

**CITY OF XENIA, OHIO
ORDINANCE 2019 – 28**

**PROVIDING TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER
EXPENDITURES FOR THE CITY OF XENIA, OHIO, THROUGH MARCH 31, 2020, AND
DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code Section 5705.38 grants this Council the authority to postpone passage of the required annual appropriation ordinance until an amended official certificate of estimated resources, based on actual balances, is received from Greene County;

WHEREAS, said ORC 5705.38 also provides that a temporary appropriation ordinance may be passed in order to meet the ordinary expenses of the City until no later than the first day of April of the fiscal year;

WHEREAS, this Council finds it necessary and desirable to postpone the 2020 Annual Appropriation Ordinance of the City until the receipt of the amended official certificate of estimated resources;

WHEREAS, this Council further finds it necessary, upon the recommendation of the City Manager and the Finance Director, to make certain temporary appropriations for the first quarter of the 2020 fiscal year in order to meet current expenses and to authorize certain other expenditures, pending receipt of the amended official certificate of estimated resources; and

WHEREAS, Section 9.07 of the City's Charter authorizes emergency appropriations, when such appropriations are made pursuant to an emergency ordinance.

NOW, THEREFORE, THE CITY OF XENIA HEREBY ORDAINS, at least five (5) members of City Council concurring, that:

Section 1. This Ordinance is an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Xenia, Ohio. The reason for such necessity arises from the need to provide temporary appropriations for current expenses and other expenditures for the first quarter of the 2020 fiscal year, ending March 31, 2020, to ensure the continued, usual, daily operation of the City Government.

Section 2. Pending receipt of the Amended Official Certificate of Estimated Resources and in order to provide for current expenses and other expenditures of the City of Xenia, Ohio, for the first quarter of the 2020 fiscal year, ending March 31, 2020, the sums contained within the attached Exhibit A are hereby appropriated. These appropriations shall be chargeable to the appropriations in the 2020 Annual Appropriation Ordinance when passed.

Section 3. Upon receipt of the Amended Official Certificate of Estimated Resources, the City Manager and Finance Director shall present to this Council the 2020 Annual Appropriation Ordinance for consideration and passage.

Section 4. The Finance Director is hereby authorized to make payments from any of the appropriations herein made, upon receiving proper claims, certificates and or vouchers approved by the officials, department heads, or their respective designees, authorized by law, City Charter or this Ordinance to approve the same, or upon an ordinance or resolution of Council to make expenditures; provided, however, that no payments for salaries or wages shall be made except to persons employed in accordance with the ordinances of the City of Xenia and/or laws of the State of Ohio.


Section 5. In accordance with the City's Charter, no warrant for payment of any claim shall be issued by the Finance Director until such claim has first been approved by the City Manager and funds therefore appropriated by Council. No warrant for payment of any contract for goods or services shall be issued by the Finance Director unless the contract has been executed by the City Manager and endorsed by the Law Director. No warrant for payment for legal services of outside counsel shall be issued by the Finance Director unless such special counsel has been employed by the Law Director, who is hereby authorized to employ special counsel to handle particular legal matters for the City within the limits of the appropriation for such services made by this Council.

Section 6. The Finance Director is hereby authorized, in accordance with the Charter and Ordinances of the City, to adjust appropriations within any Fund or Department, so long as the adjustments made do not exceed the total appropriations authorized within any Fund. In addition, the Finance Director is hereby authorized to establish additional accounts within any Fund as may from time to time be required to ensure proper accounting or by the State of Ohio.

Section 7. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Chapter 121 of the Ohio Revised Code.

Section 8. This Ordinance shall take effect as of January 1, 2020, in accordance with Sections 5.04 and 9.07 of the City's Charter.

Adopted: December 30, 2019


Michael D. Engle
President, Xenia City Council

Attest:


Michelle D. Johnson
City Clerk

Ordinance 2019-28
Exhibit A

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
1. 101 - GENERAL FUND			
1001 - GEN GOVT/LEG AFF			
PERSONNEL	\$37,382.00		
OPERATING	\$240,864.00	\$278,246.00	
1002 - MUNICIPAL COURT			
PERSONNEL	\$1,087,779.00		
OPERATING	\$321,633.00	\$1,409,412.00	
1003 - LAW DIRECTOR			
PERSONNEL	\$213,597.00		
OPERATING	\$86,753.00	\$300,350.00	
1004 - CITY MANAGER			
PERSONNEL	\$165,195.00		
OPERATING	\$33,338.00	\$198,533.00	
1005 - HUMAN RESOURCES			
PERSONNEL	\$29,597.00		
OPERATING	\$26,767.00	\$56,364.00	
1006 - FINANCE OFFICE			
PERSONNEL	\$142,590.00		
OPERATING	\$60,938.00	\$203,528.00	
1007 - INCOME TAX OFFICE			
PERSONNEL	\$307,687.00		
OPERATING	\$121,625.00	\$429,312.00	
1009 - MUNICIPAL BLDG & GENERAL SERVICES			
OPERATING	\$173,581.00	\$173,581.00	
1010 - INFORMATION TECHNOLOGY			
PERSONNEL SERVICES	\$174,893.00		
OPERATING	\$20.00	\$174,913.00	
1011 - CITY CLERK			
PERSONNEL	\$45,969.00		
OPERATING	\$30,093.00	\$76,062.00	

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
1013 - PUBLIC AFFAIRS AND CATV ADMIN OPERATING	\$59,105.00	\$59,105.00	
1018 - MUNICIPAL ADMINISTRATIVE BUILD PERSONNEL OPERATING	\$18,528.00 \$83,005.00	\$101,533.00	
1020 - OTHER FACILITIES/PROPERTIES OPERATING	\$35,000.00	\$35,000.00	
1050 - CITY CEMETERY OPERATING	\$15,000.00	\$15,000.00	
1227 - BLDG INSP. - CODE ENFORCEMENT OPERATING	\$60,594.00	\$60,594.00	
1228 - STREET LTS OPERATING	\$252,200.00	\$252,200.00	
1229 - HOMELAND SECURITY/RISK MGT. OPERATING	\$25,925.00	\$25,925.00	
1442 - GEN PARK MAINT PERSONNEL OPERATING	\$143,429.00 \$133,472.00	\$276,901.00	
1550 - ECONOMIC DEVELOPMENT PERSONNEL OPERATING	\$104,704.00 \$48,038.90	\$152,742.90	
1551 - NIEHBORHOOD SERVICES PERSONNEL OPERATING	\$66,475.00 \$41,904.00	\$108,379.00	
1552 - PLANNING PERSONNEL OPERATING	\$121,859.00 \$78,645.00	\$200,504.00	
1553 - PROPERTY MAINT. PERSONNEL OPERATING	\$47,254.00 \$91,197.00	\$138,451.00	
1555 - ENGINEERING PERSONNEL OPERATING	\$42,392.00 \$58,688.00	\$101,080.00	

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
1556 - CONSTRUCTION INSPECTION PERSONNEL OPERATING	\$30,525.00 \$10,951.00	\$41,476.00	
1557 - XENIA STATION OPERATING	\$27,652.00	\$27,652.00	
7001 - INTERFUND LOAN OPERATING	\$1,000,000.00	\$1,000,000.00	
9001- TRANSFERS TO OTHER FUNDS TRANSFERS	\$6,313,403.00	\$6,313,403.00	
TOTAL GENERAL FUND APPROPRIATION			\$12,210,246.90
II. SPECIAL REVENUE FUNDS			
203 - RECREATION SPECIAL OPERATING	\$35,400.00		
TOTAL RECREATION SPECIAL APPROPRIATION			\$35,400.00
212 - INDIGENT DRIVER ALCOHOL TREATMENT OPERATING	\$86,500.00		
TOTAL INDIGENT DRIVER ALCOHOL TREATMENT APPROPRIATION			\$86,500.00
213 - LAW ENFORCEMENT AND EDUCATION OPERATING	\$3,100.00		
TOTAL LAW ENFORCEMENT AND EDUCATION APPROPRIATION			\$3,100.00
214 - PROBATION SERVICES FUND PERSONNEL OPERATING CAPITAL	\$440,079.00 \$70,032.00 \$500.00		
TOTAL PROBATION SERVICES FUND			\$510,611.00
221 - STATE GASOLINE LICENSE VEHICLE FUND PERSONNEL OPERATING CAPITAL	\$1,032,650.00 \$445,958.00 \$175,000.00		
TOTAL STATE GASOLINE LICENSE VEHICLE FUND APPROPRIATION			\$1,653,608.00

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	FUND TOTAL
222 - STATE ROUTE REPAIR FUND		
PERSONNEL	\$32,926.00	
OPERATING	\$86,436.00	
TOTAL STATE ROUTE REPAIR FUND APPROPRIATION		\$119,362.00
228 - MUNICIPAL MOTOR VEHICLE LICENSE FEE FUND		
CAPITAL	\$175,000.00	
DEBT SERVICE	\$33,004.00	
TOTAL MUN MOTOR VEHICLE LICENSE FEE FUND APPROPRIATION		\$208,004.00
229 - COUNTY AUTO TAX FUND		
OPERATING	\$0.00	
CAPITAL	\$0.00	
INTERFUND LOAN	\$0.00	
TOTAL COUNTY AUTO TAX FUND APPROPRIATION		\$0.00
233 - SPECIAL MISCELLANEOUS IMPROVEMENT FUND		
PERSONNEL	\$17,353.00	
OPERATING	\$166,037.00	
CAPITAL	\$50,000.00	
TOTAL SPECIAL MISC IMPROVEMENT FUND APPROPRIATION		\$233,390.00
234 - TAX INCREMENT EQUIVALENT FUND		
OPERATING	\$15,623.10	
TOTAL TAX INCREMENT EQUIVALENT FUND APPROPRIATION		\$15,623.10
250 - 911 FUND		
PERSONNEL	\$111,279.00	
OPERATING	\$51,343.00	
CAPITAL	\$0.00	
DEBT SERVICE	\$51,104.00	
TOTAL 911 FUND APPROPRIATION		\$213,726.00
251 - LAW ENFORCEMENT FUND		
OPERATING	\$53,700.00	
CAPITAL	\$10,000.00	
TOTAL LAW ENFORCEMENT FUND APPROPRIATION		\$63,700.00
252 - DRUG LAW ENFORCEMENT FUND		
OPERATING	\$15,000.00	
TOTAL DRUG LAW ENFORCEMENT FUND APPROPRIATION		\$15,000.00

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	FUND TOTAL
253 - MUNIC.CT VICTIM FD.		
PERSONNEL	\$280,077.00	
OPERATING	\$31,142.00	
TOTAL MUNICIPAL COURT VICTIM FUND		\$311,219.00
270 - POLICE & FIRE FUND		
PERSONNEL	\$14,230,807.00	
OPERATING	\$2,037,281.50	
TOTAL POLICE & FIRE FUND APPROPRIATION		\$16,268,088.50
GRAND TOTAL SPECIAL REVENUE FUNDS APPROPRIATION		\$19,737,331.60
III. CAPITAL PROJECTS FUNDS		
361 - GENERAL CAPITAL IMPROVEMENT FUND		
OPERATING	\$278,273.00	
CAPITAL	\$1,980,451.00	
DEBT SERVICE	\$337,109.00	
TRANSFERS	\$329,982.00	
TOTAL GENERAL CAPITAL IMPROVEMENT FUND APPROPRIATION		\$2,925,815.00
362 - ISSUE 2 CAPITAL IMPROVEMENT FUND		
CAPITAL	\$0.00	
TOTAL ISSUE 2 CAPITAL IMPROVEMENT FUND APPROPRIATION		\$0.00
363 - MUN CT CAPITAL IMPROVEMENT FUND		
PERSONNEL	\$18,893.00	
OPERATING	\$39,790.00	
CAPITAL	\$14,000.00	
TOTAL MUN COURT CAPITAL IMPROVEMENT FUND APPROPRIATION		\$72,683.00
364 - POLICE & FIRE CAPITAL FUND		
OPERATING	\$42,546.00	
CAPITAL	\$477,500.00	
DEBT SERVICE	\$365,191.00	
TOTAL POLICE & FIRE CAPITAL FUND FUND APPROPRIATION		\$885,237.00
GRAND TOTAL CAPITAL PROJECTS FUNDS		\$3,883,735.00
IV. DEBT SERVICE FUNDS		
471 - GENERAL OBLIGATION BOND PYMT. FD.		
OPERATING	\$1,000.00	
DEBT SERVICE	\$68,547.00	
TOTAL GEN. OB. BOND PYMT. FD APPROP.		\$69,547.00
472 - 2015 GO BONDS RETIREMENT FUND		
DEBT SERVICE	\$511,600.00	
TOTAL 2015 GO BONDS RETIREMENT FUND FD APPROP.		\$511,600.00
GRAND TOTAL DEBT SERVICE FUNDS		\$581,147.00

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	FUND TOTAL
V. ENTERPRISE FUNDS		
601 - COMMUNITY DEVELOPMENT BLOCK GRANT/REVOLVING LOAN FUND		
OPERATING	\$0.00	
CAPITAL	\$30,000.00	
TOTAL COM DEV BLOCK GRANT/REV LOAN FUND APPROPRIATION		\$30,000.00
602 - LOAN TRUST FUND		
OPERATING	\$612.00	
TOTAL LOAN TRUST FUND APPROPRIATION		\$612.00
603 - HOUSING REHABILITATION GRANT FUND		
PERSONNEL	\$5,533.00	
OPERATING	\$583,212.00	
CAPITAL	\$146,988.00	
TOTAL HOUSING REHABILITATION FUND APPROPRIATION		\$735,733.00
611 - WATER REVENUE FUND		
PERSONNEL	\$2,431,141.00	
OPERATING	\$986,897.00	
DEBT SERVICE	\$331,147.00	
TRANSFERS	\$2,354,912.00	
TOTAL WATER REVENUE FUND APPROPRIATION		\$6,104,097.00
612 - SEWER REVENUE FUND		
PERSONNEL	\$2,514,243.00	
OPERATING	\$1,041,909.00	
DEBT SERVICE	\$673,422.00	
TRANSFERS	\$4,601,280.00	
TOTAL SEWER REVENUE FUND APPROPRIATION		\$8,830,854.00
613 - SANITATION REVENUE FUND		
PERSONNEL	\$512,328.00	
OPERATING	\$1,848,707.00	
DEBT SERVICE	\$629.00	
TRANSFERS	\$25,427.00	
TOTAL SANITATION REVENUE FUND APPROPRIATION		\$2,387,091.00
614 - STORMWATER REVENUE FUND		
PERSONNEL	\$217,998.00	
OPERATING	\$91,409.00	
DEBT SERVICE	\$629.00	
TRANSFERS	\$100,000.00	
TOTAL PARKING REVENUE FUND APPROPRIATION		\$410,036.00
615 - PARKING REVENUE FUND		
PERSONNEL	\$53,134.00	
OPERATING	\$19,873.00	
CAPITAL	\$0.00	
TOTAL PARKING REVENUE FUND APPROPRIATION		\$73,007.00

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	FUND TOTAL
664 - WATER REPLACEMENT AND IMPROVEMENT FUND		
OPERATING	\$1,276,864.00	
CAPITAL	\$1,944,000.00	
DEBT SERVICE	\$0.00	
TOTAL WTR REPL AND IMPROVEMENT FUND APPROPRIATION		\$3,220,864.00
665 - SEWER PLANT AND TRUNK FUND		
OPERATING	\$3,034,364.00	
CAPITAL	\$2,168,000.00	
DEBT SERVICE	\$0.00	
TOTAL SEWER PLANT AND TRUNK FUND APPROPRIATION		\$5,202,364.00
666 - SANITATION CAPITAL IMPROVEMENT FUND		
OPERATING	\$95,000.00	
CAPITAL	\$185,000.00	
DEBT SERVICE	\$0.00	
TOTAL SANITATION CAPITAL IMPROVMT FUND APPROPRIATION		\$280,000.00
667 - STORMWATER REPL/IMP FUND		
OPERATING	\$185,000.00	
CAPITAL	\$10,000.00	
TOTAL STORMWATER REPL/IMP FUND APPROPRIATION		\$195,000.00
GRAND TOTAL ENTERPRISE FUNDS APROPRIATION		\$27,469,658.00
VI. INTERNAL SERVICE FUNDS		
708 - UTILITY BILLING FUND		
OPERATING	\$220,370.00	
TOTAL UTILITY BILLING FUND APPROPRIATION		\$220,370.00
709 - CITY GARAGE FUND		
PERSONNEL	\$208,387.00	
OPERATING	\$762,522.00	
CAPITAL	\$3,359.00	
TOTAL CITY GARAGE FUND APPROPRIATION		\$974,268.00
710 - INFORMATION TECHNOLOGY FUND		
OPERATING	\$858,907.00	
CAPITAL	\$823,700.00	
DEBT SERVICE	\$23,297.00	
REFUNDS	\$0.00	
TOTAL INFORMATION TECHNOLOGY FUND APPROPRIATION		\$1,705,904.00
711 -SELF INSURANCE FUND		
OPERATING	\$3,434,609.00	
TOTAL SELF INSURANCE FUND APPROPRIATION		\$3,434,609.00
GRAND TOTAL INTERNAL SERVICE FUNDS APPROPRIATION		\$6,335,151.00

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	FUND TOTAL
VII. TRUST FUNDS		
901 - INSURANCE DEPOSIT		
OPERATING	\$40,000.00	
REFUNDS	\$40,000.00	
TOTAL INSURANCE DEPOSIT FUND APPROPRIATION		\$80,000.00
902 - UNCLAIMED FUNDS		
REFUNDS	\$40,000.00	
TOTAL UNCLAIMED FUNDS FUND APPROPRIATION		\$40,000.00
GRAND TOTAL TRUST FUNDS APPROPRIATION		\$120,000.00
GRAND TOTAL ALL FUNDS APPROPRIATION		\$70,337,269.50