEEK OPPORTUNITIES TO DISPLAY POSITIVE IMAGE AND PROVIDE PUBLIC EDUCATION

- Participate in public events to promote 911

Outcome: *Center personnel participated in Xenia’s Old Fashion Days providing support to officer’s working the park, requesting emergency assistance for those ill/injured at the Park, and promoting public relations by giving away items with our logo and educating the Public about our duties.*

- Continue education programs in schools, Safety City of Xenia, and other venues as requested.

Outcome: *Center personnel educated the children on 9-1-1 Do’s and Don’ts during Xenia PD’s annual “Safety City” program.*

DEVELOP CAREER TRACKING SYSTEMS THAT LEAD TO PROFICIENCY IN THE ORGANIZATION AND SELF SUFFICIENCY IN ITS OPERATION BY A PROCESS OF CONTINUOUS IMPROVEMENT AND SELF-ASSESSMENT.

- Provide an average of 8 hours in-service training in 2009

Outcome: *During 2009, we installed a new CAD system. Each operator received 24 hours of training. Additionally, we held 6 hours of in-service training,*

- Provide an average of 8 hours of outside professional training in 2009 for operators to expand their skills, knowledge and abilities.

Outcome: *Five operators were able to attend APCO's annual 8 hours free training in sponsored by the Ohio Chapter of APCO in November. Twelve other personnel attended a 2 hour class to receive recertification in CPR.*

- Continue the Safety Program of bi-monthly/quarterly refresher training

Outcome: *Training officers continue to provide this training to the Center personnel during normal duty hours.*

- Provide training that accomplishes obtaining Continuing Education Units but does not require overtime to accomplish this.

Outcome: *Dispatchers received EMD training via CD Rom during normal duty hours. Each dispatcher received six (6) hours of CEUs.*

MAINTAIN POLICES AND PROCEDURES FOR THE HANDLING OF CALLS FOR SERVICE

- Continue our in-house Quality Assurance program with 93% compliance in accordance with NAEMD procedures.

Outcome: *Center personnel continue to far exceed the compliance rate as a whole. On the rare occasion that a dispatcher fails to meet compliance rate for the month, training is conducted by an EMD QA to bring the operator back into compliance. We have not had to move to the second step of action because of a second consecutive month of non-compliance.*

- Continue EMD QA Review Committee

Outcome: *This is a continuing program.*

- Establish EMD Steering Committee

Outcome: *I did meet with the Medical Director and she is willing to participate on this. We still have not managed to schedule a date when all members of this group would be able to meet. It has not been a pressing issue since we have not received a major policy change recommendation from the Review Committee.*

- Continue updating and writing policies and procedures for Communications in accordance with CALEA, APCO, NENA, and NAEMD standards.

Outcome: *This is an on-going project as operations continue to evolve and change.*

OPERATIONAL GOALS:

PROVIDE PROMPT RESPONSE AND PRE-ARRIVAL EMERGENCY INSTRUCTIONS ON ALL CALLS INVOLVING AN ILLNESS, INJURY OR THREAT TO LIFE UNTIL A FIRST RESPONDER IS ON THE SCENE.

- Answer a minimum of 90% of 9-1-1 calls within 12 seconds (two rings of the telephone).

Outcome: *We continue to meet this benchmark.*

- Establish the interval from answering of all Fire, EMS, and Law Enforcement Priority One calls from time of receiving location of emergency to the time of dispatch to 95% within 90 seconds.

Outcome: *On fire and police calls we meet this benchmark. On EMS calls, many time this is not achievable due to the caller failing to answer our questions as needed. We*

continue to work to improve this matter. We use Priority Dispatch software and it advises when it is the appropriate time to dispatch. We are continuing to remind dispatchers they must dispatch when a SEND is indicated rather than wait until they have completed the exit card. This also appears to have become more of a problem with the installation of the new CAD, partially because the GEO file was not built entirely as needed. The GEO file is getting better and we have less and less issues with it as time progresses. The other part of problem has been getting the dispatchers to use the new tool to their benefit and using it correctly.

- Testing of all operators through the National Academy of Emergency Medical Dispatchers (NAEMD) on EMD procedures with all operators scoring at least 80% proficiency. Re-certification (testing) is required every two years with operators having completed 24 hours of approved continued education during those two year.

Outcome: *We continue to re-certify all operators as required.*

PROVIDE TIMELY AND ACCURATE INFORMATION TO RESPONDING PUBLIC SAFETY PERSONNEL

- Provide prompt information to law enforcement personnel by answering queries for LEADS to within three (3) minutes in 95% of all wants, warrants, and registration requests.

Outcome: *Personnel continue to meet this benchmark.*

- Make all LEADS (Law Enforcement Automated Data Systems) entries of wanted persons, runaway juveniles and removal of all served or recalled warrants from LEADS with a 100% accuracy rate.

Outcome: *On rare occasions we find that somewhere along the line the ball gets dropped in removing persons from LEADS who have been served warrants. This problem involves the courts, officers, and records personnel as well as dispatchers. We continue to remind dispatchers the importance of removing persons as soon as they receive notification of returned missing persons and the arrest or warrant service of wanted individuals.*

ENSURE ADEQUATE STAFFING TO HANDLE THE PROJECTED WORKLOAD

- Demonstrate use of sick time by Communications Operators is maintained at or below 2008 levels.

Outcome: *While there was an increase of 0.9 hours, there was a decrease of 9 incidents.*

- Work to control hours and overtime.

Outcome: *Because we were at maximum manning, worked at lowering sick leave hours, and the use of on-duty training programs; overtime hours were below the previous year. We did have a slight decrease of payout in overtime for 2009 compared to 2008.*

- Explore adding two additional Operators for the Center increasing minimum manning from three to four operators during peak hours.

Outcome: *Due to the City's financial situation, adding personnel has not been an option. I still believe the additional personnel are needed during peak hours.*

- Review role of LEAD DISPATCHERS vs Supervisors

Outcome: *It is obvious that there is a need for supervisors on each platoon. A span of control 1 for 16 is not acceptable. Lead Dispatchers are limited in their functions as per*

agreement with the Union. At a minimum there should be two supervisors with a span of no more than 1 for 8.

DEAL EFFICIENTLY WITH ALL WEATHER EMERGENCIES AND OTHER DISASTERS

- Continue testing the Disaster Sirens monthly first Monday of the month at noon and bi-monthly refresher training in the evenings.

Outcome: *This benchmark continues to be met.*

**XENIA/GREENE CENTRAL COMMUNICATIONS CENTER
2010 PERFORMANCE PLANS AND GOALS**

IT IS THE MISSION OF THE XENIA/GREENE/CENTRAL COMMUNICATIONS CENTER TO:

- Establish and maintain an essential link between those who need services and those who provide assistance.
- In times of crisis, obtain and relay critical information to ensure the safety of responding emergency personnel and persons in danger at the scene.
- Provide information, instructions, and support to callers requesting intervention.
- Act as the initial point of contact for community information and referral.
- Provide a high-level state of readiness for immediate and coordinated response during natural and man-made disasters and other unusual occurrences.
- Achieve personal and professional excellence.

REQUESTED RESOURCES:

Full-time employees: 1 Communications Director, 2 Supervisors 16 Communications Operators

Position	General Fund – 101
Communications Director – 1	100% *
Communications Supervisors - 2	100% *
Communications Operators – 16	100% *

- Essentially includes a 50% reimbursement of costs from Greene County.

ADMINISTRATIVE GOALS:

SEEK OPPORTUNITIES TO DISPLAY POSITIVE IMAGE AND PROVIDE PUBLIC EDUCATION

- Participate in public events to promote 911
- Continue education programs in schools and other venues as requested.

DEVELOP CAREER TRACKING SYSTEMS THAT LEAD TO PROFICIENCY IN THE ORGANIZATION AND SELF SUFFICIENCY IN ITS OPERATION BY A PROCESS OF CONTINUOUS IMPROVEMENT AND SELF-ASSESSMENT.

- Provide an average of 8 hours in-service training in 2010
- Provide an average of 8 hours of outside professional training in 2010 for operators to expand their skills, knowledge and abilities.
- Continue the Safety Program of bi-monthly/quarterly refresher training
- Provide training that accomplishes obtaining Continuing Education Units but does not require overtime to accomplish this.

MAINTAIN POLICES AND PROCEDURES FOR THE HANDLING OF CALLS FOR SERVICE

- Continue our in-house Quality Assurance program with 93% compliance in accordance with NAEMD procedures.
- Continue EMD QA Review Committee
- Hold an EMD Steering Committee to educate all regarding purpose of committee
- Continue updating and writing policies and procedures for Communications in accordance with CALEA, APCO, NENA, and NAEMD standards.

OPERATIONAL GOALS:

PROVIDE PROMPT RESPONSE AND PRE-ARRIVAL EMERGENCY INSTRUCTIONS ON ALL CALLS INVOLVING AN ILLNESS, INJURY OR THREAT TO LIFE UNTIL A FIRST RESPONDER IS ON THE SCENE.

- Answer a minimum of 90% of 9-1-1 calls within 12 seconds (two rings of the telephone).
- Establish the interval from answering of all Fire and Law Enforcement Priority One calls from time of receiving location of emergency to the time of dispatch to 95% within 90 seconds.
- Establish the interval from answering EMS calls from time of verifying location of emergency to the time of dispatch of ECHO and DELTA to 95% within 90 seconds.
- Testing of all operators through the National Academy of Emergency Medical Dispatchers (NAEMD) on EMD procedures with all operators scoring at least 80% proficiency. Re-certification (testing) is required every two years with operators having completed 24 hours of approved continued education during those two year

PROVIDE TIMELY AND ACCURATE INFORMATION TO RESPONDING PUBLIC SAFETY PERSONNEL

- Provide prompt information to law enforcement personnel by answering queries for LEADS to within three (3) minutes in 95% of all wants, warrants, and registration requests.
- Make all LEADS (Law Enforcement Automated Data Systems) entries of wanted persons, runaway juveniles and removal of all served or recalled warrants from LEADS with a 100% accuracy rate.

ENSURE ADEQUATE STAFFING TO HANDLE THE PROJECTED WORKLOAD

- Demonstrate use of sick time by Communications Operators is maintained at or below 2009 levels.
- Work to control hours and overtime outside the perimeter of less than maximum staffing.

DEAL EFFICIENTLY WITH ALL WEATHER EMERGENCIES AND OTHER DISASTERS

- Continue testing the Disaster Sirens monthly first Monday of the month at noon and bi-monthly refresher training in the evenings.