

**CITY OF XENIA, OHIO
RESOLUTION 2022 – FF**

**ESTABLISHING A PAY SOURCE POLICY AS REQUIRED BY SECTION 260.05
OF THE XENIA CITY CODE**

WHEREAS, Chapter 260, titled “Personnel,” of the Xenia City Code was amended by this Council by Ordinance 2022-13, adopted on May 26, 2022;

WHEREAS, newly enacted Section 260.05 requires this Council, by resolution, to establish a pay source policy whereby certain employees shall have their compensation, including fringe benefits, distributed among the various City funds for which that employee provides services; and

WHEREAS, it is the intent of Council, in accordance with Section 260.05, to establish a Pay Source Policy listing the same employees at the same percentages as contained in former Section 260.03.

NOW, THEREFORE, THE CITY OF XENIA HEREBY RESOLVES, a majority of the members of Council present concurring, that:

Section 1. A Pay Source Policy, whereby certain employees, as listed in the attached Exhibit A, shall have their compensation, including fringe benefits, distributed among the various City funds for which that employee provides services by the percentages per fund as listed in the attached Exhibit A.

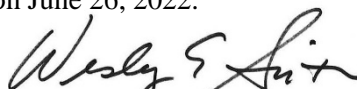
Section 2. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including ORC 121.22.

Section 3. This Resolution shall become effective on June 26, 2022.

Passed: June 9, 2022

Attest:


Michelle D. Johnson
City Clerk


Wesley E. Smith
President, Xenia City Council

Position Title	General	Municipal Court	Street	State Rt. Repair	Police & Fire	Garage	Water	Sewer	Sanitation	Parking	Storm	Housing
<i>City Manager's Office</i>												
City Manager	30		17				23	23	7			
Asst. City Manager	20		20				25	25	10			
Secretary to City Manager	21		19				25	25	10			
Secretary	21		19				27	27	6			
Clerk Typist	21		19				27	27	6			
PR Coordinator	30		20				20	20	10			
<i>Department of Human Resources</i>												
Human Resources Director	21		17				31	30	1			
<i>Department of Development</i>												
Development Director	80						10	10				
Community Development Coordinator	80						10	10				
<i>Department of Planning and Zoning</i>												
City Planner	54						22	22	2			
Code Enforcement Officer	50								50			
<i>Department of Public Safety</i>												
Deputy Fire Chief	70						15	15				
Police Service Aide (Parking)					50					50		
<i>Department of Public Service</i>												
Public Service Director/Engineer	10		20				25	25	10		10	
Asst. City Engineer	10		10				30	30	10		10	
Engineering Project Manager	25		25				25	25				
GIS Analyst	10		10				35	35			10	
Management Analyst	15		20				30	25	10			
PS Maintenance Supervisor – Utilities & Streets			25				30	30			15	
PS Maintenance Supervisor – Facilities & Fleet	20		20	5			20	20	15			
Maintenance Foreman			33.4				33.3	33.3				
Electrician			33.3				33.3	33.4				
Equipment Operator I & II			33.3				33.4	33.3				
Maintenance Worker	8		18	2			28	28	8		8	
Laborer	16		17	12			17	17	21			
Facility/Grounds Attendant JC – 18% CAB – 19%	37		5		32		10	10	6			

<i>Department of Finance</i>											
Finance Director	30		10				23	23	13		1
Asst. Finance Director	35		10				20.5	20.5	13		1
City Clerk	25		15				26	26	8		
Accounts Receivable Manager	10						25	25	25	10	
Finance Technician	20					15		28.5	28.5	5	3
Finance Clerk – (Payroll & AP)	20		20				25	25	9	1	
Finance Clerk - AR (Utility Billing)							33.4	33.3	33.3		
<i>IT Department</i>											
IT Director	32	8	15				20	20	5		
Network Administrator	32	8	15				20	20	5		
Systems Administrator	32	8	15				20	20	5		
IT Technician	32	8	15				20	20	5		
Management Analyst	32	8	15				20	20	5		
<i>Department of Law</i>											
Law Director	35						27	27	11		
City Prosecutor	100										
Legal Assistant to the Law Director	40						25	25	10		